



Enterprise Reporting Solution

Report Writer Guide

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Introduction

Argos is a powerful reporting solution designed for everyone from novice users to the most seasoned technical experts. For ease of use, Argos users are divided into three distinct types:

DataBlock Designers: Argos “power users” who create DataBlocks.

Report Writers: Intermediate users who use DataBlocks to build a variety of reports.

Report Viewers: Casual users who are able to run reports, then save and distribute the output in a variety of useful formats.

Each user type has a corresponding guide associated with it. This guide is intended for Report Writers. Regardless of your level of expertise, Evisions recommends that you become familiar with this guide before moving on to more advanced features.

A prerequisite to reading this guide is reading the Argos Report Viewers Guide. This guide describes how to log into Argos, how to navigate through the Argos User Interface, and how to execute reports. Therefore, this basic information need not be repeated in this guide.

Once you have completed this guide, you should be able to:

- Create a Dashboard
- Design a Comma Separated Value report
- Design a Banded report
- Design an Extract report

This guide is not intended to be a comprehensive reference guide that covers each and every option within Argos. The intent is to provide a sufficient number of examples to aid a new Argos user to get started quickly, with the In-Product Help used as a reference for each feature within Argos.

Evisions Support Site

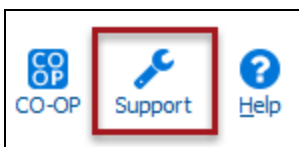
The easiest way to get to the Evisions support site is to access it through Argos. Under the Help menu is a link to the Support page. A link to the Support page also exists on the Argos toolbar. All the technical documentation available for download is found under the Support page.

Evisions can also provide more in-depth and even customized training via our Professional Services department. Visit the Consulting Services page on the Evisions web site at

<http://www.evisions.com/Services/Overview.aspx>

In Product Help

In addition to the Support site is In-Product Help. You can get to In-Product Help a few different ways. There is a link under the Help menu to Argos Help. There is a button on the toolbar, and you can also use your F1 key. Most screens within Argos have a link to Argos Help as well.



Security

Access to reports is managed by DataBlock Designers and Administrators by permitting or denying access to Argos objects. The only level of security available to report writers is a private report. Making a report private is an action reserved to the user types that can edit a report. So this means a few things. You cannot create a private report for someone else. And only report writers and above can create private reports. Report Viewers, since they cannot create or modify reports, cannot make a report private.

The next security concept is for your information only. You will not be able to implement it, since it is implemented within the DataBlock. The DataBlock Designer has the ability to restrict access to a piece of data based on who runs the report.

Sample Database

The examples in this guide are based on an MS Access database that was created to assist you with becoming familiar with Argos. You can [download the sample database and DataBlocks](#) from the Documentation and Software section of the Evisions website.

The name of the file is "Sample_Database_and_DataBlocks.zip" and after unzipping the file name of the database will be "Sample.accdb". Five DataBlocks are included in the zip file that were used to create Banded Reports in examples 1, 3, 4, 5, 6, 8, 9, and 11 in this guide. The DataBlocks are named as follows:

Example 1_3_4_9 - basic banded 20100526.argosexport (used by examples 1, 3, 4, and 9)

Example 5 – resetexpr 20100526.argosexport

Example 6 – conditional print 20100526.argosexport

Example 8 – sub-detail 20100526.argosexport

Example 11 – chart 20100526.argosexport

Example 12 – Extract Report.20100929.argosexport

Each DataBlock contains the reports that were created within each example.

You can use the database and DataBlocks to follow along with the examples in this guide. If you choose to do so, import the five DataBlocks into Argos and follow the examples to create the reports.

We have also provided a [Sample Database Description](#) that explains the structure of the database and provides instructions for creating the data connection to the sample database.

Contact your MAPS Administrator to install the database and create the data connection.

Importing a DataBlock

To import a DataBlock, select a folder within the Explorer tree where you want the DataBlock to reside under, right-click and select Import. You can then enter the location and file name of the DataBlock to import. You can also find the Import option under the File Menu in the Argos Main Interface.

Signing In

Signing In to the eLauncher

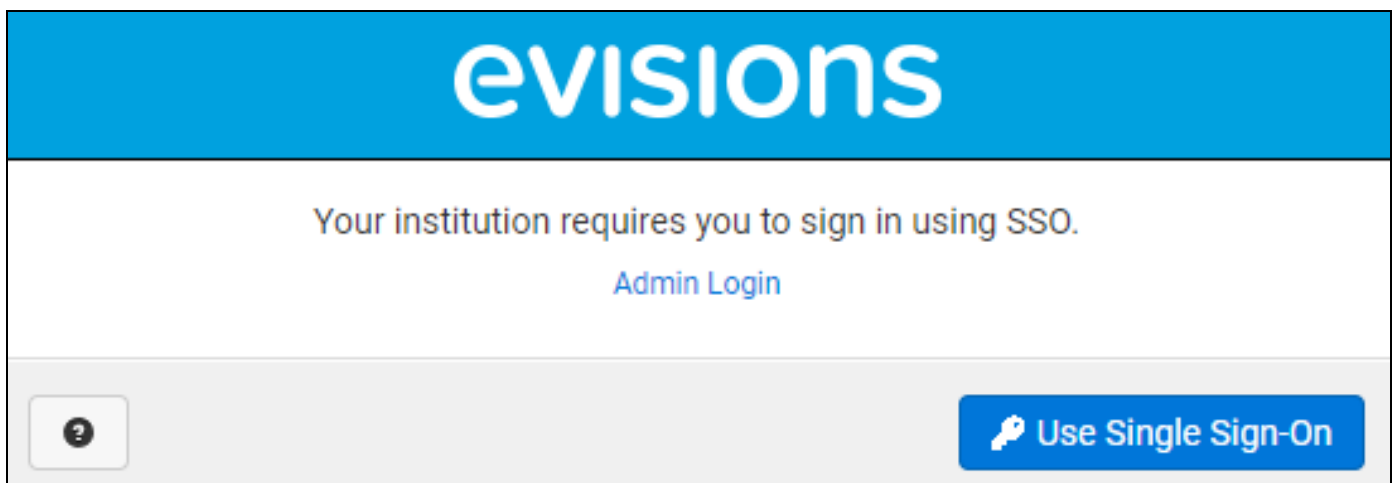
The MAPS eLauncher provides a single location from which you can launch any of the MAPS applications, access online training and support resources, or see the new features in the latest releases.

The screenshot shows the evisions login interface. At the top is a blue header with the word "evisions" in white. Below the header, the word "Username:" is followed by a text input field containing the text "evisions". Below that, the word "Password:" is followed by a password input field with ten dots. A checkbox labeled "Remember this user" is checked. At the bottom, there is a help icon (a question mark in a circle), a button labeled "Use Single Sign-On" with a key icon, and a blue button labeled "Sign In" with a person icon.

In your web browser, navigate to the URL provided by your MAPS administrator. If you are prompted to log in at this time, do one of the following:

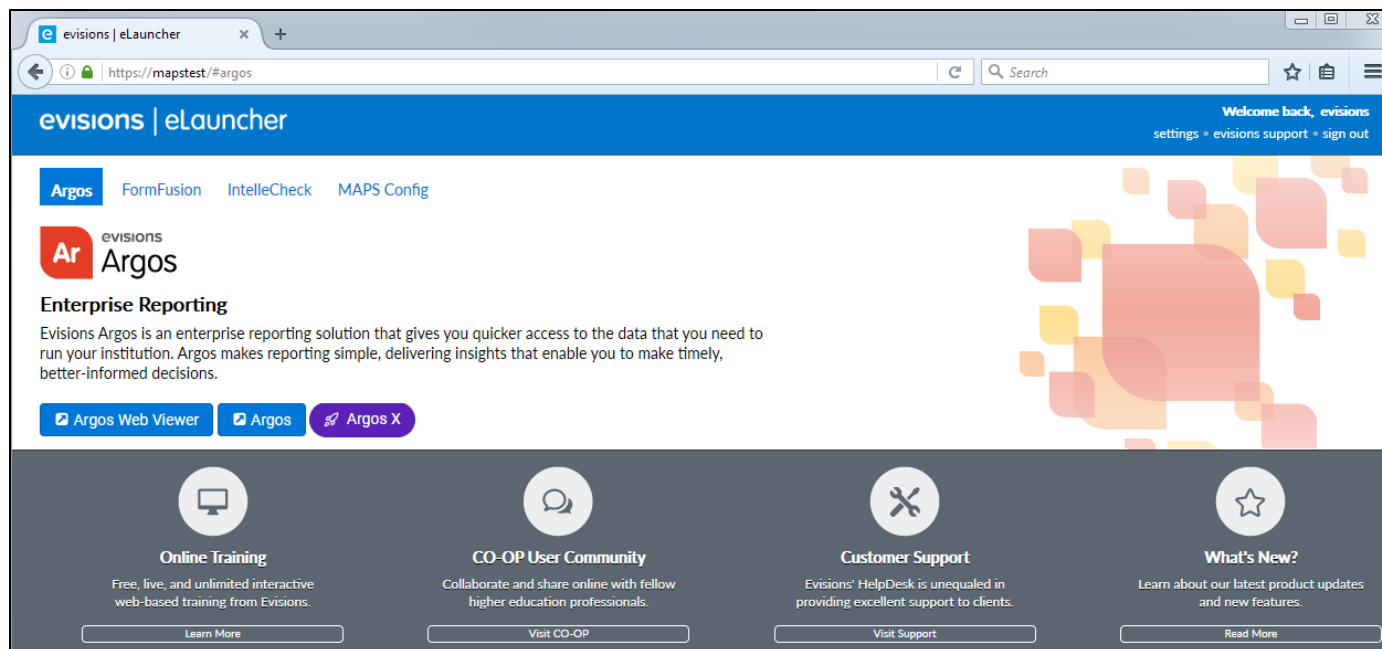
- For HTTPS, enter the username and password provided by your MAPS administrator.
- Enter your LDAP credentials if your institution uses LDAP for single sign-on.

If your institution has single sign-on configured for use with a SAML server, you do not need to enter your credentials here.

The screenshot shows the evisions SSO login interface. At the top is a blue header with the word "evisions" in white. Below the header, the text "Your institution requires you to sign in using SSO." is displayed in a large font. Below that, the text "Admin Login" is displayed in a smaller font. At the bottom, there is a help icon (a question mark in a circle) and a blue button labeled "Use Single Sign-On" with a key icon.

Select the **Single Sign-On** button and enter your username and password on your institution's SSO page. (The Single Sign-On button is only displayed when SAML SSO is available.)

The MAPS eLauncher displays after your credentials are validated.

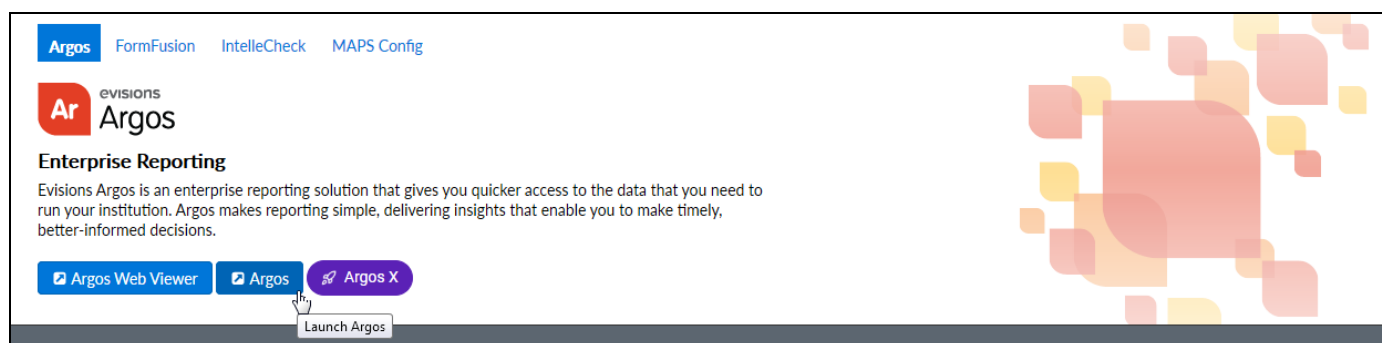


Sign In Issues

If you cannot sign in, it may be due to local or network firewall settings. You may need to configure your firewall to allow access on the selected port.

Launching Application Clients

To launch an application client, navigate to the product you wish to use and then select the launch button for that product.

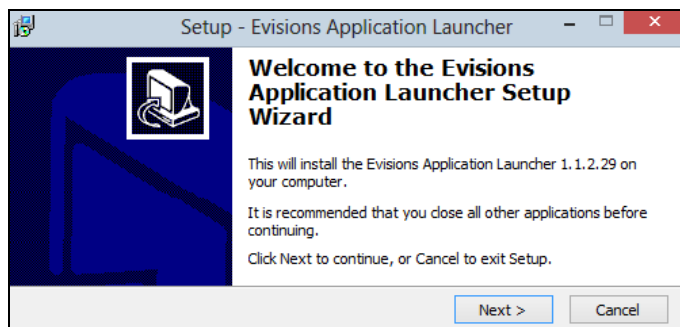


If you are prompted to install the **Evisions Application Launcher** (EAL), follow the prompts on your screen to continue. Expand the link below, for more information.

Note: If you do not have permission to install applications on your computer, you may need to consult with your IT department for assistance.

Installing the Evisions Application Launcher

Select the link to download the **setup.exe** file. When it has finished downloading, open the file to run the installer.

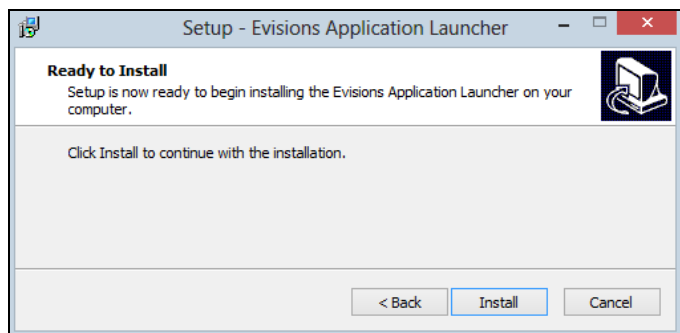


Follow the prompts on the screen. Select **Next** to continue.

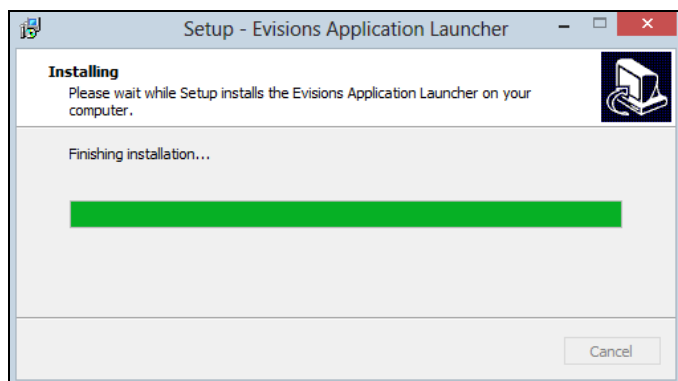
Microsoft .NET Framework is Required

If your computer does not have the Microsoft .NET framework already installed, you will be prompted to install it as part of the EAL setup.

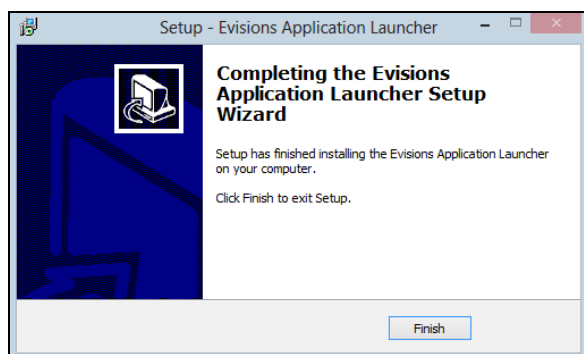
Review and accept its license agreement, then select **Install** to proceed.



Select **Install** to continue. If you are installing the Microsoft .NET Framework at the same time, it will install alongside the Evisions Application Launcher.

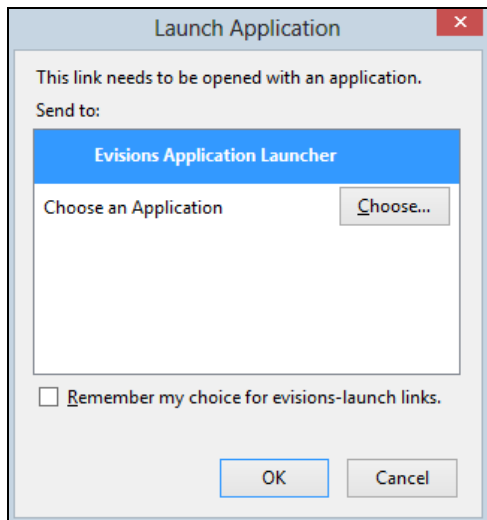


Once the installation is complete, select **Finish** to close the installer.

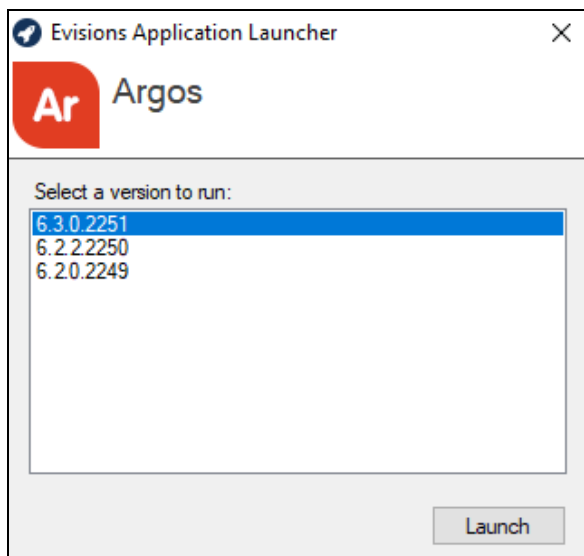


When you launch an application (Argos, for example) you may see a prompt informing you that the browser is trying to run an external program, and asking whether you want to proceed. Select **OK** or **Allow** to allow the launcher to run.

Note that the prompt is different in different browsers.



If there are multiple versions of the application available, choose the version to use, then select **Launch**.



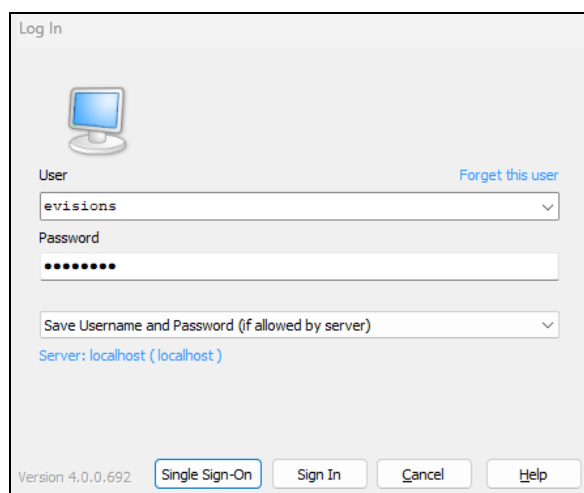
If the application or application version you selected is not already installed on your computer, it will download. This may take some time, especially over slow connections.

Logging In to the Application Clients

If you have not yet signed in to the application, the main sign in screen displays. The screen for each MAPS application is similar to the one below. You must enter your credentials to access the application under the following circumstances:

- You did not use the HTTPS version of the eLauncher
- You did not sign in through a single sign-on server
- You are signing in to MAPS as an administrator
- You are signing in to IntelCheck (or accessing a secured area)

Otherwise, you do not need to enter your credentials again unless you are accessing a different secured program or feature, or need to reconnect.

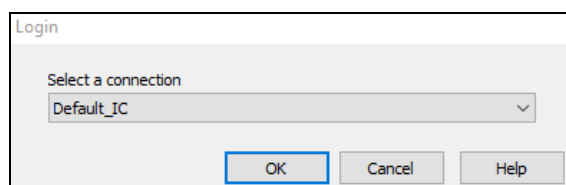
A screenshot of a 'Log In' dialog box. At the top left is a computer icon. Below it is a 'User' dropdown menu with 'evisions' selected. To the right of the dropdown is a blue link 'Forget this user'. Below the 'User' field is a 'Password' field with masked characters. Below the password field is a dropdown menu with the text 'Save Username and Password (if allowed by server)'. Below that is a blue link 'Server: localhost (localhost)'. At the bottom left is the text 'Version 4.0.0.692'. At the bottom are four buttons: 'Single Sign-On', 'Sign In', 'Cancel', and 'Help'.

There are several options you can configure on this screen:

- **Forget this user** - removes this user from the list of saved usernames in the dropdown list.
- **Do not save username and password** - do not save either the username or the password that you enter.
- **Save username** - adds this user to the list of saved usernames in the dropdown list.
- **Save username and password (if allowed by server)** - saves the password for this username, if password saving is enabled in MAPS.
Note: for security reasons, you cannot save passwords when signing in to the MAPS Config application.
- **Server** - Click **Edit Servers** or on the server name (depending on the application and version you are on) for additional options to change the server you are signing in to or the port number for that server.

Signing in to IntelCheck

IntelCheck users have an additional option to select the database connection prior to sign in:

A screenshot of a 'Login' dialog box. It has a title bar that says 'Login'. Inside, there is a label 'Select a connection' above a dropdown menu. The dropdown menu currently shows 'Default_IC'. At the bottom of the dialog are three buttons: 'OK', 'Cancel', and 'Help'.

Your data connection permissions (established by the MAPS administrator) determine the connections displayed in the list. If you do not see the connection you want to use, your MAPS administrator can provide further assistance with data connection permissions.

Once you have selected your connection, select **OK** to launch the application.

Failed Sign In Attempts

Your MAPS administrator determines how failed sign in attempts are handled, based on your institution's password policy. If allowed, you may be able to sign in after waiting a period of time specified by the administrator (often an hour).

Server Selection

Select **Edit Servers** or the server name on the sign in dialog to select a different server, if necessary. Note that the sign in screen and the Servers section may look slightly different depending on the application and version you are on.

Version 4.3.0.588

Version 6.0.0.1014

The following actions are available from this area:

- **Green "+" sign / Add button** allows you to add a server to the list of available servers.
- **Red "X" / Delete button** deletes the selected server.
- **Server Address** enter the name/address of the server.
- **Use the default port** check this box to use the default port for the application (27467) or uncheck to enter a specific port number.
- **Port** allows you to enter a different port number, if your MAPS administrator has instructed you to do so.

Navigation

Argos has been designed with an intelligent interface that knows your user type and configures menus and buttons to show only those actions permitted.

Menus across the top allow you to take simple actions such as logging in to the product, finding items in the Explorer, customizing your Argos toolbars and changing your password. You can also access the integrated Help system or visit the Evisions web site that has many helpful resources available. The most common actions are replicated as buttons just beneath the menus.

At the very bottom of the screen, the status bar tells you what server you are logged in to, your username and user type.

Between the top and bottom toolbars is the Argos work area. The work area is broken into two halves. The left half contains the Navigation area while the right half contains the Action area.

Action Area












The right hand side of the screen will have buttons for any actions you can take on a selected object. The buttons that show will depend on the type of object you select in the Navigation area.





Navigation Area

This area contains the objects that you can perform actions on. There are three different views you can use for the Navigation area by clicking the desired tab (Explorer or Shortcuts). Each of these views is described below.

Explorer view

The Explorer is the default view for the Navigation area, in which a simple menu of available folders and objects is displayed. Argos objects that can be found in the Explorer include:

Icon	Explorer Object	Description
	Folders	Contains objects, including other folders.
	DataBlocks	The “parent” object for one or more reports.
	Dashboards	Display-only reports for quick reference.
	System Created Dashboard	The dashboard that is automatically created by Argos for every new DataBlock. The system dashboard is always called "Dashboard" and cannot be renamed or deleted.
	User Created Dashboard	This dashboard is created by users. Dashboards can be used to view information quickly without having to run a report.
	CSV Report	A comma-separated values report.
	Crosstab Report	A report that compares two or more variables in table format.
	Banded Report	A fully-formatted report.
	Extract Report	A text report that meets pre-defined specifications.
	Delimited Extract Report	An extract report that uses a user defined delimiter (tab, commas, and spaces are common delimiters).
	Fixed Width Extract Report	An extract report the width of each field is defined by the user.

Icon	Explorer Object	Description
	XML Extract Report	An extract report whose output is an XML file.
	Private Report (Banded)	A report that only appears for the report creator and the administrator. The eye icon on top of the regular report icon indicates that it is a private report.
	Schedule	Reports may be scheduled to run automatically.
	Trash Bin	Contains items deleted from the Explorer Tree.

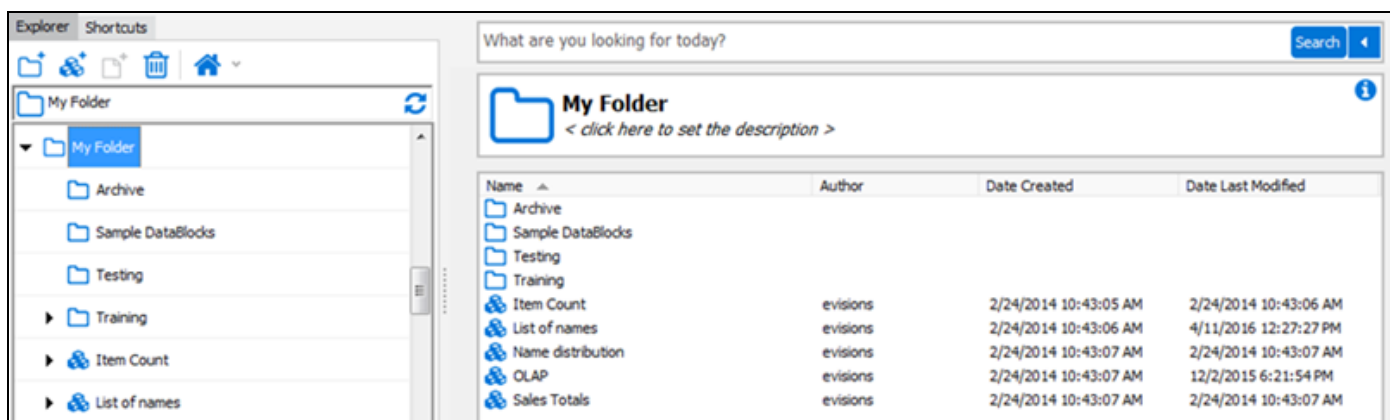
Note: Report Viewers do not have privileges to add, modify, or delete objects within the Explorer tree.

Are my reports secure? You may be wondering about the security of reports in Argos. Each object can be assigned to groups or individuals as needed. Unauthorized users would not be able to see objects they lack permissions for. It is even possible to have security all the way down to individual fields in a CSV or Banded report.

Is my data secure? All data transmitted from the server to Argos is “point-to-point” encrypted, meaning that anyone other than the intended user would see only gibberish. Once a report is created, care should be taken with resulting file(s) to ensure data security.

Some objects can be flagged as private. Private objects will not show up in the Explorer for users other than the creator and the administrator. These objects will have the “private eye” icon like the sample private Banded report icon on the list above.

Within the Explorer tree, reports always reside beneath a DataBlock parent. A DataBlock can have many “child” reports. Any object that has child objects will have a “+” next to it. Simply click the “+” to expand the object to view its children.



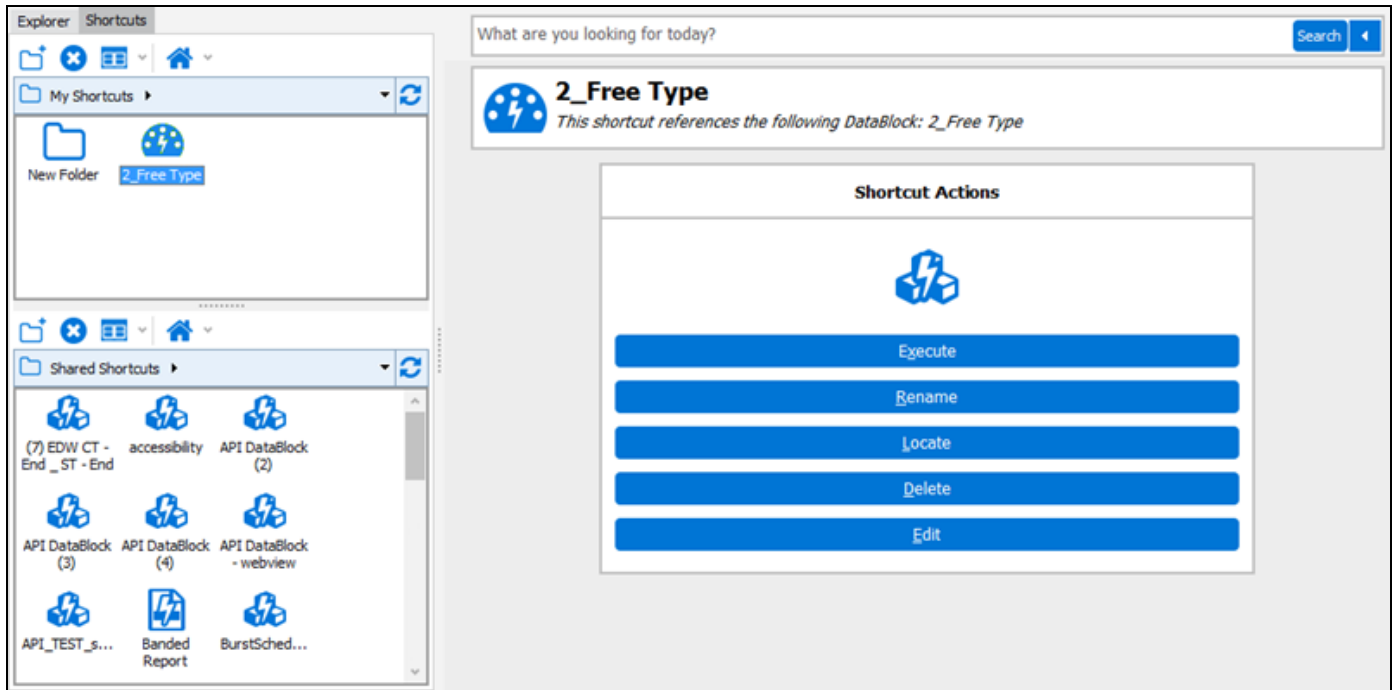
The screenshot shows the Argos Explorer interface. On the left is the Explorer tree with a search bar and icons for adding, deleting, and refreshing. The tree shows a hierarchy: My Folder > My Folder > Archive, Sample DataBlocks, Testing, Training, Item Count, and List of names. The main pane displays the contents of the selected 'My Folder'. It has a search bar at the top and a table below. The table has columns for Name, Author, Date Created, and Date Last Modified. The table lists several reports, including Archive, Sample DataBlocks, Testing, Training, Item Count, List of names, Name distribution, OLAP, and Sales Totals. Each report has a small icon to its left, indicating its type or status.

Name	Author	Date Created	Date Last Modified
Archive			
Sample DataBlocks			
Testing			
Training			
Item Count	evisions	2/24/2014 10:43:05 AM	2/24/2014 10:43:06 AM
List of names	evisions	2/24/2014 10:43:06 AM	4/11/2016 12:27:27 PM
Name distribution	evisions	2/24/2014 10:43:07 AM	2/24/2014 10:43:07 AM
OLAP	evisions	2/24/2014 10:43:07 AM	12/2/2015 6:21:54 PM
Sales Totals	evisions	2/24/2014 10:43:07 AM	2/24/2014 10:43:07 AM

Shortcuts View

If you use a DataBlock or report frequently, you can right-click on it and choose “Add to Shortcuts”. Adding objects to the Shortcuts makes it easier to find what you need. Click on the **Shortcuts** tab to view shortcuts.

This view can be very convenient as it shows only your available shortcuts. You can even rename a shortcut to something other than the original name. To find the original object in the Explorer view, right-click a shortcut and choose “Locate” (see figure on the right). Deleting or renaming a shortcut has no effect on the original object.



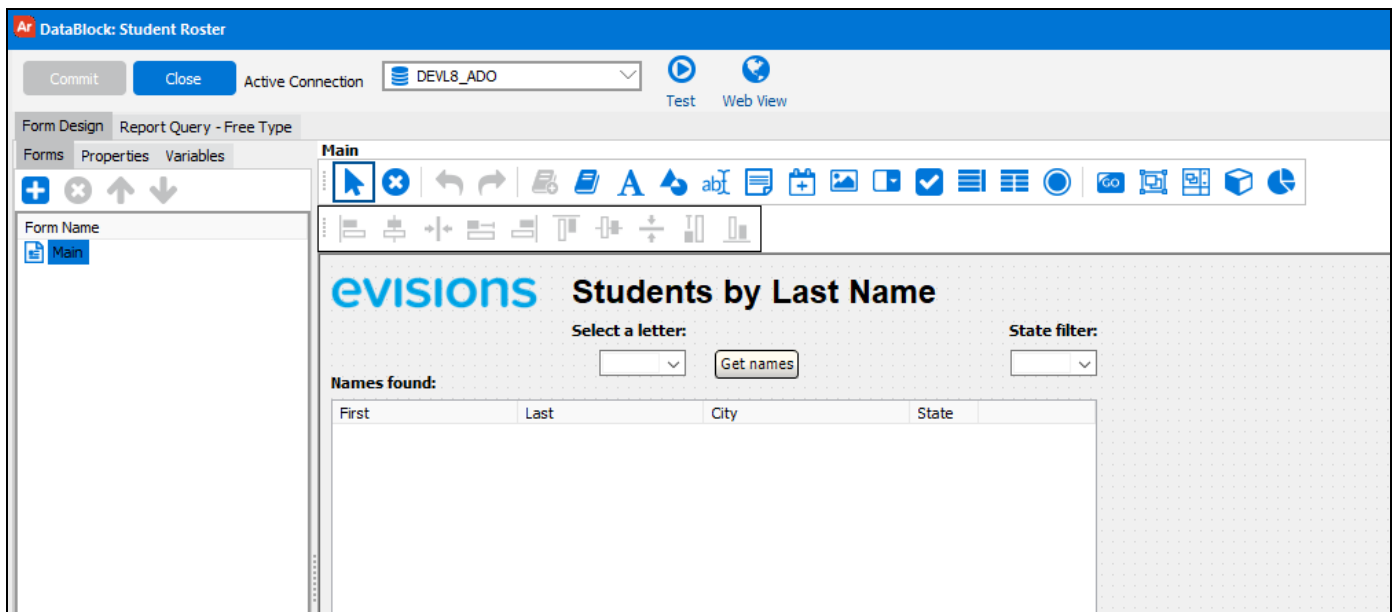
DataBlocks

Whether you are a DataBlock Designer, Report Writer, or Report Viewer, it can be helpful to have an understanding of the components of the DataBlock and of the relationship between DataBlocks and the various report types.

The DataBlock is the foundation from which all reports are created. DataBlocks are comprised of one or more **forms** used to construct the DataBlock's **dashboard**, and a **report query**, which builds the dataset used for writing reports.

Forms

Forms are created on the **Form Design** tab of the DataBlock. When a DataBlock is first created, the first form is created for you automatically. You can use this form to design the dashboard that users see when running the DataBlock or one of its reports.



Forms can contain many different types of objects, such as list boxes, dropdowns, radio buttons, charts, and more. The majority of these objects can be configured to pull information from the database automatically using a SQL query.

Dashboards

Dashboards can be used to display information for the user, or may be used as parameter entry forms to customize the information shown on the dashboard or in the reports. Dashboards may have multiple forms, allowing users to switch between them to view different information.

Ar Student Roster.Dashboard

Dashboard Options: Report Options:

evisions

Students by Last Name

Select a letter:

C

Get names

 State filter:

PA

Names found:

First	Last	City	State
Henry	Clark	Malvern	PA
Nick	Curtis	Malvern	PA
Germanicus	Caesar	Malvern	PA
Candace	Clark	Malvern	PA
Germanicus	Caesar	Malvern	PA
Candace	Clark	Malvern	PA
Henry	Clark	Malvern	PA
Nick	Curtis	Malvern	PA
Benjamin	Clark	Chester Heights	PA
Susan	Casey	Lincoln University	PA
Donald	Clark	Malvern	PA
Janice	Cory	West Chester	PA
Carla	Cooper	University Park	PA
Chapin	Counter	Malvern	PA
Michael	Chapin	West Chester	PA
Shantay	Compin	Malvern	PA

34 items

In this example, the dashboard waits for the user to enter a letter of the alphabet. After clicking the Get names button, a list of students whose last names begin with that letter is shown. Users can also filter the list by state, if they choose to select a state in the dropdown.

Report Queries

The Report Query tab in the DataBlock is where you design the SQL query that pulls the data that Report Writers will use to construct their reports. You can enter the query as free type SQL, or use the Visual Design tool to drag and drop the information you want and construct the SQL automatically.

DataBlock: Student Roster

Commit Close Active Connection DEV18_ADO Test Web View Help

Form Design Report Query - Free Type

Refresh Fields Field Security Visual Design Insert Special

```

select spriden_pidm, spriden_first_name, spriden_last_name, spraddr_city, spraddr_stat_code
from spriden join spraddr on spriden_pidm = spraddr_pidm
where spriden_change_ind is null
-- and upper(substr(spriden_last_name, 1, 1)) = :DropDown_Letter.Letter
and (upper(STRADDR_STAT_CODE) = :DropDown_State.STATE or '- All -' = :DropDown_State.STATE)
and spriden_entity_ind = 'P'
order by spraddr_stat_code
    
```

Type

My Folder.Student Roster

DataBlock: Student Roster

Commit Close Active Connection DEV18_ADO Test Web View

Form Design Report Query - Visual Design

Show Tables Show Unions Add Table Add Query

SQL Format: Oracle

Free Type View SQL Refresh Copy Paste Reorder Tables Edit Query Properties Use Dictionary Add Join

SATURN.SPRIDEN "SPRIDEN"

Index	Name	Alias	Type
1	SPRIDEN_PIDM		Numeric
2	SPRIDEN_ID		WChar
3	SPRIDEN_LAST_NAME		WChar
4	SPRIDEN_FIRST_NAME		WChar
5	SPRIDEN_MI	Middle Initi...	WChar
6	SPRIDEN_CHANGE_IND		WChar
7	SPRIDEN_ENTITY_IND		WChar
8	SPRIDEN_ACTIVITY_DATE		DBTime...
9	SPRIDEN_USER		WChar
10	SPRIDEN_ORIGIN		WChar

SATURN.SPRADDR "SPRADDR"

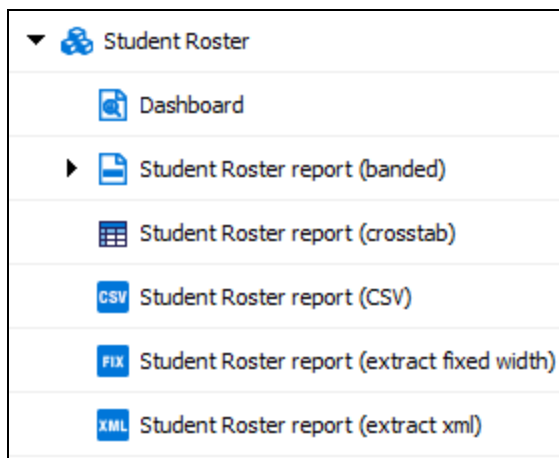
Index	Name	Alias	Type
1	SPRADDR_PIDM		Numeric
2	SPRADDR_ATYP_CODE		WChar
3	SPRADDR_SEQNO		Numeric
4	SPRADDR_FROM_DATE		DBTime...
5	SPRADDR_TO_DATE		DBTime...
6	SPRADDR_STREET_LINE1		WChar
7	SPRADDR_STREET_LINE2		WChar
8	SPRADDR_STREET_LINE3		WChar
9	SPRADDR_CITY		WChar
10	SPRADDR_STAT_CODE		WChar

Visible Fields (SELECT) Conditional Fields (WHERE) Ordering (ORDER BY)

Table	Field	Type	As	Description
SPRIDEN	SPRIDEN_PIDM	integer		
SPRIDEN	SPRIDEN_FIRST_NAME	string		
SPRIDEN	SPRIDEN_LAST_NAME	string		
SPRADDR	SPRADDR_CITY	string		
SPRADDR	SPRADDR_STAT_CODE	string		

Report Tree

Dashboards and reports are children of DataBlocks in the report tree. All DataBlocks have a default dashboard, and Report Writers can create any number of reports.



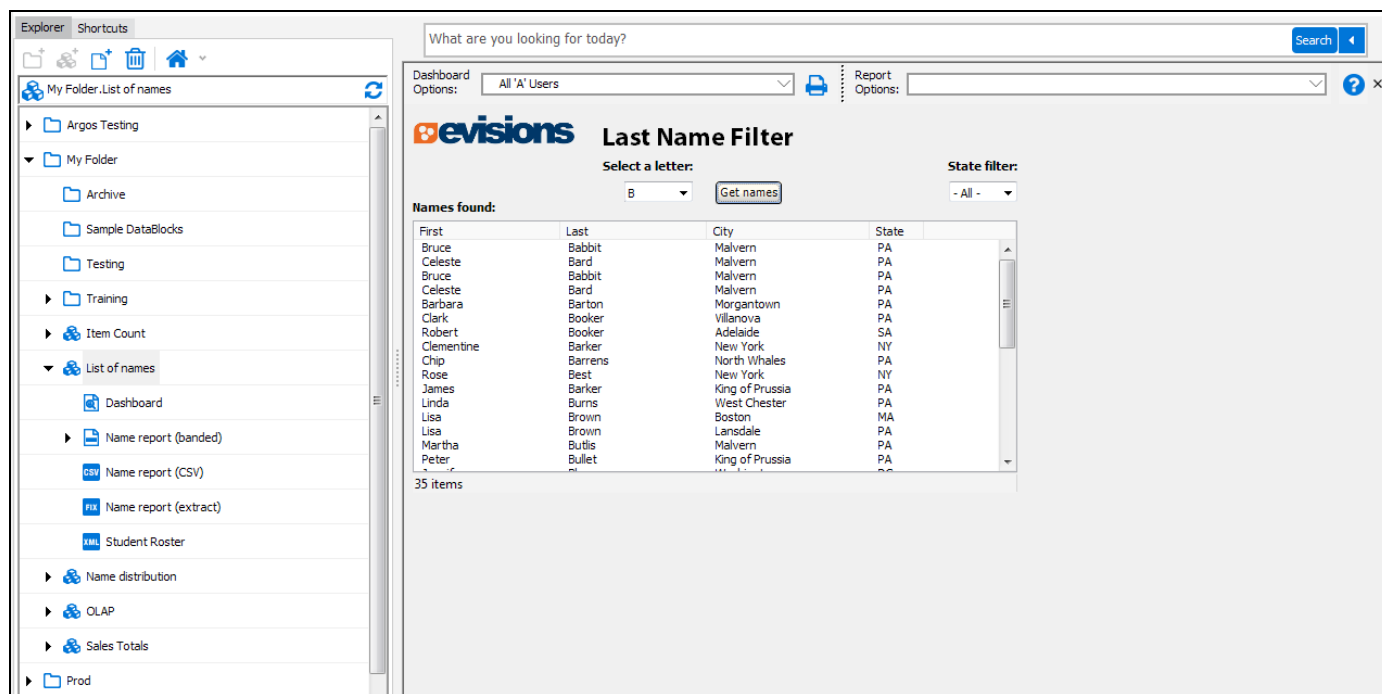
All reports underneath a DataBlock use the same data that comes from its report query. The difference between the report types (banded, CSV, extract, or crosstab) is in how the data from the report query is displayed.

Dashboards

All DataBlocks have at least one **dashboard** which is created on the Form Design pane in the DataBlock. The dashboard is used to gather any input parameters that are needed when you run a report. Dashboards can also display results on the screen, if the DataBlock designer configured it to do so.

Dashboards are a good choice when you need to access information quickly, but do not need to save results as you might when running a report. A good example is a situation where you want to view sales results for the organization. The dashboard could display a sales summary by region for each quarter. It may have additional "drill down" functionality on the dashboard, such as the monthly sales results for each salesperson. The results display on the screen immediately.

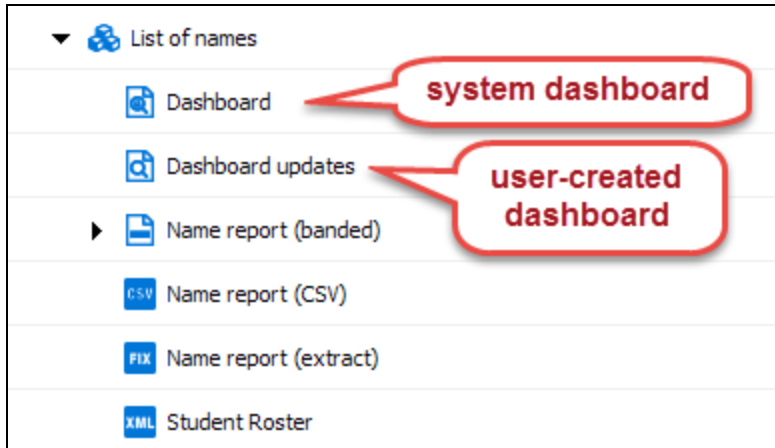
In order to save and share data with other users, you can run a report to generate a PDF of the same data, based on the information and options entered into the dashboard. In this case, you can run a banded report from the dashboard, and then send this PDF to the desired recipient.



In the screenshot above, the dashboard on the right executes when launching the "List of names" DataBlock. This dashboard is the default (system) dashboard for this DataBlock. You can run any of the reports associated with this DataBlock by selecting the appropriate report in the **Report Options** drop down at the top of the dashboard. The report will include names beginning with the same letter you selected on the dashboard.

Default Dashboard

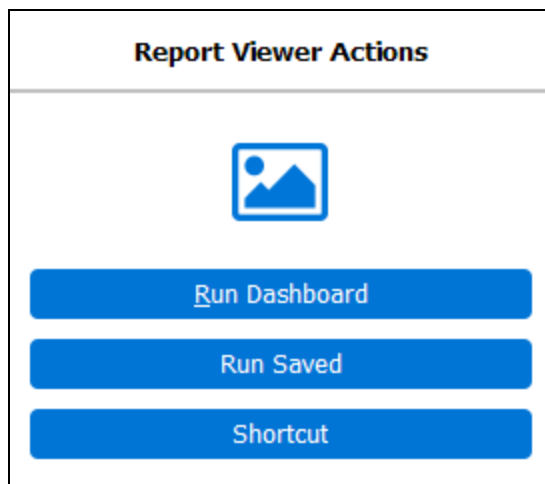
When a DataBlock is created, Argos also creates a default (system) dashboard, which is shown with a small padlock. The system dashboard is named "Dashboard" and cannot be renamed or deleted. DataBlock Designers may create additional dashboards by right-clicking on the DataBlock and selecting **New -> Report or Dashboard**.



Running a Dashboard

You may run a dashboard by any of the following methods:

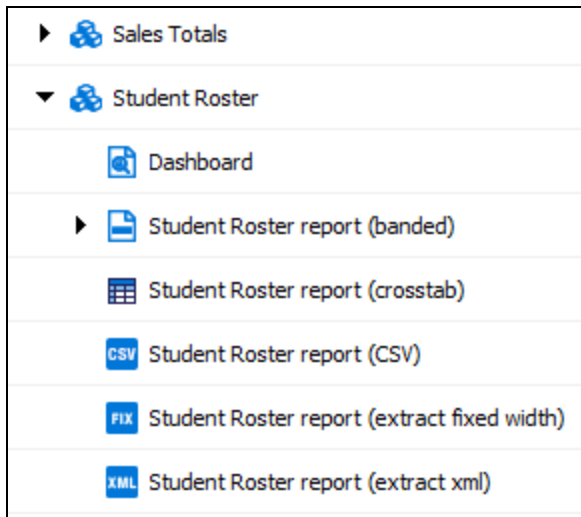
1. Click on the **Run Dashboard** button when the dashboard is selected.



2. Right-click on the dashboard icon and select **Run Dashboard** from the menu.
3. Double-click on the dashboard.
4. Right-click on the DataBlock and select **Run Dashboard** from the menu to run the default dashboard for that DataBlock.

Reports

Argos reports provide different views of the information retrieved by the DataBlock. Reports use the data from the report query in the DataBlock as their starting point, which may be combined with additional user-provided information from the dashboard. Reports are shown underneath the DataBlock they belong to in the Explorer Tree.



There are four different types of reports that can be created in Argos: CSV, banded, extract, and crosstab.

CSV Reports

A Comma Separated Value (CSV) report is the simplest of the Argos report types. A comma-delimited file is a text file that separates the desired columns with a comma or other specified delimiter. This type of report is especially useful when obtaining data to be used in spreadsheet software such as Microsoft Excel. It is also useful when creating files used by third party applications.

1	"SPRIDEN_FIRST_NAME", "SPRIDEN_LAST_NAME", "SPRADDR_CITY", "SPRADDR_STAT_CODE"
2	Bruce, Babbit, Malvern, PA
3	Celeste, Bard, Malvern, PA
4	Bruce, Babbit, Malvern, PA
5	Celeste, Bard, Malvern, PA
6	Barbara, Barton, Morgantown, PA
7	Clark, Booker, Villanova, PA
8	Robert, Booker, Adelaide, SA
9	Clementine, Barker, "New York", NY
10	Chip, Barrens, "North Whales", PA
11	Rose, Best, "New York", NY
12	James, Barker, "King of Prussia", PA

Banded Reports

Banded reports are fully-formatted PDF reports that give the report writer complete control over the location and appearance of the information in the report. The term "banded" comes from the fact that the report is organized into logical bands (groups) of data. For example, a *title* band may contain the title of the report, report date and logo. A *page header* band could hold the page number. Similarly, the report data is organized into *group* bands, *detail* bands, and other logical groupings.

Banded reports may include custom fonts, rich text, charts, images, and other information. They can be used to create mailing labels, letters, and many other output formats that can be printed or emailed directly to recipients.

Names beginning with B

First name	Last name	City	State
Names for state: AZ			
Mark	Ballentine	Tuscon AZ	AZ
Names for state: DE			
Bruce	Burns	Wilmington	DE
Benjamin	Burns	Wilmington	DE
Names for state: MA			
Lisa	Brown	Boston	MA
Names for state: NY			
Celeste	Bard	Snyder	NY
Rose	Best	New York	NY
Clementine	Barker	New York	NY
Names for state: PA			
Bruce	Babbitt	Malvern	PA
James	Barker	King of Prussia	PA
Celeste	Bard	Malvern	PA
Linda	Burns	West Chester	PA
Clark	Booker	Villanova	PA
Lisa	Brown	Lansdale	PA

Names for state: DE

Names for state: MA

Names for state: NY

Names for state: PA

Extract Reports

An extract report is designed to create output files that meet pre-defined specifications. This feature is especially useful for creating delimited output that is more complex than a simple comma-separated file, for creating a fixed-width file in which each field is precisely positioned on a given line, or for creating an XML file. This could include files that you might upload to a government agency, clearinghouse, or service bureau.

Extract reports are somewhat similar in design to a banded report. They are comprised of several *sections*, which behave like the bands in a banded report. There are two important differences, however:

- Extract reports are not divided into pages. They are designed to create an output file, not printed output.
- Extract reports can loop through multiple datasets. In contrast, a banded report can only process each record in a dataset once.

1	Mark	Ballentine	Tuscon AZ	AZ
2	Jennifer	Bloom	Washington	DC
3	Bruce	Burns	Wilmington	DE
4	Benjamin	Burns	Wilmington	DE
5	Lisa	Brown	Boston	MA
6	Christine	Bushar	Duluth	MN
7	Celeste	Bard	Snyder	NY
8	Rose	Best	New York	NY
9	Clementine	Barker	New York	NY
10	Bruce	Babbitt	Malvern	PA
11	James	Barker	King of Prussia	PA
12	Celeste	Bard	Malvern	PA

Crosstab Reports

Crosstab reports provide a simple way to relate two or more data attributes in table format. The table is then output into a PDF document. In addition to specifying the rows and columns for the report, you can also apply basic formatting such as headers, text, and colors.

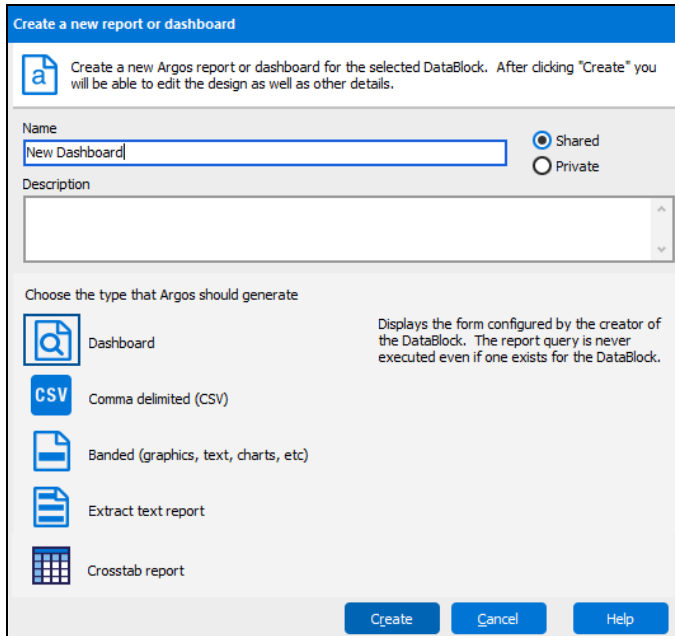
Product Name	Product Sales by Region and Sales Rep												
	Northeast			South			Southeast		Southwest				Grand Total
	Mendez	Tinoco	Total	Patterson	Pham	Total	Washington	Total	Alden	Farris	Kline	Total	
Microsoft Visio	249	4731	4980	1245	498	1743	2490	2490			45318	45318	55527
Norton Internet Security	280	1440	1720	4080		4080	480	480	120	80	4240	4440	11200
QuickBooks Pro		796	796	13731	398	14129	1791	1791			33631	33631	54526
Samsung T260 HD 25.5" Widescreen LCD Monitor	399	3192	3591	6783		6783	2793	2793	399		1995	2394	28329
Sony NW230 G/B Notebook		26486	26486	2337		2337	2337	2337	3895		142557	146452	184623
Grand Total	5412	218511	223923	431023	12870	443893	157225	157225	24168	10748	1913572	1948488	2964413

Creating a Dashboard

If you highlight a DataBlock you will see the option to create a new report in the detail pane.

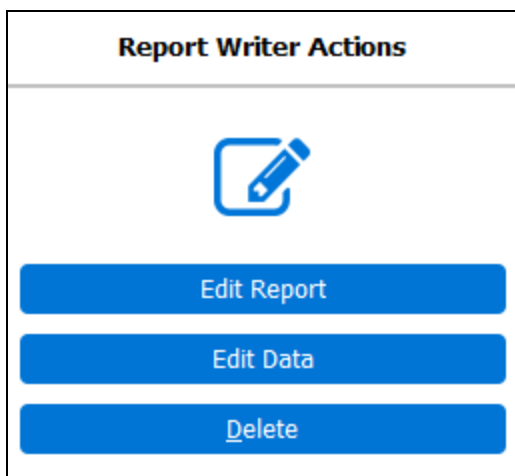
You can also right-click on the DataBlock and go to **New Report**. The **Create a New Report** dialog box appears. Give the report a name and a description if desired.

Next, choose what kind of report you want to create: CSV, banded, extract, or crosstab. There is also an option to create a new dashboard. As you select each report a description of the report type is shown to the right. (Select Dashboard). If the DataBlock does not contain a report query, the CSV and banded reports are not accessible and will be grayed out.



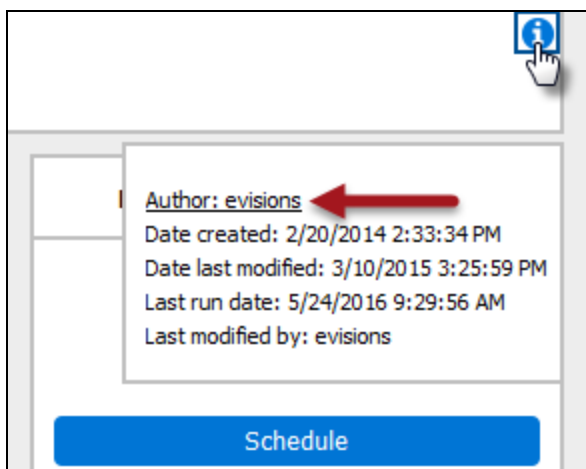
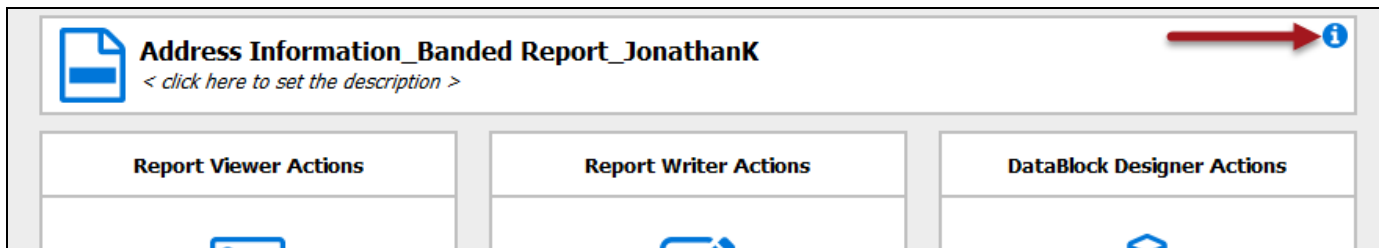
The dialog box is titled "Create a new report or dashboard". It contains a text input for "Name" with the value "New Dashboard", and radio buttons for "Shared" (selected) and "Private". Below is a "Description" text area. A section titled "Choose the type that Argos should generate" lists five options: "Dashboard" (selected), "CSV", "Banded (graphics, text, charts, etc)", "Extract text report", and "Crosstab report". Each option has a small icon and a description. The "Dashboard" description states: "Displays the form configured by the creator of the DataBlock. The report query is never executed even if one exists for the DataBlock." At the bottom are "Create", "Cancel", and "Help" buttons.

Select **Dashboard**, then click **Create**. Select the new report in the Explorer Tree to see options in the Action Area under Report Writer Actions. You can Edit the Report, Edit the Data, and Delete the Report. The Edit Data button is for XML experts who want to edit the underlying object XML.

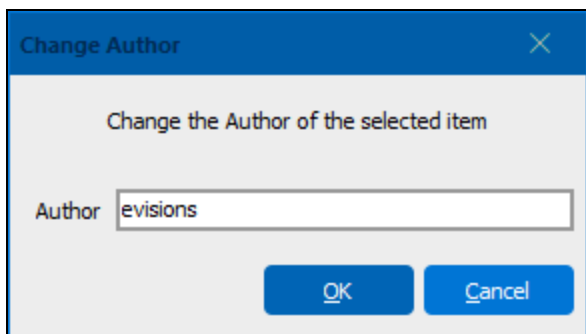


The panel is titled "Report Writer Actions". It features a large icon of a document with a pencil. Below the icon are three blue buttons: "Edit Report", "Edit Data", and "Delete".

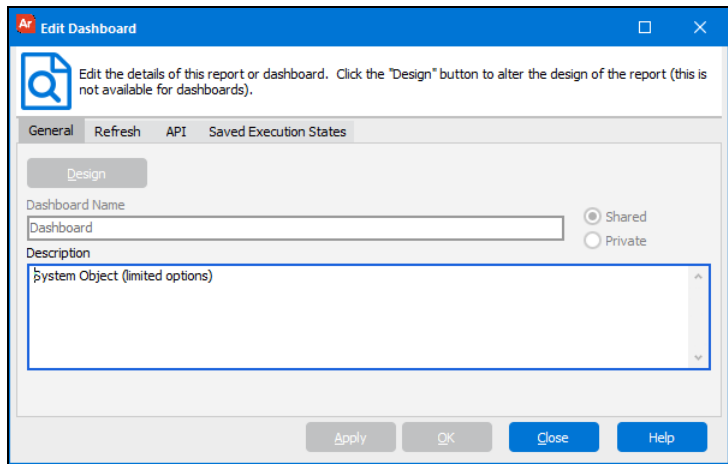
In the Action Area, above the Report Writer Actions, you can see the name of the dashboard or report along with a description. Click the "i" icon in the corner to view information on when the report or dashboard was created, when it was last modified, and by whom it was modified.



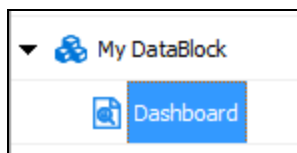
You can also edit the author of the report or dashboard by clicking on the author's name in the small pop-up that appears. Clicking on the author's name launches a dialog that will allow you to change the author's name. By default, Argos sets the author as the user who created the report.



Dashboards are shortcuts to the form created by the DataBlock Designer, so there isn't much more you can do other than create it. If you click Edit Dashboard you can edit the dashboard. The Design button is grayed out and you don't have access to it. There are a few tabs: the Refresh, API, and Saved States.



Once you have created your report or dashboard, you can find it in the navigation area.



Refresh Tab

The Refresh tab allows you to refresh the variables within the DataBlock. This is mostly only useful for Dashboards.

API Tab

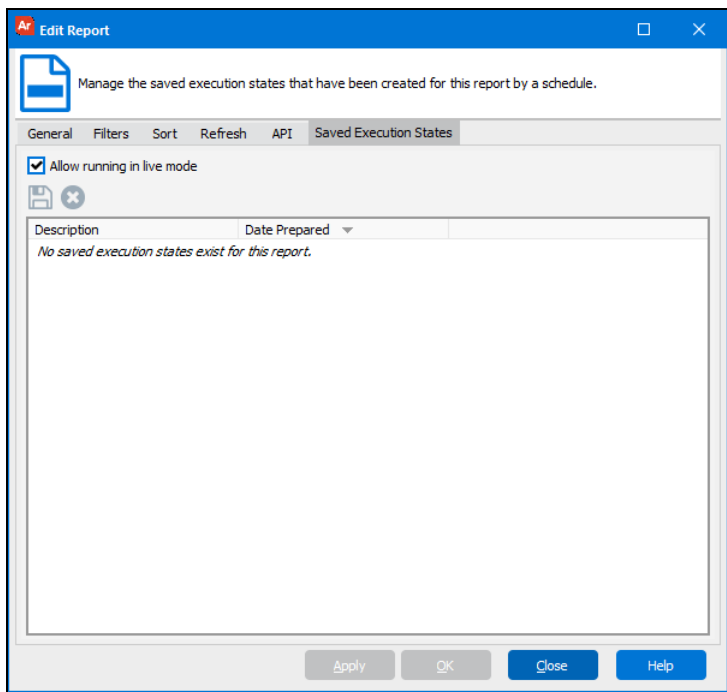
The API tab is part of the optional Advanced Reporting module. API stands for Application Programming Interface which allows a report to be called from a web page or portal, or even a third party application. Only Administrators can configure and access the API tab. Making a report API accessible is a very useful feature when you want people to have access to a report created by Argos, but you don't want to give them Argos access. All the different types of reports, Dashboard, CSV, Banded, and Extract can be called using the API. Making a report API accessible does have significant security implications, which is why it can only be done by an Administrator.

Saved Execution States Tab

The last tab is the Saved Execution States tab. A saved execution state is a point in time snapshot of a dashboard or an OLAP cube or chart. The data is saved as a file that can be viewed at any time. Saved execution states are configured via the scheduler by an Argos Administrator or a DataBlock Designer. As a Report Writer you can allow or disallow the running of the dashboard by checking or un-checking this box.

You can also manage the saved execution states files by deleting any that you don't want. The states shown are stored on the MAP Server, however you can also copy a saved execution state onto a PC by clicking the 'Save' icon. You will then be able to supply the destination and file name of the saved execution state.

The Report Viewer can choose whether to execute a state stored on the MAP Server or one stored on any PC. The Argos Report Viewers Guide provides an explanation of this.



Executing a Dashboard

After making the desired changes within any of the tabs described above, click OK to complete the creation of the report.

The Dashboard will now appear under the associated DataBlock and can be executed by selecting the appropriate action listed under Report Viewer Actions. Execution options are fully explained within the Argos Report Viewers Guide.

Creating a CSV Report

In this example, we will use the Employees table within the sample database to create a [CSV report](#). The table contains the following fields which are all used in the Report query.


Field name	Description
emp_id	Employee Number
last_name	Employee Last Name
first_name	Employee First Name
hire_date	Hire Date
salary	Salary
dept_id	Department ID
location_id	Location ID (a department can exist in several locations)
Street_Line1	1 st line of address
Street_Line2	2 nd line of address
Street_Line3	3 rd line of address
city	City
state	State
zip	Zip Code

Report Name and Description

To create a [CSV report](#) you start the same way you did the Dashboard. Highlight the DataBlock and click on New Report.

Give it a name and a description, and click the “Comma delimited” icon.

Create a new report or dashboard


 Create a new Argos report or dashboard for the selected DataBlock. After clicking "Create" you will be able to edit the design as well as other details.


Name


☒ Shared
☐ Private


Description

Choose the type that Argos should generate

 Dashboard

 Comma delimited (CSV)

 Banded (graphics, text, charts, etc)

 Extract text report

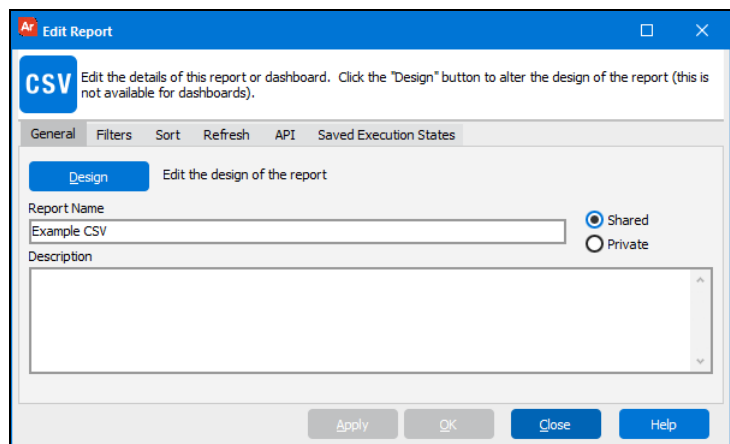
Follows the rules common to the comma delimited file format. The user can customize the number of columns per record used as well as the order each column is presented and the column name.

Create

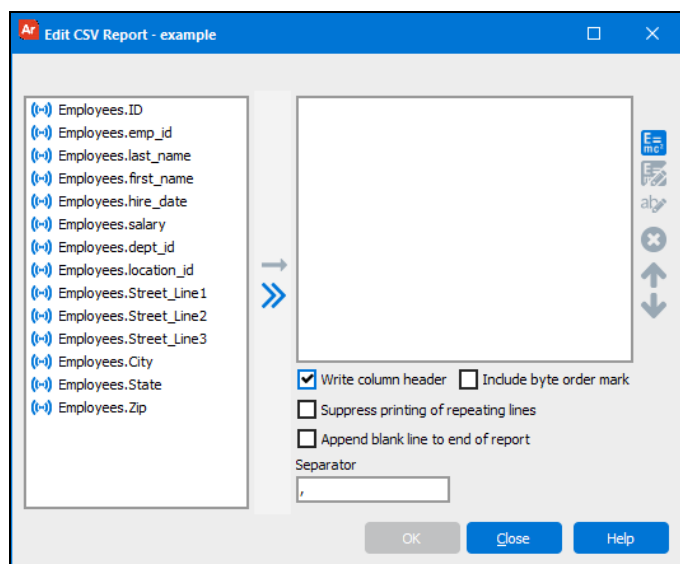
Cancel

Help

Click **Create**, then the following dialog box will appear.




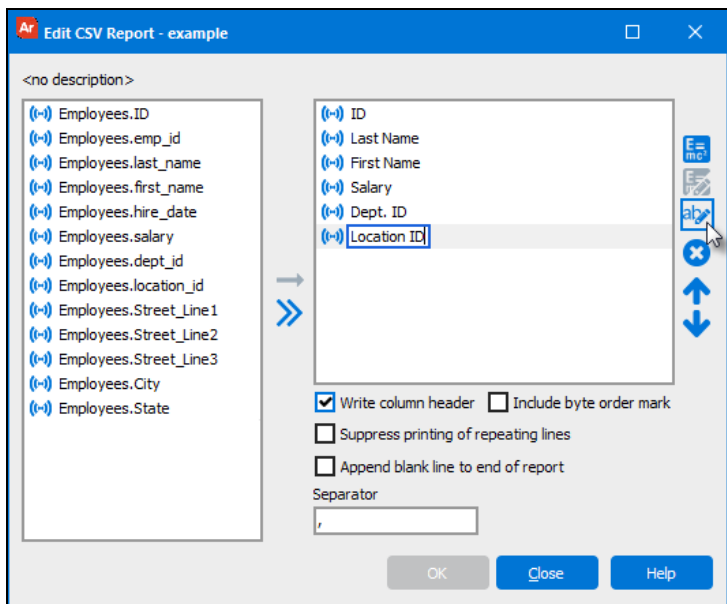
Click the **Design** button to launch the following dialog:




Choose the Database Fields to Use

The Edit CSV Report dialog box allows you to specify which fields within the Report Query will appear in the report. The fields in the box on the right side will be used. Double-click each field name to move the field to the window on the right as shown in the figure below. The fields within the window on the right will then appear in the report. You can also single-click each field name then click the right arrow to move the fields to the right.

You can change the name of each field to something more meaningful since this name will appear in the column header in the spreadsheet application. Right-click on each field or highlight the field and click the Edit Field Name button  to create an editable box where you can change the names as shown in the following figure:



After fields are moved to the window in the right you can click the Delete Button  to remove a field from the report. You can also use the up and down arrows to reorder the fields in the report.

Click **OK** to finish the design, and click **Apply** on the Edit Report dialog.

Execute the Report

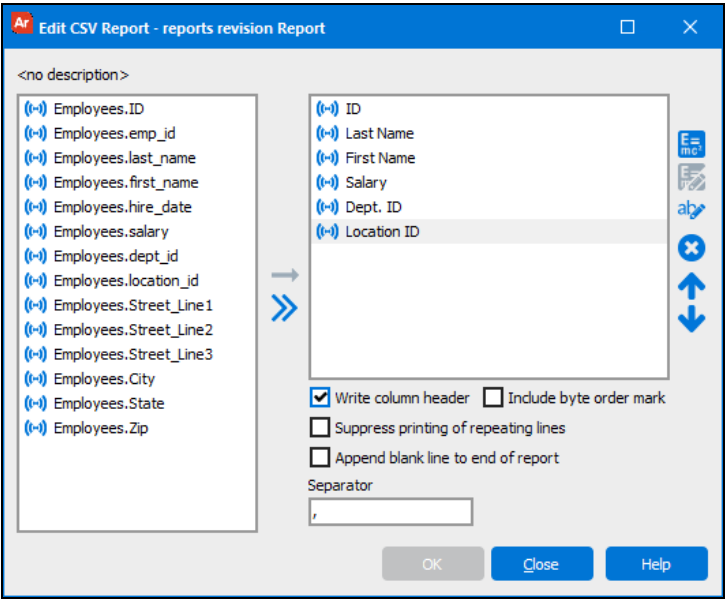
You can now execute the report using the methods described within the Argos Report Viewers Guide. The figure below shows the resulting CSV file imported into Excel. Note that the column titles within the first row match the field names that were modified.


	A	B	C	D	E	F
1	ID	Last Name	First Name	Salary	Dept. ID	Location ID
2	102	Washington	Mark	80000	dep03	loc09
3	150	Brown	Bill	75000	dep01	loc01
4	155	Green	Harold	60000	dep02	loc01
5	25	Smith	John	50000	dep01	loc02
6	501	Orange	Herbert	40000	dep04	loc01
7	55	Strauss	Jane	55000	dep01	loc01
8	600	Morgan	Howard	50000	dep04	loc01
9	650	Jackson	Mary	50000	dep05	loc08

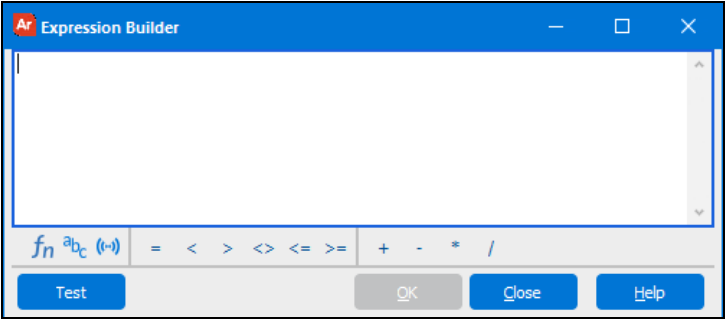
Add Additional Fields Using Expressions

Even though the report has been created, you can edit the report to add fields from the DataBlock or add fields created from expressions. To illustrate this, two fields will be added to the report. The first field will have the last name and first name concatenated into one field (with a space between the names). The other field will contain the date the report was run. This will illustrate how to utilize the Expression Builder.


Highlight the report within the Navigation Pane, click Edit Report, then click the Design Button to bring up the "Edit CSV Report" dialog box again as shown in the following figure.

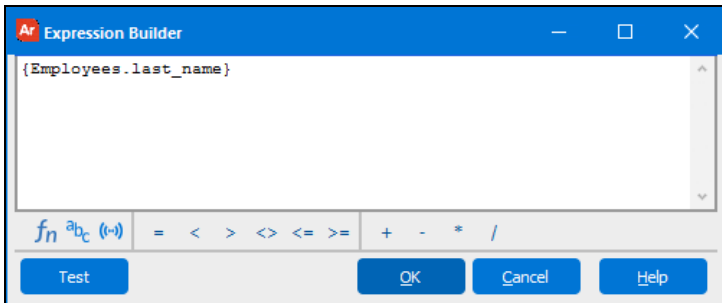


To add the first field, click the expression builder button  , which brings up the Expression Builder dialog box shown below.




icon	Function
	Choose functions from library
	Add system variables.
	Lists available database fields.
	Concatenate fields. Leading/trailing spaces are removed.

Click the database field icon  to bring up the list of database fields, then double-click on `{Employees.last_name}` to place the field in the Expression Builder.



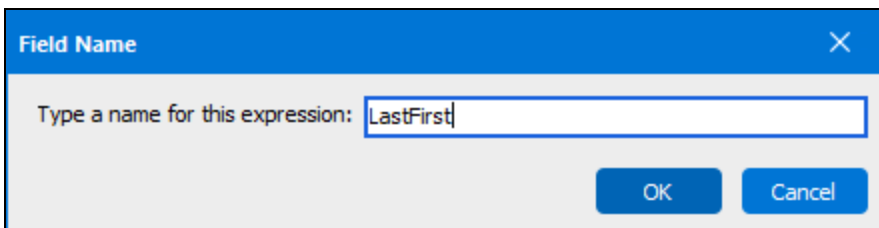
Click on the plus sign (to concatenate) and add a blank space (surrounded by single quotes) to leave room between the last and first name.

```
{Employees.last_name} + ' '
```

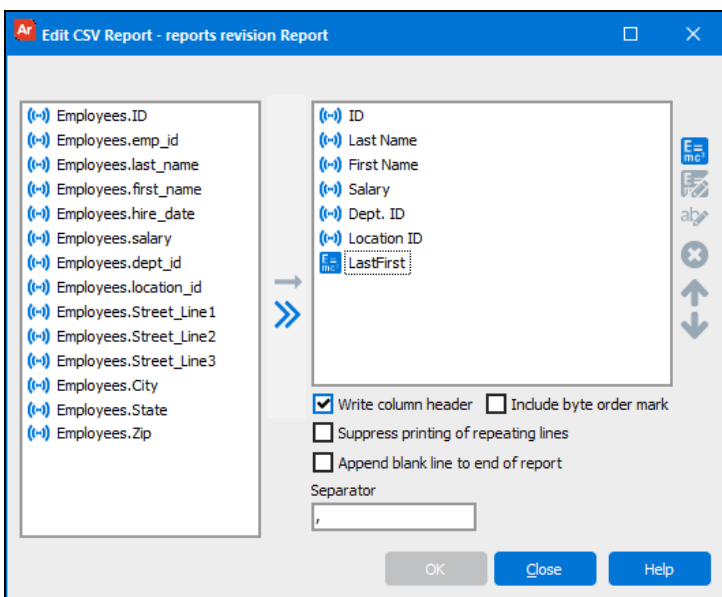
Click the database field icon  again to display the list of fields, then add the `{Employees.first_name}` field. The expression will look like this:



```
{Employees.last_name} + ' ' + {Employees.first_name}
```

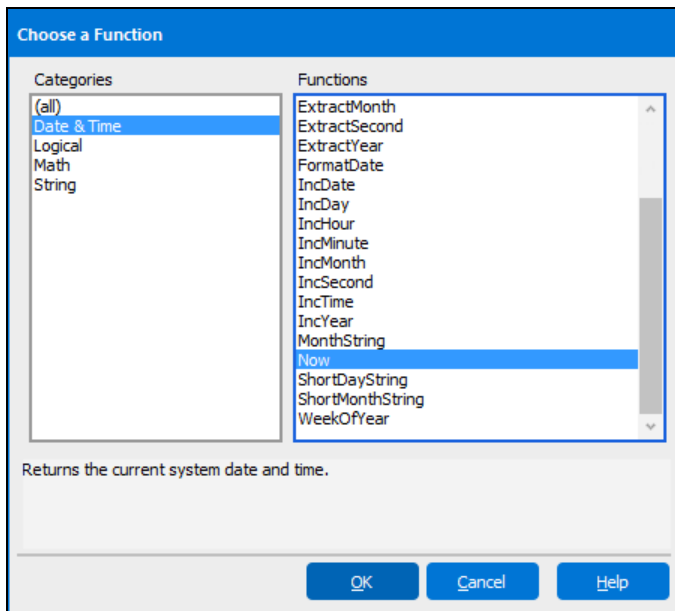
Click OK then enter the name for this new field.



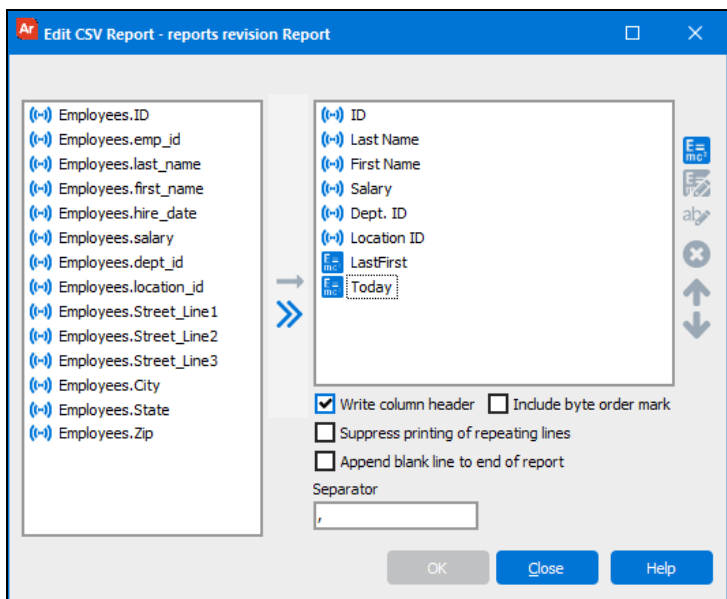
The figure below shows the new field (**lastfirst**) added to the original list of fields.



To create the other field which will contain today's date, a similar process is used. Within the above dialog box click the expression builder button  then click the  button to display a list of available functions.



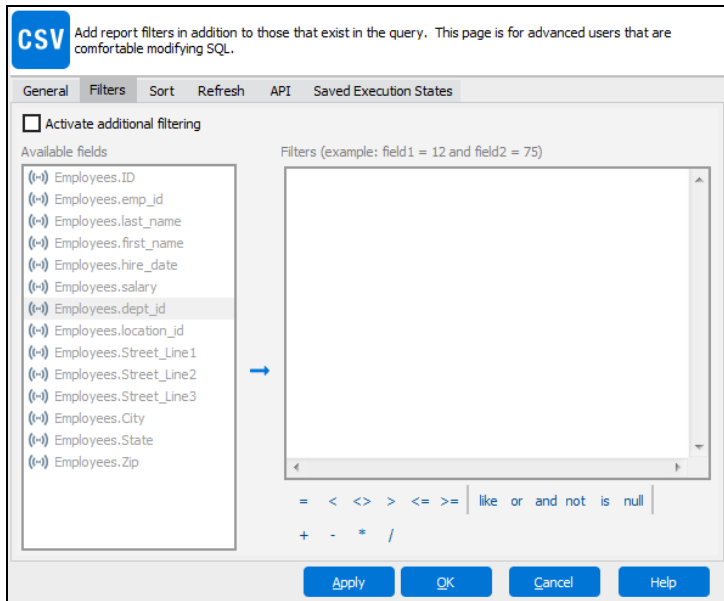
Click **Date&Time**, then **Now** to obtain today's date. Click OK and name the field **Today**.



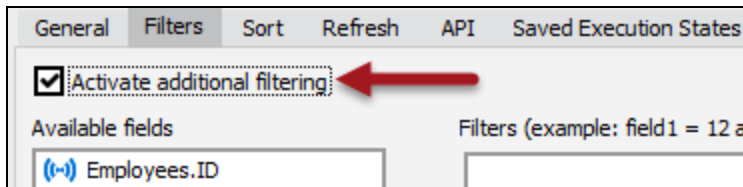
Run the report and you will now see the concatenated last/first name in column G and today's date/time in column H.

Filters

The Filters tab allows you to activate additional data filters at the report level rather than having to modify the WHERE clause of the DataBlock's report query.



To add a filter you need to activate additional filtering by checking the **Activate additional filtering** box.



Although filtering in this example is done using only one field, a filter can consist of multiple fields with operators linking them together ($=$, $<$, $<>$, etc.).

You can create filters by selecting the list of fields and filtering them by the operators ($+$, $<$, $<>$, **and**, **or**, etc.). For example to view salaries above 60,000, double-click on **Employees.salary**, click greater than ($>$), then enter 60000. The resulting filter is shown below.

CSV Add report filters in addition to those that exist in the query. This page is for advanced users that are comfortable modifying SQL.

General **Filters** Sort Refresh API Saved Execution States

☒ Activate additional filtering

Available fields

- (-) Employees.ID
- (-) Employees.emp_id
- (-) Employees.last_name
- (-) Employees.first_name
- (-) Employees.hire_date
- (-) Employees.salary
- (-) Employees.dept_id
- (-) Employees.location_id
- (-) Employees.Street_Line1
- (-) Employees.Street_Line2
- (-) Employees.Street_Line3
- (-) Employees.City
- (-) Employees.State
- (-) Employees.Zip

Filters (example: field1 = 12 and field2 = 75)

Employees.salary > 60000

= < <> > <= >= like or and not is null

+ - * /

Apply OK Cancel Help

Click **OK** and run the report to view the application of the filter.

Sort

Click on the **Sort** tab to add custom sorting.

CSV Override the sort order of fields in the query.

General **Sort** Filters Refresh API Saved Execution States

☐ Override the main report query sort

Available fields

- (-) Employees.ID
- (-) Employees.emp_id
- (-) Employees.last_name
- (-) Employees.first_name
- (-) Employees.hire_date
- (-) Employees.salary
- (-) Employees.dept_id
- (-) Employees.location_id
- (-) Employees.Street_Line1
- (-) Employees.Street_Line2
- (-) Employees.Street_Line3
- (-) Employees.City
- (-) Employees.State
- (-) Employees.Zip

Ordered fields

Field Name	Direction
------------	-----------

Apply OK Cancel Help

You will need to override the default sorting in order to add your custom sorting. Check the **Override the main report query sort** box.

General **Sort** Filters Refresh API Saved Execution States

☒ Override the main report query sort

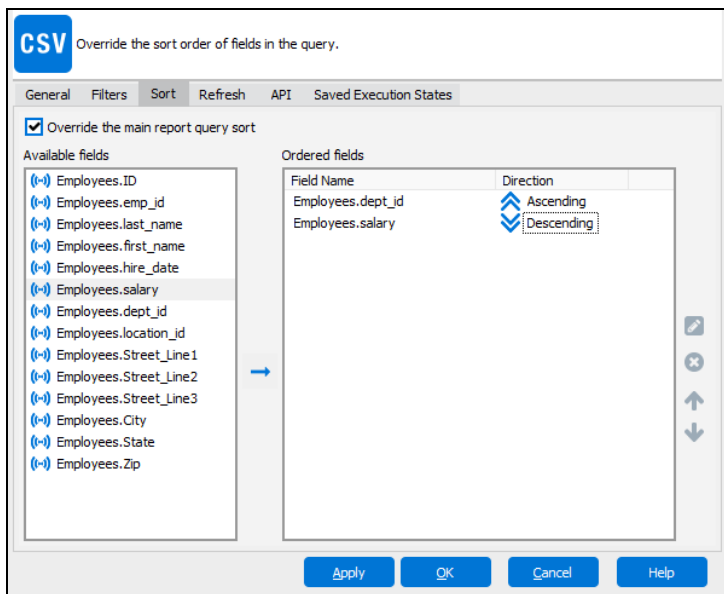
Available fields

- (-) Employees.ID
- (-) Employees.emp_id

Ordered fields

Field Name	Direction
------------	-----------

Add Employees.dept_id and Employees.salary by selecting them in the Available fields list and clicking the right arrow button → to add them to the Ordered fields list.



Sorting Options: Double-click Ascending/Descending to toggle sort by ascending or descending order.

You can sort using multiple fields. The figure illustrates sorting by department name (ascending), then by salary within the department (descending).

You need to activate sorting by clicking the “Override the main report query sort” checkbox at the top of the tab.

Move items over that you wish to sort on by double-clicking on the item or single-click then clicking the arrow pointing to the right. You can reorder fields by clicking the up or down arrow to the right of the Ordered Fields box. You can change the sort order to ascending and descending by clicking on the double arrows.

Filters and sorts involve editing the report so, once they are turned on, only a Report Writer can deactivate or change them, and Report Viewers cannot. To deactivate a filter or sort just uncheck the activate box. You do not need to clear out the filters and sorts. The Filters tab adds filters to the Report query, so all the conditions and filters in the DataBlock run, and then your additional filters are applied.

Note: If you define a sort order by using the sort tab, you will override the sort order in the DataBlock, so you essentially will be ordering the recordsets twice. The DataBlock will sort based on whatever sort order it is using. When the report is created it will reorder the recordsets based on the report sort order.

After choosing your sort options, click **OK** then execute the report to see the results.

Creating a Basic Banded Report

Introduction

This example utilizes the Employees table within the sample database and will produce a report (see figure below) of employees grouped by Department Name. This example demonstrates the use of a Page Header Band, Group Header Band, Child Band, Detail Band, Group Footer Band, and Summary Band.

Employee Roster						
3/18/2010 Page No 1 of 1						
Group Header Band						
EMP ID	LAST NAME	FIRST NAME	HIRE DATE	SALARY	CITY	REGION
019	Walls	William	7/3/1991	67000	Los Angeles	Southwest
046	Hansen	Michael	4/7/2004	59000	Los Angeles	Southwest
077	Gray	Tommy	12/13/1998	63000	Los Angeles	Southwest
155	Green	Harold	2/15/2000	60000	Los Angeles	Southwest
624	Parker	Courtney	7/22/1999	62000	Los Angeles	Southwest
Group Footer Band						
Product Dev						
EMP ID	LAST NAME	FIRST NAME	HIRE DATE	SALARY	CITY	REGION
025	Smith	John	1/1/1995	50000	Seattle	Northwest
044	Garcia	Veronica	8/19/2002	84000	Seattle	Northwest
055	Strauss	Jane	1/15/1996	55000	Los Angeles	Southwest
090	Nguyen	Cindy	8/18/2008	96000	Seattle	Northwest
111	Lackey	Janice	7/5/1995	89000	Los Angeles	Southwest
150	Brown	Bill	2/15/2000	75000	Los Angeles	Southwest
199	Navarro	Dianne	6/22/2004	78000	Seattle	Northwest
243	Carillo	Rita	5/29/2000	85000	Los Angeles	Southwest
309	Rossi	Franco	6/27/2009	85000	Los Angeles	Southwest
376	Duvall	Jose	10/22/1987	89000	Seattle	Northwest
414	Ramirez	Felicia	2/2/2002	79000	Seattle	Northwest
421	McClary	Helen	8/14/1999	81000	Los Angeles	Southwest
429	Marsh	Zoee	8/6/2001	73000	Los Angeles	Southwest
546	Fernandez	Jerry	6/30/2007	83000	Seattle	Northwest
654	Vong	Patty	6/30/2003	80000	Seattle	Northwest
779	Swanson	Joy	3/17/2005	87000	Los Angeles	Southwest
789	Vega	Gwen	3/27/2008	86000	Seattle	Northwest
800	Ortega	Celia	5/2/2002	87000	Seattle	Northwest
Summary Band						
Number of Employees = 25 Sum of Employee Salaries = 1923000						

Band types:

- **Page Header Band:** prints at the top of the page and contains the date and page number of the report.
- **Page Footer Band:** prints at the bottom of every page.
- **Title Band:** prints on the first page immediately below the page header band.
- **Column Header Band:** always prints at the top of the page after the Title Band.
- **Detail Band:** contains the data obtained from the Report query. The band will print repeatedly for each record. It will keep printing between the other bands until it runs out of room, then a new page will start.
- **Group Header and Group Footer Bands:** surround the Detail Band. Grouping is done by Department Name. These are used to structure data into groups, based on a data field or expression.
- **Child Band:** always prints beneath the Group Header Band and contains column titles. Linked to any other band and prints immediately after it. The band that it is linked to is called its parent band.
- **Sub-Detail Band:** displays one dataset while being linked to another dataset (called the Master). As each record is printed in the Master dataset, Argos will loop through the Sub Detail dataset. Sub-Detail Bands are not as efficient as other methods and should be used only when other methods cannot be used.
- **Loop Band:** prints its contents a user-specified number of times.
- **Summary Band:** prints on the last page of the report, immediately before the Page Footer Band, and contains the total number of employees and salaries for the entire company.

Basic Banded Report

Before creating the complete report above, a simple banded report of the Employees table (see figure below) will first be created to enable a new user to quickly become familiar with the process of creating a basic banded report. This report will then be enhanced to create the report shown in the introduction.

Employee Roster							
EMP ID	LASTNAME	FIRSTNAME	HIRE DATE	SALARY	DEPTNAME	CITY	REGION
102	Washington	Mark	2/1/2000	80000	Sales	Miami	Southeast
150	Brown	Bill	2/15/2000	75000	Product Dev	Los Angeles	Southwest
155	Green	Harold	2/15/2000	60000	HR	Los Angeles	Southwest
025	Smith	John	1/1/1995	50000	Product Dev	Seattle	Northwest
501	Orange	Herbert	1/15/1995	40000	Purchasing	Los Angeles	Southwest
055	Strauss	Jane	1/15/1996	55000	Product Dev	Los Angeles	Southwest
600	Morgan	Howard	1/1/1995	50000	Purchasing	Los Angeles	Southwest
650	Jackson	Mary	1/1/1995	50000	Marketing	Atlanta	Southeast
700	Ford	Jeremy	2/15/1990	50000	Training	Houston	South

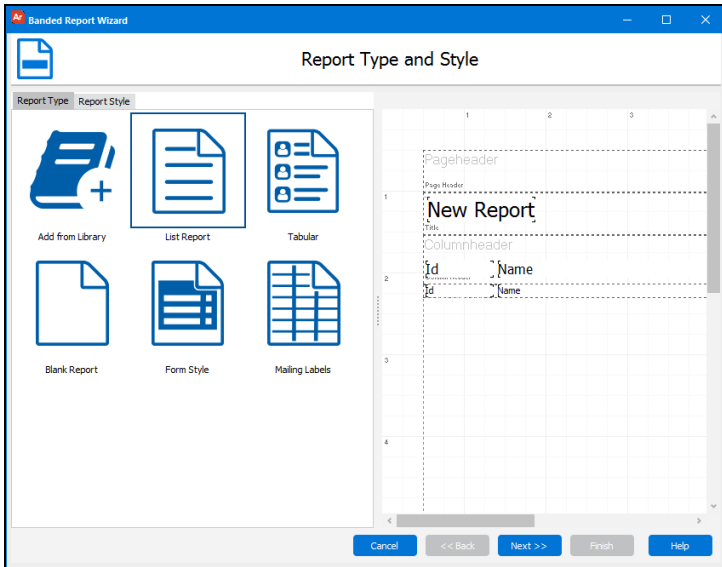
One or more departments can be selected when executing the report.

Department Name	<div>Product Dev HR Sales Purchasing Marketing Training Technical Support</div>
-----------------	---

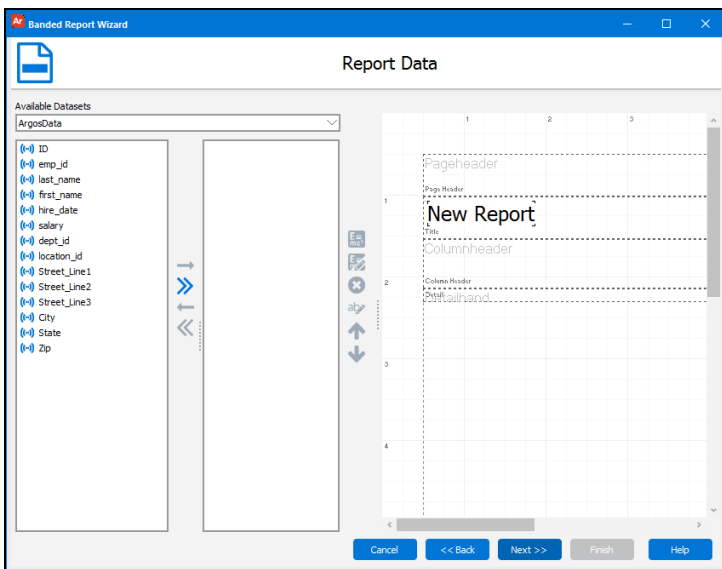
The DataBlock form is created by the DataBlock Designer.

Select the Report Type

Begin by creating a new report using the same method used for Dashboards and CSV reports, but this time select “Banded” and name it “Example Banded Report”. Then, within the Edit Report dialog box, click the Design button to launch the Banded Report Wizard as shown in the figure below.



For this example, click the “List Report” image, then click Next which brings up the following screen in which you specify which fields are to be included within the report.



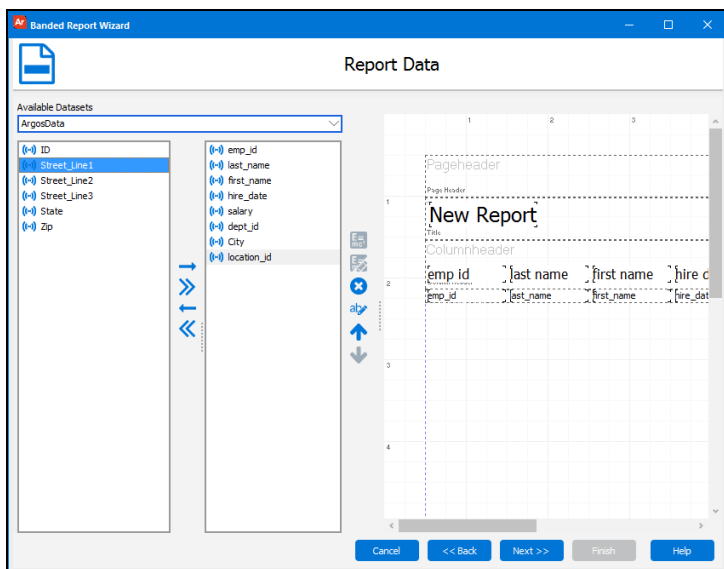
Including the Database Fields in the Report

Move the emp_id, last_name, first_name, hire_date, salary, dept_name, city, and location_id fields to the area on the right by double-clicking each field name.

When moving fields, click city prior to location_id to order them within the report. After moving the fields to the area on the right you can rearrange the order of fields by highlighting a field then click the up/down arrows to change the order that the fields will appear in the report.

This moves the fields (and corresponding Column Headers) onto the report as shown on the right of the Report Data Window. The Column Headers were generated by DataBlock Designer; however you can change the Column Headers as shown later in this example. Scroll to the right to view the entire width of the report.

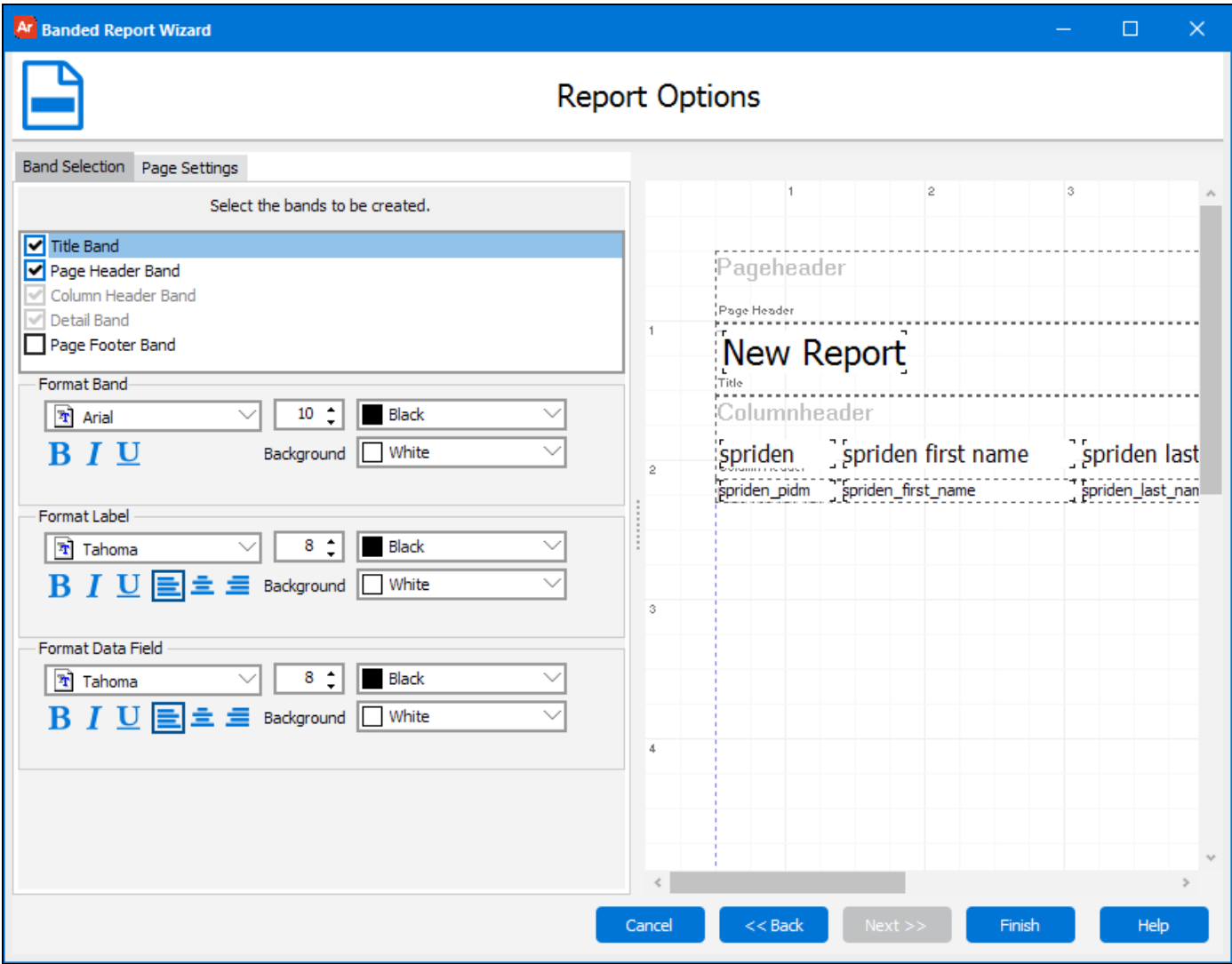
Tip: To move a field to the right or left, highlight the field then click the appropriate blue arrow (← or →). Clicking the double blue arrows (⇐ or ⇒) moves all fields at once.



Click **Next** to bring up the Report Options window to [add bands and adjust page settings](#).

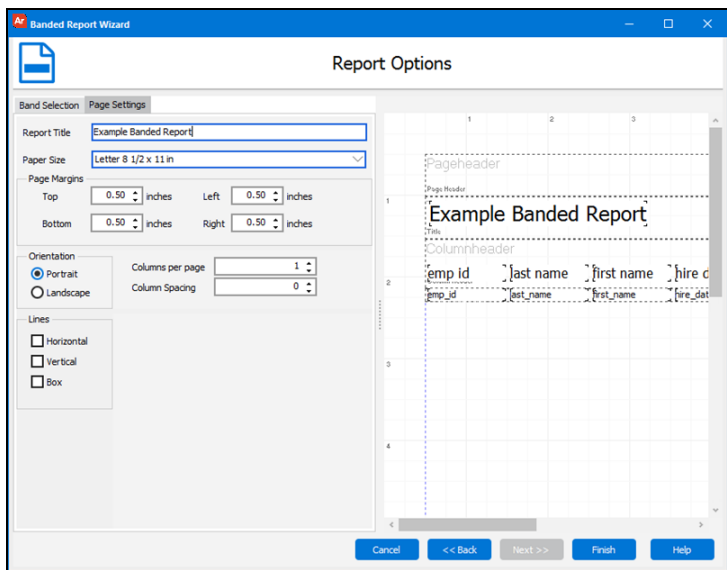
Adding Bands

Under the Band Selection tab shown above you can decide which bands to include in the report. For the simple example the Page Header Band, Column Header Band, and Detail Band will be utilized. Therefore place check marks into the corresponding boxes.

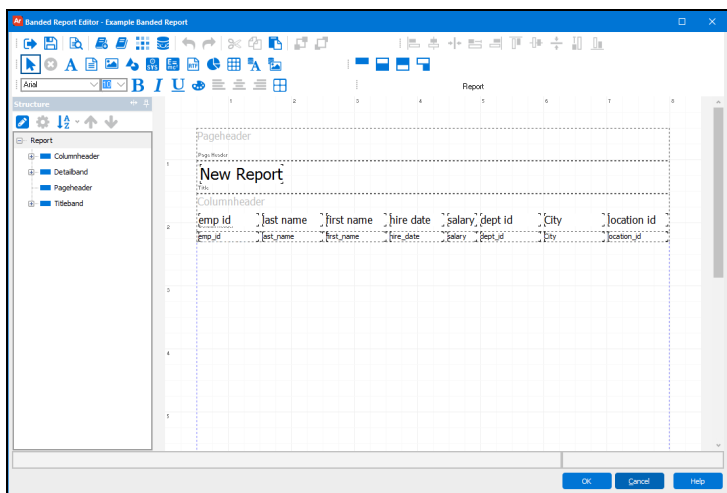


Tip: Band names can be changed by right clicking within the band, selecting Options, then entering the new band name. Creating meaningful band names is valuable when creating bands that reference other bands.

You can also click the Page Settings tab which allows you to specify various page settings as shown in the figure below.




Click **Finish** to launch the Band Report Editor where you can customize the look of the report further.

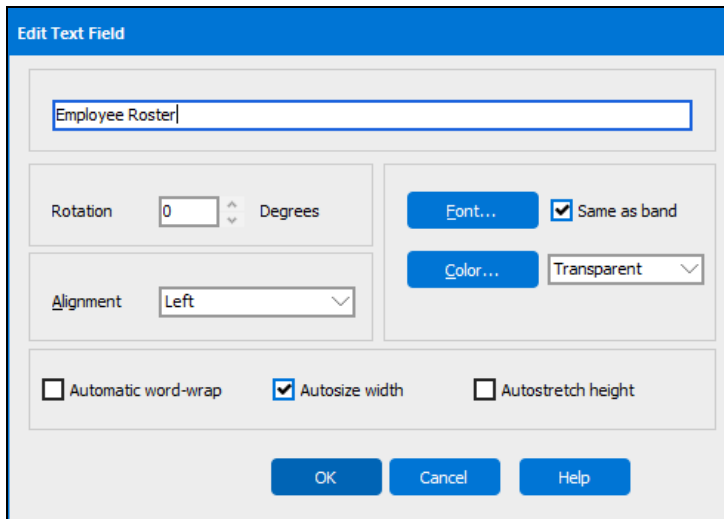


The Band Report Editor shows the current appearance of the report and contains the column headers positioned above the fields to be printed in the report. Note the existence of the three bands (Page Header, Column Header, and Detail).

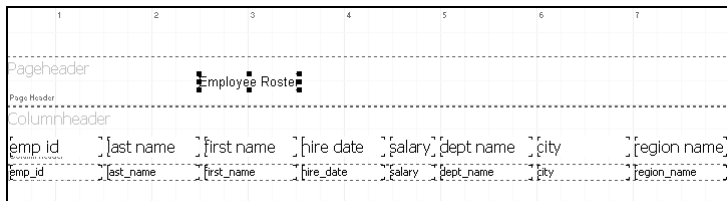
Editing the Report Design

There are a number of toolbar icons within the Editor that will be discussed further in the next example, but for this report a title will be added to the Page Header band by clicking the  icon (Text Field Object) on the toolbar then clicking anywhere within the Page Header band.

The Edit Text Field dialog box will appear in which you can create text for the band as well as change the font size, color, etc. You can also change the background color of the band. Enter "Employee Roster" into the textbox as shown below. Click the font button to change the font size to 18.





The "Edit Text Field" dialog box is shown. It has a blue title bar. Inside, there is a text input field containing "Employee Roster". Below this, there are several settings: "Rotation" set to 0 degrees, "Alignment" set to Left, "Font..." and "Color..." buttons, a "Same as band" checkbox which is checked, and a "Transparent" color dropdown. At the bottom, there are checkboxes for "Automatic word-wrap" (unchecked), "Autosize width" (checked), and "Autostretch height" (unchecked). At the very bottom are "OK", "Cancel", and "Help" buttons.



The image shows a report design grid with 7 columns. The "Pageheader" band is highlighted. Within it, the text "Employee Roster" is placed, centered horizontally. Below the pageheader, the "Page Header" band is shown, followed by the "Columnheader" band which contains the following fields: emp_id, last_name, first_name, hire_date, salary, dept_name, city, and region_name.

The title "Employee Roster" will now appear in the Page Header band. Note that the title is not centered, so click within the "Employee Roster" box and drag the field to the desired location. Alternatively you can highlight the field and click the "centering text" icons shown at the right.


Tip: To quickly center the text within the title bar horizontally or vertically click on the text, then click the "Align the selected control to the horizontal center of its parent" button , or click "Align the selected control to the vertical center of its parent" button .

You can also right click on the field which brings up a list of properties for the field that can be modified.



You can change the background color of the band by positioning the cursor anywhere within the band (but not on the field just created), right-click then select Edit. Click on the “Color” button to select a background color for the band. For this example, dark grey is selected. The report design now appears as follows:

Employee Roster							
emp_id	last_name	first_name	hire_date	salary	dept_name	city	region_name
emp_id	last_name	first_name	hire_date	salary	dept_name	city	region_name


Next the text for the labels in the Column Header will be changed. Right-click on each label, select edit, then type in the new name for the label. In this example, the text for each label will be capitalized.

Click the Preview button  to view the report and it will look like this (larger font for “Employee Roster”) and all titles capitalized. Adjust font size and appearance to ensure readability.

Employee Roster							
EMP ID	LAST NAME	FIRST NAME	HIRE DATE	SALARY	DEPT NAME	CITY	REGION
150	Brown	Bill	2/15/2000	75000	Product Dev	Los Angeles	Southwest
025	Smith	John	1/1/1995	50000	Product Dev	Seattle	Northwest
055	Strauss	Jane	1/15/1996	55000	Product Dev	Los Angeles	Southwest
044	Garcia	Veronica	8/19/2002	84000	Product Dev	Seattle	Northwest
090	Nguyen	Cindy	8/18/2008	96000	Product Dev	Seattle	Northwest
800	Ortega	Celia	5/2/2002	87000	Product Dev	Seattle	Northwest
654	Vong	Patty	6/30/2003	80000	Product Dev	Seattle	Northwest
111	Lackey	Janice	7/5/1995	89000	Product Dev	Los Angeles	Southwest
414	Ramirez	Felicia	2/2/2002	79000	Product Dev	Seattle	Northwest
376	Duvall	Jose	10/22/1987	89000	Product Dev	Seattle	Northwest
429	Marsh	Zoeey	8/6/2001	73000	Product Dev	Los Angeles	Southwest
789	Vega	Gwen	3/27/2008	86000	Product Dev	Seattle	Northwest
476	Hayden	Paul	2/22/1994	80000	Product Dev	Seattle	Northwest
243	Carillo	Rita	5/29/2000	85000	Product Dev	Los Angeles	Southwest
546	Fernandez	Jerry	6/30/2007	83000	Product Dev	Seattle	Northwest
421	McClary	Helen	8/14/1999	81000	Product Dev	Los Angeles	Southwest

When you are finished, click the **Save** button to save the report . After you have saved your report, click the close button  to close the editor.

As a reminder, you can further edit or sort the report by returning to the Argos navigation pane, highlight the report, then click **Edit Report**. Click the Filters or Sort Tab to modify the report. For example, to sort the report by Employee ID, add the Employees.ID field, as shown in the figure below:


Override the sort order of fields in the query.

GeneralFiltersSortRefreshAPISaved Execution States

☒ Override the main report query sort

Available fields

Employees.ID

Employees.emp_id

Employees.last_name

Employees.first_name

Employees.hire_date

Employees.salary

Employees.dept_id

Employees.location_id

Employees.Street_Line1

Employees.Street_Line2

Employees.Street_Line3

Employees.City

Employees.State

Employees.Zip

→

Ordered fields

Field Name	Direction
Employees.ID	Ascending

✕

↑

↓

Apply

OK

Cancel

Help

After executing the report again you can see the report is now sorted by Employee ID.

Employee Roster							
EMP ID	LAST NAME	FIRST NAME	HIRE DATE	SALARY	DEPT NAME	CITY	REGION
018	Johnson	Pricilla	1/1/2001	44000	Purchasing	Los Angeles	Southwest
019	Walls	William	7/3/1991	67000	HR	Los Angeles	Southwest
023	Cieneros	Kenny	3/17/2006	55000	Technical Support	Boston	Northeast
025	Smith	John	1/1/1995	50000	Product Dev	Seattle	Northwest
026	Patterson	Jane	2/4/2004	38000	Sales	New Orleans	South
036	Wilson	Andrew	2/28/1996	48000	Purchasing	Los Angeles	Southwest
044	Garcia	Veronica	8/19/2002	84000	Product Dev	Seattle	Northwest
046	Hansen	Michael	4/7/2004	59000	HR	Los Angeles	Southwest
055	Strauss	Jane	1/15/1996	55000	Product Dev	Los Angeles	Southwest
056	Kern	Doug	3/1/2001	36000	Sales	San Francisco	Southwest
072	Rodriguez	Jack	5/18/2003	49000	Technical Support	Boston	Northeast
077	Gray	Tommy	12/13/1998	63000	HR	Los Angeles	Southwest
089	Handy	Nina	2/14/2003	50000	Technical Support	Boston	Northeast
090	Nguyen	Cindy	8/18/2008	96000	Product Dev	Seattle	Northwest
101	Tisdale	Isaac	8/29/2000	32000	Sales	Portland	Northwest

Your first simple Banded Report is now complete. The next step is to enhance the report to obtain the final report format.

Resizing and Aligning Fields

As fields are added to the report, you may need to resize them to ensure that the contents of the fields will fit into the space allocated by the editor. You will also want to align fields to each other horizontally and vertically to produce an attractive appearance.

Resizing Objects

Selecting an object (left mouse click) displays the boundary of the object with resizing handles. You can increase/decrease the size of the field by dragging the appropriate handle. You can also click on the field and drag it to another location.



For additional resizing options, right-click on the field and select Edit. The Edit dialog box will appear shown in the figure below. Checking the **Autosize width** and **Autostretch height** check boxes will adjust the size of the field to fit the contents of the data, if necessary.

Edit Text Field

LAST NAME

Rotation

0

↑

↓

Degrees

Font...

☐ Same as band

Color...

Transparent

Alignment

Left

☐ Automatic word-wrap

☐ Autosize width

☐ Autostretch height

OK

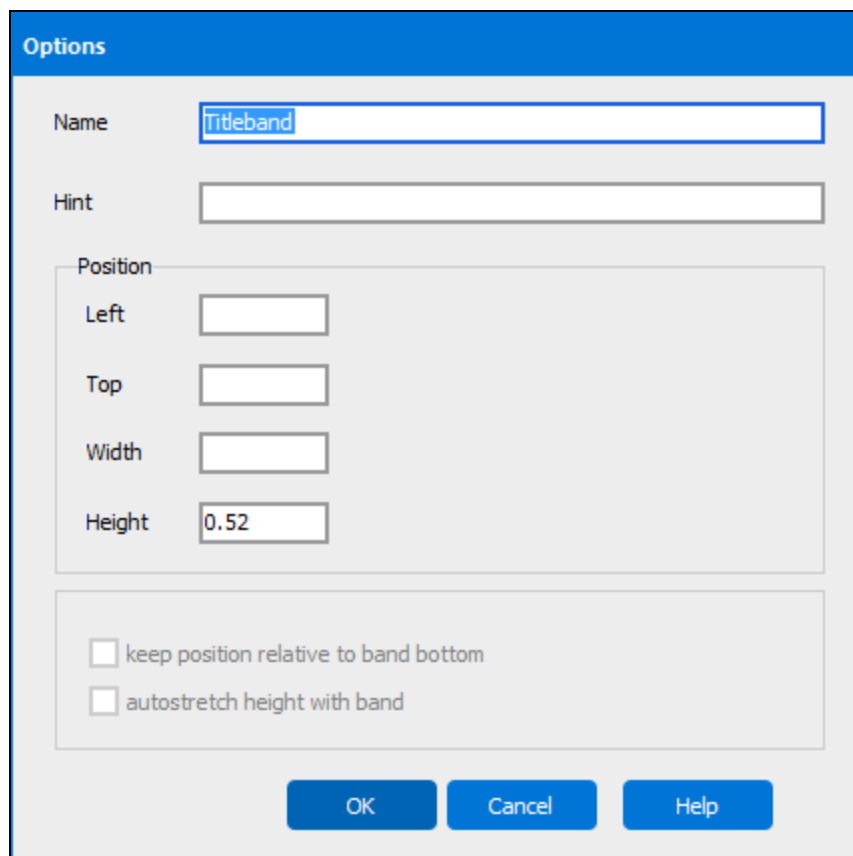
Cancel

Help

Resizing Bands

Bands can be resized using the same methods as resizing objects. Click anywhere within the band (but not on a field) and the boundary of the band will be shown with the sizing handles. The handles can be used to adjust the height of the band.

You can also right-click within the band, and select **Options**. The following dialog box appears where you can specify the band height as well as other options.

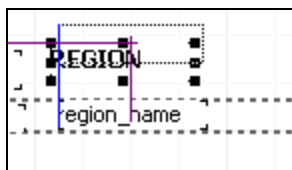


The 'Options' dialog box has a blue header. It contains the following fields and controls:

- Name:** A text box containing 'Titleband'.
- Hint:** An empty text box.
- Position:** A group box containing four text boxes:
 - Left:** Empty.
 - Top:** Empty.
 - Width:** Empty.
 - Height:** Contains '0.52'.
- Options:** Two checkboxes:
 - ☐ keep position relative to band bottom
 - ☐ autostretch height with band
- Buttons:** 'OK', 'Cancel', and 'Help' at the bottom right.











Aligning Fields

When repositioning a field by dragging it, Argos will display blue horizontal or vertical alignment guidelines to assist you in aligning a field with other fields. In the figure below, note the blue vertical alignment line (to the left of the "R" in REGION) that appears when moving the REGION title to align it with the region_name field.



There are also alignment icons within the Band Report Editor Toolbar (shown below) that can be used to align multiple fields to each other. The methods for selecting multiple objects are described below.



Icon	Usage
	Align by left sides
	Align by horizontal centers
	Align by horizontal center of parent
	Stretch to be same horizontal size
	Align by right sides
	Align by top sides
	Align by vertical centers
	Stretch to be same vertical size
	Align by bottom sides
	Align by vertical center of parent

Selecting and Aligning Multiple Fields

Multiple fields can be selected by depressing the shift key and clicking on the desired field(s). Each selected field will then be surrounded by a rectangle with small gray boxes on the corners. These fields can be moved or aligned as a group. In the figure below, all fields are surrounded by the small gray boxes, indicating that they are grouped together.



Multiple fields can also be selected by depressing the Ctrl key and dragging the cursor to create a rectangle around the fields that you want to include. All objects enclosed within the box will be individually surrounded by the small gray boxes described above and can be moved or aligned as a group. The rectangle shown in the figure below (created by dragging the cursor) shows seven fields that have been selected and will be treated as a group.



When using the alignment tools, select one object, then select additional objects to be aligned using either method described above. All objects will be aligned to the first object selected.

Enhancing the Report

The report will now be enhanced to appear in its final form by:

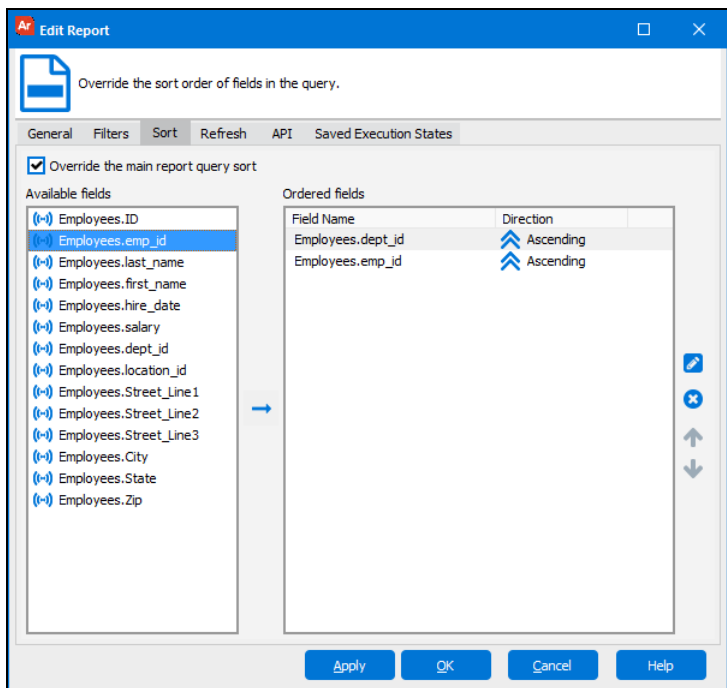
- Sorting the employees by department name.
- Adding page counts and dates to the report.
- Creating and highlighting groups.

- Summing employee count and salaries by department and by entire company.

Sort Employees by Department Name

Begin by selecting the existing report from the Argos Navigation pane, highlight the report (Example Banded Report) then click Edit Report within the Detail Pane which brings up the Edit Report dialog box.

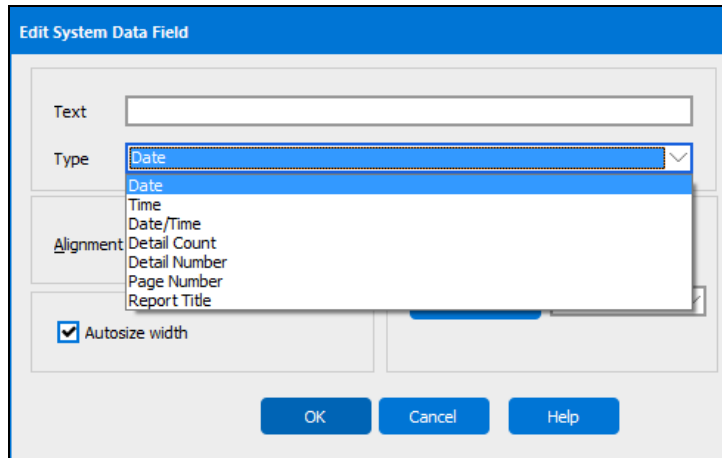
Since employees are to be grouped by department, click the Sort tab and move Departments.dept_id and Employees.emp_id into the right hand window. Argos will now sort by department ID, then by employee ID within each department. Remember to check the “Override the main report query sort” check box, otherwise you will not be able to move any fields.



Click the Apply button, the General Tab, then the Design button. You will be brought back to the Band Report Editor.

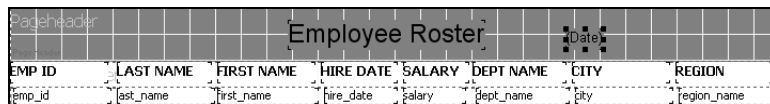
To add a date, page number, and page count to your banded report:

1. From within the Editor, click the “Add a System Data Field” icon  on the toolbar, then click anywhere within the Page Header band to place the object. Placing the object will open the Edit System Data Field dialog.





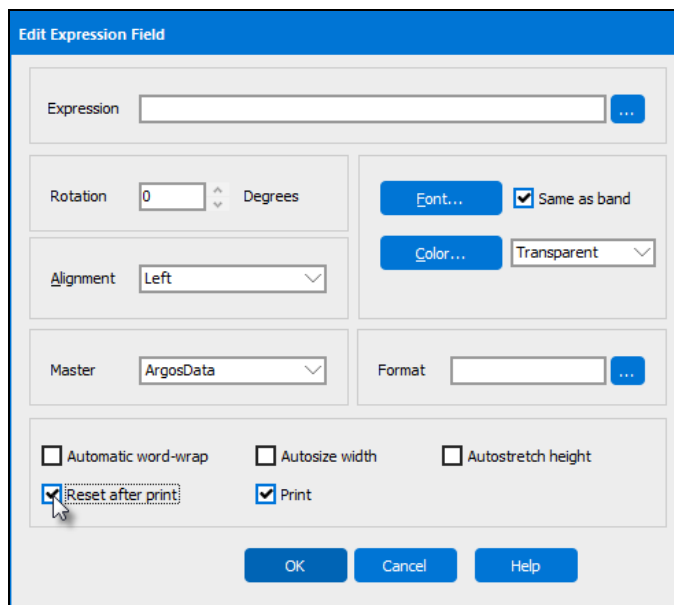
The 'Edit System Data Field' dialog box has a blue title bar. It contains a 'Text' input field at the top. Below it is a 'Type' dropdown menu with 'Date' selected. A list of options is visible: Date, Time, Date/Time, Detail Count, Detail Number, Page Number, and Report Title. There is an 'Alignment' label to the left of the dropdown. At the bottom left, there is a checked checkbox labeled 'Autosize width'. At the bottom right, there are three buttons: 'OK', 'Cancel', and 'Help'.

2. There are a number of Date/Time selections, but select **Date** for this example. You need not enter anything into the Text field for this example.



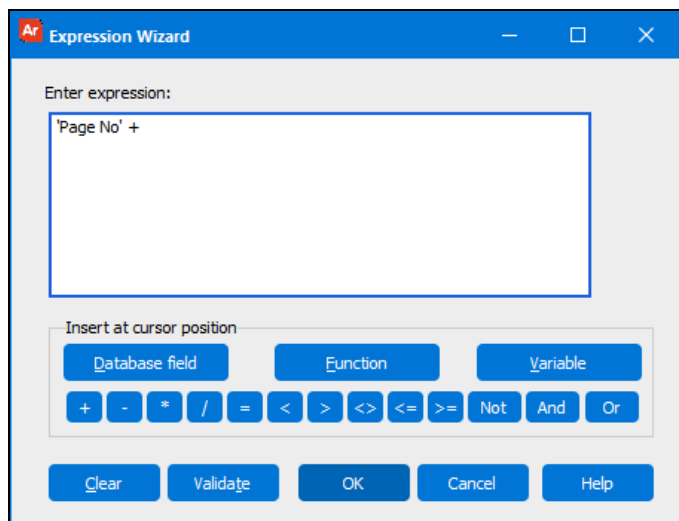
The image shows the header of an 'Employee Roster' report. The title 'Employee Roster' is centered. To the right of the title is a date field icon. Below the title is a table with the following columns: EMP ID, LAST NAME, FIRST NAME, HIRE DATE, SALARY, DEPT NAME, CITY, and REGION. The table has a header row and a data row below it.

3. Note the addition of the date field in the Page Header band. Drag the field to the upper right corner of the band.
4. Next the string 'Page x of y' will be created and placed underneath the date within the Page Header band. Within the Band Report Editor, click the **E=mc²** icon , then click anywhere within the Page Header band.
5. Click the ellipsis button  to the right of the Expression field.



The 'Edit Expression Field' dialog box has a blue title bar. It contains an 'Expression' input field at the top with an ellipsis button to its right. Below this are several sections: 'Rotation' with a value of 0 and a 'Degrees' label; 'Alignment' with a dropdown set to 'Left'; 'Master' with a dropdown set to 'ArgosData'; and 'Format' with an input field and an ellipsis button. At the bottom, there are three checkboxes: 'Automatic word-wrap', 'Autosize width', and 'Autostretch height', all of which are unchecked. Below these are two more checkboxes: 'Reset after print' (checked) and 'Print' (checked). At the bottom right, there are three buttons: 'OK', 'Cancel', and 'Help'.

6. Enter the first segment of the expression which consists of the string 'Page No.' and the + operator: The + operator concatenates strings and eliminates leading/trailing spaces.



Expression Wizard

Enter expression:

'Page No' +

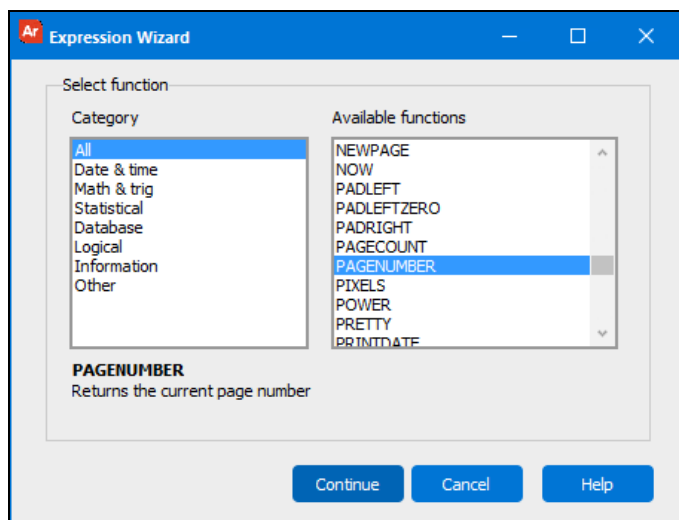
Insert at cursor position

Database field Function Variable

+ - * / = < > <> <= >= Not And Or

Clear Validate OK Cancel Help

7. Click the **Function** button to display the list of available functions. Select PAGENUMBER from the list.



Expression Wizard

Select function

Category

- All
- Date & time
- Math & trig
- Statistical
- Database
- Logical
- Information
- Other

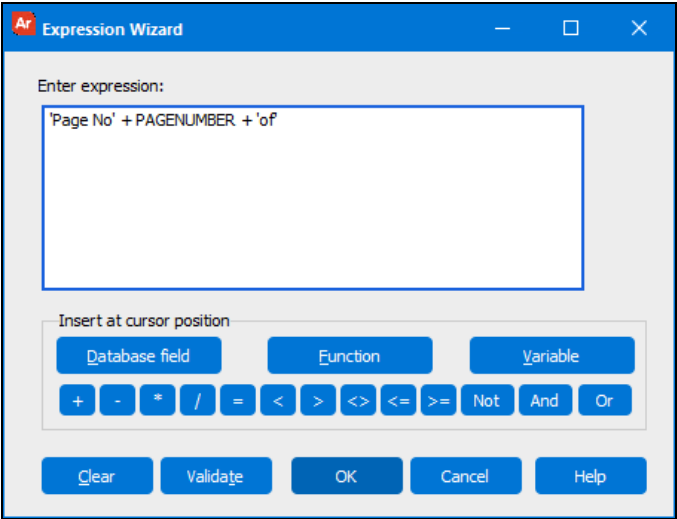
Available functions

- NEWPAGE
- NOW
- PADLEFT
- PADLEFTZERO
- PADRIGHT
- PAGECOUNT
- PAGENUMBER**
- PIXELS
- POWER
- PRETTY
- PRINTDATE

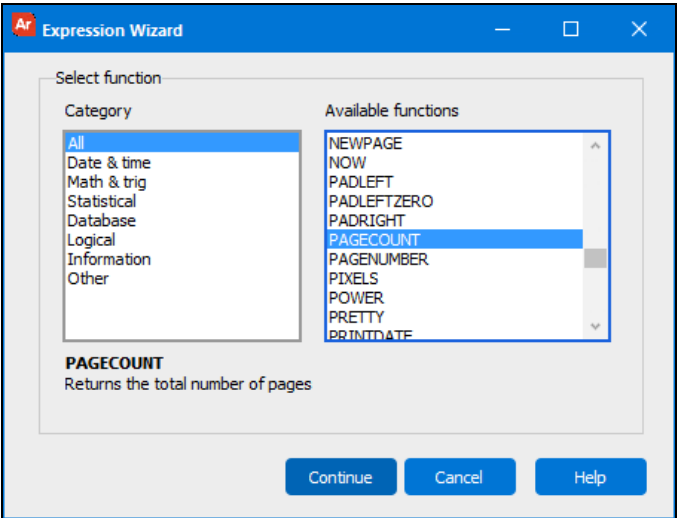
PAGENUMBER
Returns the current page number

Continue Cancel Help

8. Click **Continue** to launch the Expression Wizard.




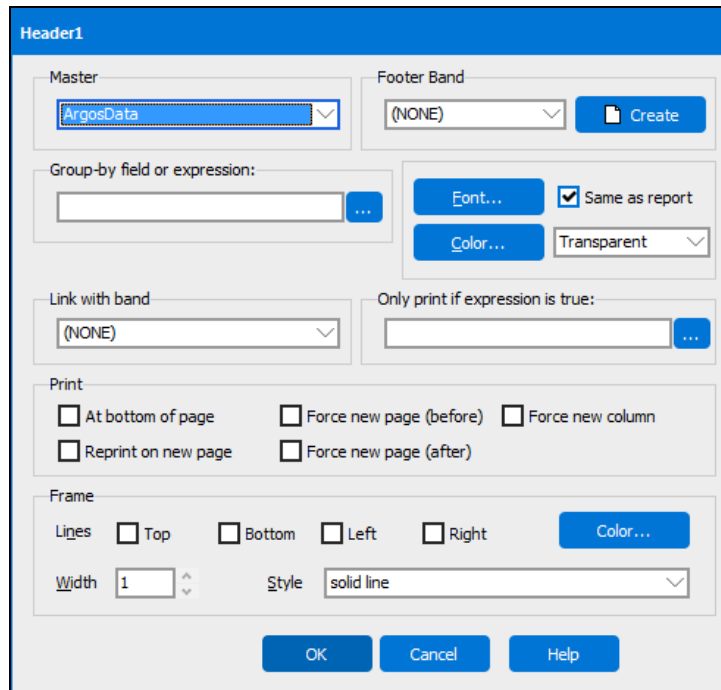
9. Click the **Function** button again to display the list of functions again. Select PAGECOUNT from the list.



Creating the Group Bands

Group Header and Group Footer bands will be created which will surround the Detail Band. Since the report is structured to print employees by department name with an employee count and sum of salaries for each department, use of Groups is necessary.


1. Within the Band Report Editor, click the “Create a Band Group” icon , then click anywhere within the image of the report. The following dialog box will appear:

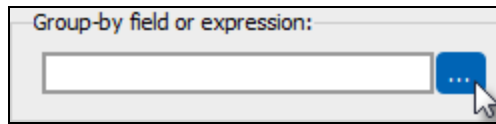


Band Groups are processed as follows:

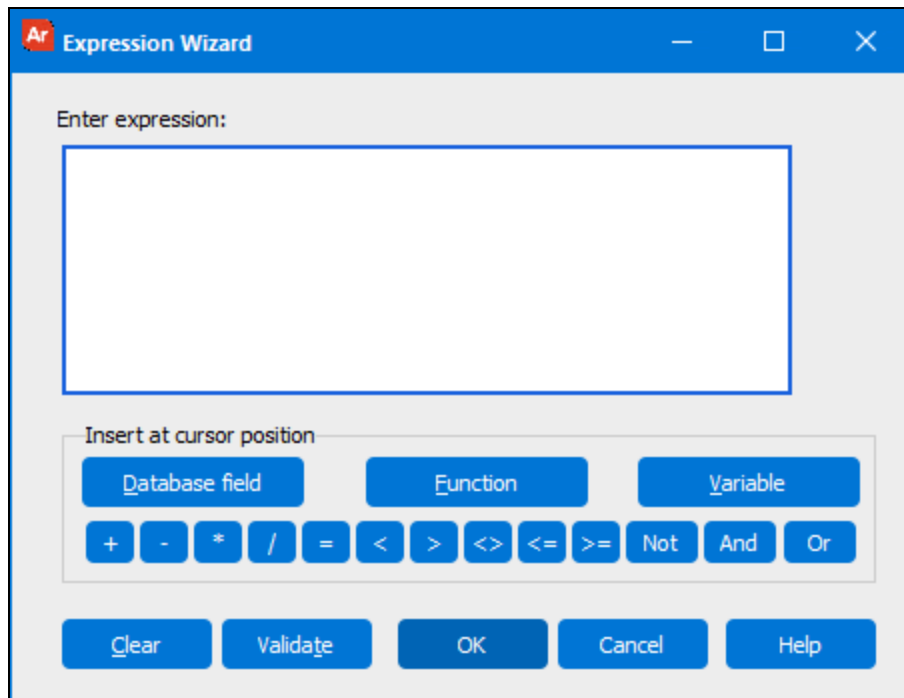
- Before printing the first record in the Detail band, the Group Header is printed.
- The first Detail record is printed.
- The Group-by Field in the next Detail record is examined:
 - If the Group-by Field has the same value as the previous detail record, the next Detail record is printed.
 - If the Group-by Field has a different value than the previous record, the Group Footer is printed. A new Group Header and the next Detail record is printed.

Note: The Group-by Field can be a simple Data Field from the dataset, or can be a complex Expression. If you wish to create a Band Group, you should ensure that your data is sorted (ORDER BY) on the Data Field(s) or Expressions(s) you wish to use.

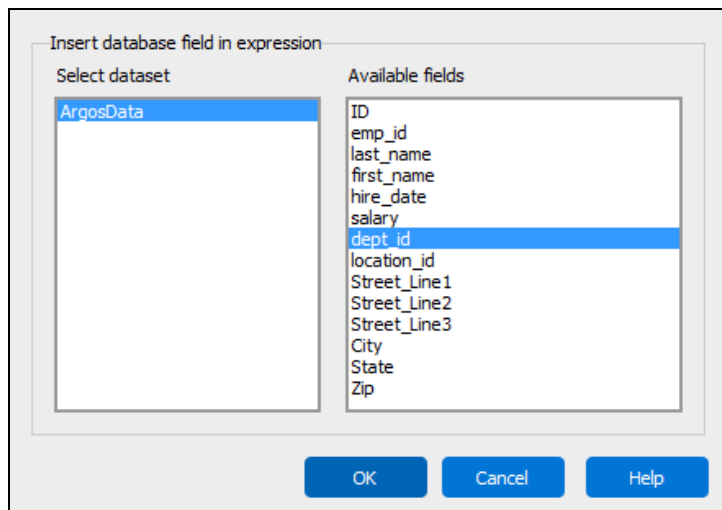
2. To enter the item that the detail band will be grouped by, click the ellipses button  to the right of the “Group by field or expression” text field.



This will launch the Expression Wizard:



3. Click the Database Field button and select dept_id from the list of available fields. The dataset for this example is ArgosData.



Remember: When grouping by a particular field (dept_id in this example), the data must be sorted by the same field.

4. Click **OK**, then click **OK** on Expression Editor to exit and return to the group band options dialog.

You will see that your expression now appears in the "Group-by field or expression" field. A later example will illustrate how to group by an expression as opposed to this example where grouping is done by database field.

5. Click the **Create** button in the upper right corner of the dialog (in the Footer Band section) to create a corresponding Group Footer, then click **OK**.

The Banded Editor will now appear as follows:

Note the existence of the Group Header (Header 1) and Footer Bands (Footer 1) surrounding the Detail Band.

Tip: Argos generates names for each band, but you can rename the bands. Note on the figure to the left that “Pageheader” is the label given to the Page Header Band and “Columnheader” is the name given to the Column Header Band.

To change the name of the band:

1. Right click anywhere within the band and click on “Options” to launch the Options dialog.
2. Within the “Name” field enter the name of your choice (spaces between words are not permitted). The new name will replace the name given by Argos.
3. Click **OK**.

When many bands are created in a complex report, creating meaningful names will be useful when referencing bands.

At this point the report will look like this:

Employee Roster							3/18/2010 Page No 1 of 2
EMP ID	LASTNAME	FIRSTNAME	HIREDATE	SALARY	DEPTNAME	CITY	REGION
019	Walls	William	7/3/1991	67000	HR	Los Angeles	Southwest
046	Hansen	Michael	4/7/2004	59000	HR	Los Angeles	Southwest
077	Gray	Tommy	12/13/1998	63000	HR	Los Angeles	Southwest
155	Green	Harold	2/15/2000	60000	HR	Los Angeles	Southwest
624	Parker	Courtney	7/22/1999	62000	HR	Los Angeles	Southwest
118	Holmes	Lincoln	9/9/2007	70000	Marketing	Atlanta	Southeast
189	Bailey	Mike	3/31/1999	76000	Marketing	Atlanta	Southeast
612	Wallace	Gary	11/18/2003	77000	Marketing	Atlanta	Southeast
650	Jackson	Mary	1/1/1995	50000	Marketing	Atlanta	Southeast
683	Hai	Paul	10/17/2003	74000	Marketing	Atlanta	Southeast
025	Smith	John	1/1/1995	50000	Product Dev	Seattle	Northwest
044	Garcia	Veronica	8/19/2002	84000	Product Dev	Seattle	Northwest
055	Strauss	Jane	1/15/1996	55000	Product Dev	Los Angeles	Southwest
090	Nguyen	Cindy	8/18/2008	96000	Product Dev	Seattle	Northwest
111	Lackey	Janice	7/5/1995	89000	Product Dev	Los Angeles	Southwest
150	Brown	Bill	2/15/2000	75000	Product Dev	Los Angeles	Southwest
199	Navarro	Dianne	6/22/2004	78000	Product Dev	Seattle	Northwest
243	Carillo	Rita	5/29/2000	85000	Product Dev	Los Angeles	Southwest

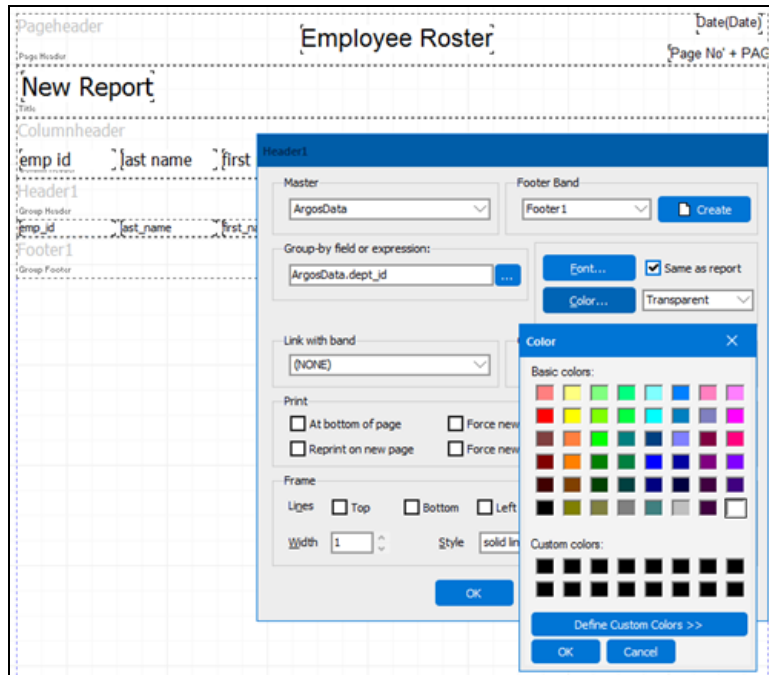
Note the grouping by Department Name as well as the existence of the date and page count at the top right of the report.

Next steps:

- Move the department name into the Group Header Band
- Add background color to the Group Header Band
- Add a child band after the Group Header band which will contain column headers. The existing column header band will then be removed.
- Add employee count and sum of salaries for each department in the Group Footer Band.
- Add a summary band containing a total employee count and sum of salaries.

Moving Department Name to Group Header Band

1. You cannot drag a field from one band to another, so cut and paste the dept_name field from the Detail Band to the Group Header Band.
2. Move the city and region fields in the Detail Band to the left due to the removed dept_name. Also, drag the dept_name field that now resides within the Group Header Band to the desired location.
3. Right-click the Group Header Band, and click **Edit**. Choose a background color using the **Color** button.




4. Delete the department name column header. After some resizing and repositioning of fields, the report should look like this:

Employee Roster						
EMP ID	LAST NAME	FIRST NAME	HIRE DATE	SALARY	CITY	REGION
HR						
019	Walt	William	7/6/1991	67000	Los Angeles	Southwest
046	Hansen	Michael	4/7/2004	59000	Los Angeles	Southwest
077	Gray	Tommy	12/13/1998	63000	Los Angeles	Southwest
125	Green	Harold	2/15/2000	60000	Los Angeles	Southwest
624	Parker	Courtney	7/22/1999	62000	Los Angeles	Southwest
Marketing						
118	Holmes	Lincoln	9/6/2007	70000	Atlanta	Southeast
189	Bailey	Mile	3/3/1999	76000	Atlanta	Southeast
412	Wallace	Gary	11/30/2003	77000	Atlanta	Southeast
650	Jackson	Mary	1/1/1995	50000	Atlanta	Southeast
683	Hai	Paul	10/17/2003	74000	Atlanta	Southeast
Product Dev						
025	Smith	John	1/1/1995	50000	Seattle	Northwest
044	Garcia	Veronica	8/19/2002	84000	Seattle	Northwest
055	Strauss	Jane	1/25/1996	55000	Los Angeles	Southwest
090	Nguyen	Cindy	8/18/2008	90000	Seattle	Northwest
111	Lackey	Jarice	7/5/1995	89000	Los Angeles	Southwest

Add Child Band Following the Group Header Band

Rather than printing the column headings at the top of each page, it is desired to print them immediately after the Group Header Band. A Child Band will be used to accomplish this.

Within the Band Report Editor click the “Create a New Child Band” icon , then click anywhere within the report image. The following dialog box will be displayed. You must enter the Parent Band, therefore select “Header 1” (which is the name of the Group Header band) as shown in the figure below.

Band2

Parent Band

(NONE)

(NONE)
Columnheader
Detailband
Footer 1
Header 1
Pageheader
Titleband

(NONE)

Print

☐ Not on first page

☐ At bottom of page

☐ Force new column

☐ Even page numbers only

☐ Force new page (before)

☐ Odd page numbers only

☐ Force new page (after)

Frame

Lines

☐ Top

☐ Bottom

☐ Left

☐ Right

Color...

Width

1

Style

solid line

OK

Cancel

Help

After clicking the **OK** button, a Child Band named Band2 now exists underneath the Group Header Band. The column headers will now be copied from the Column Header Band into the Child Band. After this is done, you may need to resize/reposition the fields within the Child Band. You can delete the Column Header Band by right-clicking on it and selecting delete.

Finally, change the background color of the Child Band to blue.

The resulting report format within the Editor appears as follows:

Pageheader						Employee Roster		(Date)	
								Page No ' +PAGEN	
Group Header									
dept_name									
EMP ID	LAST NAME	FIRST NAME	HIRE DATE	SALARY	CITY	REGION			
emp_id	last_name	first_name	hire_date	salary	city	region_name			
Group Footer									

Note the Child Band (Band2) beneath the Group Header Band.



Employee Roster						
3/18/2010 Page No 1 of 2						
HR						
EMP ID	LASTNAME	FIRST NAME	HIRE DATE	SALARY	CITY	REGION
019	Walls	William	7/3/1991	67000	Los Angeles	Southwest
046	Hansen	Michael	4/7/2004	59000	Los Angeles	Southwest
077	Gray	Tommy	12/13/1998	63000	Los Angeles	Southwest
155	Green	Harold	2/15/2000	60000	Los Angeles	Southwest
624	Parker	Courtney	7/22/1999	62000	Los Angeles	Southwest
Marketing						
EMP ID	LASTNAME	FIRST NAME	HIRE DATE	SALARY	CITY	REGION
118	Holmes	Lincoln	9/9/2007	70000	Atlanta	Southeast
189	Bailey	Mille	3/31/1999	76000	Atlanta	Southeast
612	Wallace	Gary	11/18/2003	77000	Atlanta	Southeast
650	Jackson	Mary	1/1/1995	50000	Atlanta	Southeast
683	Hai	Paul	10/17/2003	74000	Atlanta	Southeast
Product Dev						
EMP ID	LASTNAME	FIRST NAME	HIRE DATE	SALARY	CITY	REGION
025	Smith	John	1/1/1995	50000	Seattle	Northwest
044	Garcia	Veronica	8/19/2002	84000	Seattle	Northwest
055	Strauss	Jane	1/15/1996	55000	Los Angeles	Southwest
090	Nguyen	Cindy	8/18/2008	96000	Seattle	Northwest
111	Lackey	Janice	7/5/1995	89000	Los Angeles	Southwest

Note that the column headers are now printed under each Group Header Band.

Add Employee Count and Salary Sum

A count of employees and sum of salaries for each department will be placed within the Group Footer Band and will print after the Detail Band for each department.

The employee count and salary sum will be done using the Expression Wizard.

Click on the “Add an Expression Field” icon  on the Band Report Editor toolbar, then click anywhere within the Group Footer Band. The following dialog box will appear. Click the ellipsis button  to bring up the Expression Wizard.

Since the count must be reset to zero for each band group, you need to check the “Reset after print” box.

Edit Expression Field

Expression

Rotation
0
Degrees

Alignment
Left

Master
ArgosData

☐ Automatic word-wrap
☐ Autosize width
☐ Autostretch height

☒ Reset after print
☒ Print

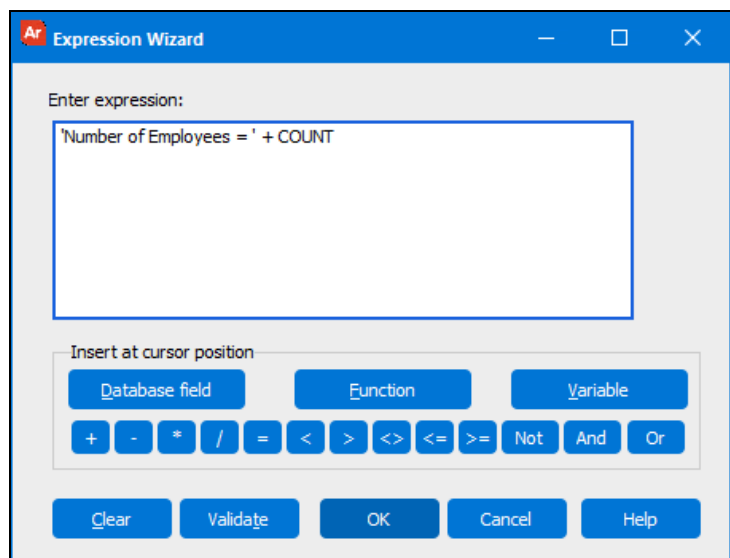
Font...
Same as band

Color...
Transparent

Format

OK
Cancel
Help

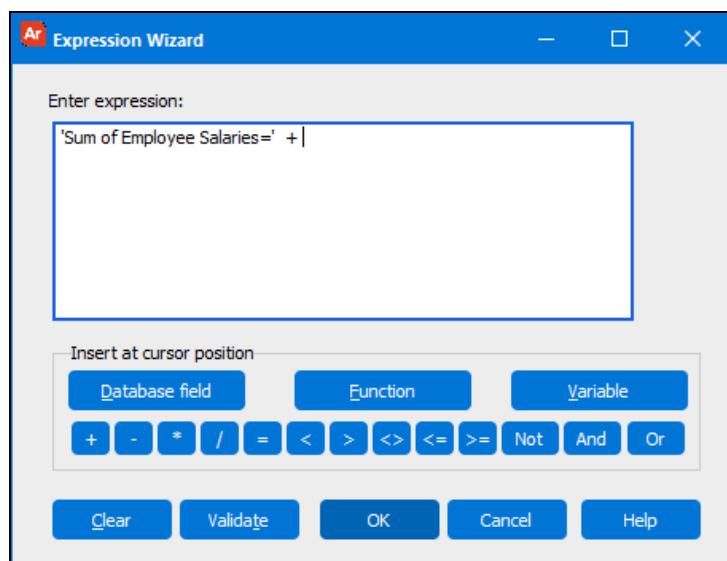
Build the following within the Expression Wizard using the same procedure as described above for the PAGENUMBER and PAGECOUNT fields. The COUNT function is found under the Statistical category within the Wizard. You may need to extend the width of the field to have it print correctly (or check the “Autosize width” box in the previous figure to allocate sufficient room for the field).



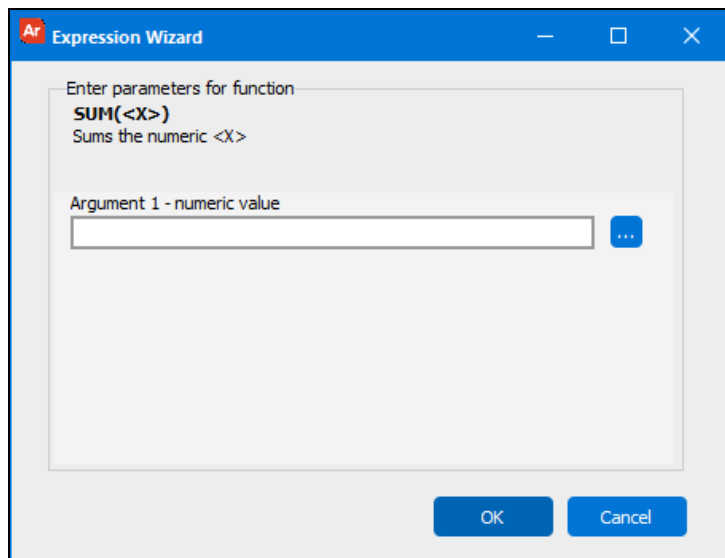
Create Sum of Salaries Expression

In a similar fashion use the Expression Wizard to create a sum of salaries. This is a bit more involved than the COUNT function since the SUM function requires additional input. You will need to select the DataBlock field 'salary' as the parameter to be used in the SUM function, as summarized below (not all steps are shown since they are used in the [expressions illustrated earlier](#)).

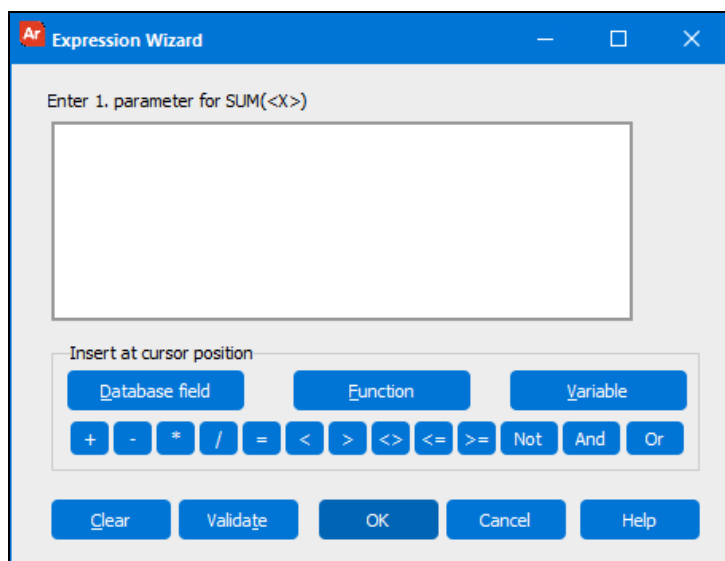
1. Start the Expression Wizard and type 'Sum of Employee salaries=' +. Be sure to include the single quotes for the text.



2. Click **Function** to continue. Select SUM from the list of available functions. Selecting SUM will launch the following window:



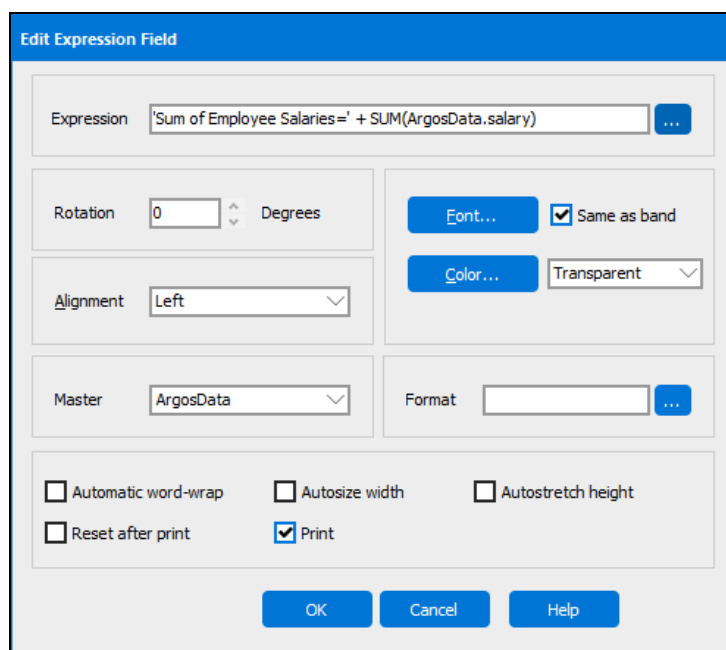
3. Click the ellipsis button  to launch the Expression Wizard for the SUM.



4. Select **Database field** since the parameter for the SUM function is the employee salary and comes from the DataBlock.



5. Select salary from the available fields and click **OK**.




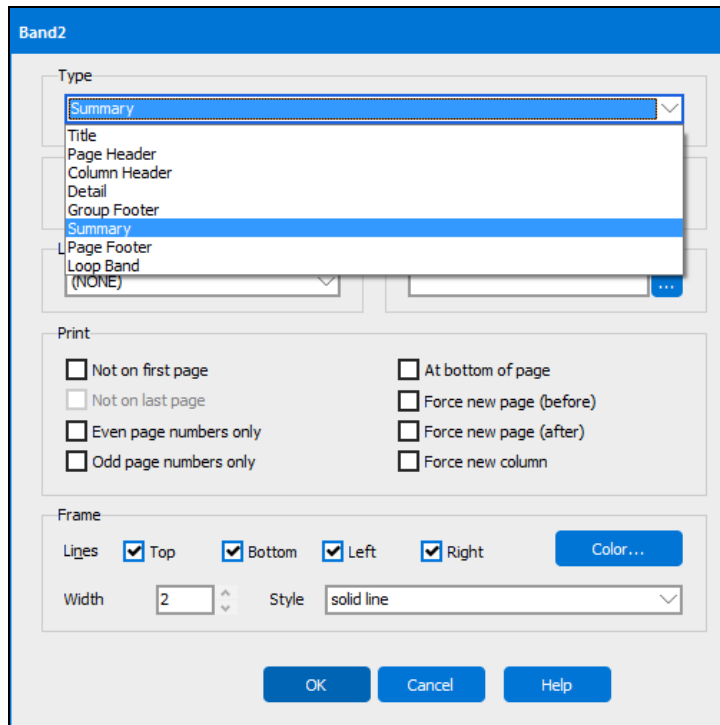
6. As was done with the COUNT function, check the “Reset after print” box to reset the sum to zero for each band.
7. Also, check “Autosize width” to guarantee that enough room will be set aside for the new field to print.
8. This item will be placed under the employee count field, thus you may need to increase the height of the band for the new field to fit. You may also select “Autostretch height” and the height of the band will be increased for you.
9. Position the new fields just created by clicking each field then dragging it to the desired location within the band.

Adding the Summary Band

A Summary Band which will now be created will contain the employee count and sum of salaries for all departments. Recall that the Summary Band always prints on the last page, immediately before the Page Footer Band.

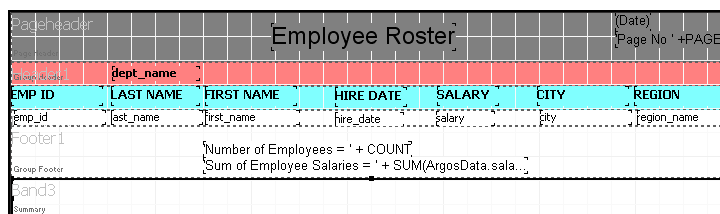
To create the summary band:

1. Click on the “Create a new band” icon  on the Band Report Editor toolbar, then click anywhere within the report image.
2. In the dialog box that appears For the Type, select “Summary”.
3. A frame will be placed around the band. Check the Top, Bottom, Left, and Right check boxes. Set the line width to 2.



The image shows the 'Band2' dialog box in the Report Writer. The 'Type' dropdown is set to 'Summary'. The 'Print' section has several checkboxes: 'Not on first page', 'Not on last page', 'Even page numbers only', 'Odd page numbers only', 'At bottom of page', 'Force new page (before)', 'Force new page (after)', and 'Force new column'. The 'Frame' section has checkboxes for 'Top', 'Bottom', 'Left', and 'Right', all of which are checked. The 'Width' is set to 2 and the 'Style' is set to 'solid line'. There are 'OK', 'Cancel', and 'Help' buttons at the bottom.

4. Click **OK** to return to the report designer. Notice the new Summary Band at the bottom of the report with the solid line surrounding the band.



The image shows a screenshot of the Report Designer. The report is titled 'Employee Roster'. It has a Pageheader band with '(Date)' and '(Page No ' + PAGEN'. Below the Pageheader is a Group Header band with columns: dept_name, EMP ID, LAST NAME, FIRST NAME, HIRE DATE, SALARY, CITY, and REGION. Below the Group Header is a Detail band with columns: emp_id, last_name, first_name, hire_date, salary, city, and region_name. Below the Detail band is a Footer 1 band with expressions: 'Number of Employees = ' + COUNT and 'Sum of Employee Salaries = ' + SUM(ArgosData.sala...). Below the Footer 1 band is a Group Footer band. At the bottom is a Summary band, which is highlighted with a solid line border.

5. Add the employee count and sum of salaries to the Summary Band by copying the expressions from the Group Header Band and pasting them into the Summary Band.

The final page of the report will now appear as follows:

Training						
EMP ID	LAST NAME	FIRST NAME	HIRE DATE	SALARY	CITY	REGION
222	Becker	Brian	7/25/2003	48000	Houston	South
700	Ford	Jeremy	2/15/1990	50000	Houston	South
701	Hale	Gus	3/3/2000	55000	Houston	South
719	Roberts	Donald	12/29/2009	40000	Chicago	Midwest
790	Manab	Aaron	5/4/2001	43000	Chicago	Midwest
Number of Employees = 5 Sum of Employee Salaries = 236000						
Number of Employees = 62 Sum of Employee Salaries = 3722000						

Note the total employee count and sum of salaries as well as the frame around the Summary Band. The final report now appears as shown below:

Employee Roster						
3/18/2010 Page No 1 of 1						
HR						
EMP ID	LAST NAME	FIRST NAME	HIRE DATE	SALARY	CITY	REGION
019	Walls	William	7/3/1991	67000	Los Angeles	Southwest
046	Hansen	Michael	4/7/2004	59000	Los Angeles	Southwest
077	Gray	Tommy	12/13/1998	63000	Los Angeles	Southwest
155	Green	Harold	2/15/2000	60000	Los Angeles	Southwest
624	Parker	Courtney	7/22/1999	62000	Los Angeles	Southwest
Number of Employees = 5 Sum of Employee Salaries = 311000						
Product Dev						
EMP ID	LAST NAME	FIRST NAME	HIRE DATE	SALARY	CITY	REGION
025	Smith	John	1/1/1995	50000	Seattle	Northwest
044	Garcia	Veronica	8/19/2002	84000	Seattle	Northwest
055	Strauss	Jane	1/15/1996	55000	Los Angeles	Southwest
090	Nguyen	Cindy	8/18/2008	96000	Seattle	Northwest
111	Lackey	Janice	7/5/1995	89000	Los Angeles	Southwest
150	Brown	Bill	2/15/2000	75000	Los Angeles	Southwest
199	Nawano	Dianne	6/22/2004	78000	Seattle	Northwest
243	Carlb	Rita	5/29/2000	85000	Los Angeles	Southwest
309	Rossi	Franco	6/27/2009	85000	Los Angeles	Southwest
376	Duvall	Jose	10/22/1987	89000	Seattle	Northwest
414	Ramirez	Felicia	2/2/2002	79000	Seattle	Northwest
421	McClary	Helen	8/14/1999	81000	Los Angeles	Southwest
429	Marsh	Zooey	8/6/2001	73000	Los Angeles	Southwest
476	Hayden	Paul	2/22/1994	80000	Seattle	Northwest
489	Pearce	Sydney	10/31/1994	90000	Los Angeles	Southwest
546	Fernandez	Jerry	6/30/2007	83000	Seattle	Northwest
654	Vong	Patty	6/30/2003	80000	Seattle	Northwest
779	Swanson	Joy	3/17/2005	87000	Los Angeles	Southwest
789	Vega	Gwen	3/27/2008	86000	Seattle	Northwest
800	Ortega	Celia	5/2/2002	87000	Seattle	Northwest
Number of Employees = 20 Sum of Employee Salaries = 1612000						
Number of Employees = 25 Sum of Employee Salaries = 1923000						

The report above consists of only one page because in the parameter query for this particular figure, only the HR and Product Development Departments were selected. There are seven departments within the sample database that could have been chosen for this report.

Additional Group Bands

This example utilizes a single Group Band to group employees by department name. If desired, additional Group Bands could be created to group, for example, by Region. Thus, nesting of Group Bands provides multi-levels of grouping.

When creating an additional Group Band, if Argos does not place the band in the desired order, you can drag the band to the correct location. Argos will always place the new group band immediately in front of the detail band.

It is recommended that the outermost group be created first, followed by inner groups. Using this method generally does not require that group bands be moved.

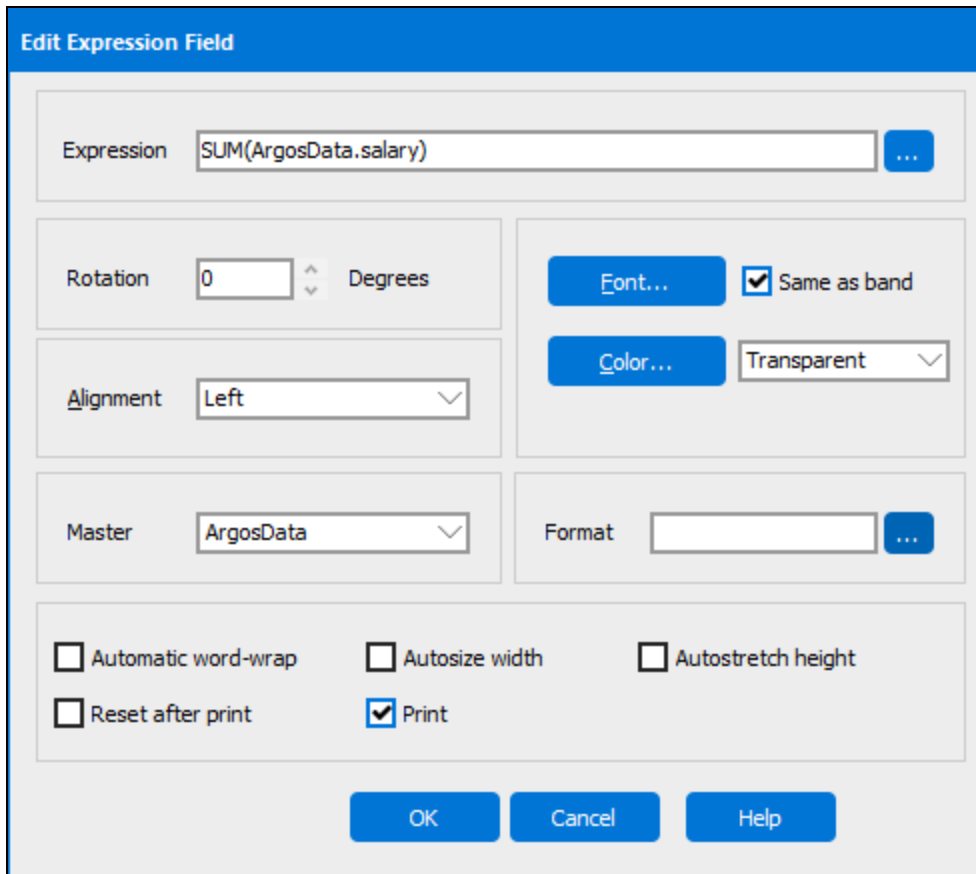
Not all bands are movable due to the nature of the various band types. For example the Summary Band always exists at the bottom of the report and cannot be moved.

Formatting Numeric Output

Introduction

The banded report in the previous example shows the sum of salaries without any formatting (without dollar signs or commas). Instead of printing "Total Sum of Employee Salaries = 1923000" in the summary band, we want to print it as **\$1,923,000.00**.

To format the output, you need to edit the field within the banded report editor. Right-click the field to be formatted to bring up the Edit Expression Field dialog:



The "Edit Expression Field" dialog box is shown. It has a blue title bar. The "Expression" field contains "SUM(ArgosData.salary)". Below it, there are sections for "Rotation" (0 Degrees), "Alignment" (Left), "Master" (ArgosData), "Font..." (with a "Same as band" checkbox), "Color..." (with a "Transparent" dropdown), and "Format" (with an ellipsis button). At the bottom, there are checkboxes for "Automatic word-wrap", "Autosize width", "Autostretch height", "Reset after print", and "Print" (checked). "OK", "Cancel", and "Help" buttons are at the bottom.

Selecting/Creating the Format Mask

To format the field, click the ellipsis button to the right of "Format" which brings up the [Edit Format Mask](#) dialog (shown below) that provides options for formatting both numeric and date fields.

You can select one of the pre-existing formats or create your own mask. To select one of the pre-existing formats, double-click the desired format shown within the lower window. The selected option will then appear in the box at the bottom of the window as shown below. You can also create your own format by using the formatting characters described at the top of the Edit Format Mask dialog box.

Choose one of the existing formats (double-click) or enter your desired mask in the text box at the bottom of the Edit Format Mask dialog.

Edit Format Mask

Format Characters:

Numbers:

0 Digit place holder. If the value being formatted has a digit in the position where the '0' appears in the format string, then that digit is copied to the output string. Otherwise, a '0' is stored in that position in the output string.

Digit placeholder. If the value being formatted has a digit in the position where the '#' appears in the format string, then that digit is copied to the output string. Otherwise, nothing is stored in that position in the output string.

. Decimal point. The first '.' character in the format

Common Formats:

0

0.00

#,##0.00

#,##0.00;(#,##0.00)

\$#,##0.00

\$#,##0.00;(\$#,##0.00)

0.000E+00

#.###E-0

m/d/yy

mm/dd/yy

\$#,##0.00

OK Cancel

The field being edited will then be displayed using the format chosen.

However, the example above needs to be modified in order to use the formatting since the field containing the sum also contains a leading string "Total Sum of Employee Salaries". Argos cannot format the entire field since the expression also contains a string.

Therefore the leading string must be separated from the SUM, and only the SUM field should be formatted.

Band3

Summary

Total Number of Employees = ' + COUNT

Total Sum of Employee Salaries = ' + SUM(ArgosDat...

To accomplish this, edit the field above to remove the leading string. Then apply the format to the SUM function. To replace the leading string you will need to add a new text field and position it immediately to the left of the SUM function.

The figure below shows that there are now two separate fields (the leading string and the SUM field).

Band3

Summary

Total Number of Employees = ' + COUNT

Total Sum of Employee Salaries = SUM(ArgosData.salary)

The new fields will print as shown below and contains the dollar sign and commas:

654	Vong	Patty	6/30/2003	80000	Seattle	Northwest
779	Swanson	Joy	3/17/2005	87000	Los Angeles	Southwest
789	Vega	Gwen	3/27/2008	86000	Seattle	Northwest
800	Ortega	Celia	5/2/2002	87000	Seattle	Northwest
Number of Employees = 20						
Sum of Employee Salaries = 1612000						
<hr/>						
Total Number of Employees = 25						
Total Sum of Employee Salaries = \$1,923,000.00						

The same procedure can be used to format the Sum of Employees' Salaries within the Group Footer Band.

Group By Expression

Introduction

The previous examples illustrated how to group employees by department, where the database field dept_id was used as the field to group by. It is also possible to group where an expression defines the grouping criteria. This will be demonstrated in this example where the employee list will be grouped by the first letter of the employee last name. An expression will be developed to be used as the criteria for grouping.

The desired output is shown in the figure below:

Employee Roster					
Last Name	First Name	Hire Date	Salary	City	Region
A					
Alden	George	6/3/1999	36000	New Orleans	South
B					
Bailey	Millie	3/31/1999	76000	Atlanta	Southeast
Becker	Brian	7/25/2003	48000	Houston	South
Brown	Bill	2/15/2000	75000	Los Angeles	Southwest
C					
Carillo	Rita	5/29/2000	85000	Los Angeles	Southwest
Carter	Alexander	6/15/1997	44000	Los Angeles	Southwest
Chen	Mason	9/29/1994	49000	Boston	Northeast
Cisneros	Kenny	3/17/2006	55000	Boston	Northeast
D					
Duvall	Jose	10/22/1987	89000	Seattle	Northwest
F					
Farris	Victoria	1/29/2002	32000	Miami	Southeast
Fernandez	Jerry	6/30/2007	83000	Seattle	Northwest
Ford	Jeremy	2/15/1990	50000	Houston	South

The steps to follow are:

1. Sort by Employee Last Name.
2. Create a Group Band and set its background color to light gray.
3. Create an expression to obtain the first letter of the last name and place it within the "Group-by-field or expression" box.
4. Place the expression into the Group Band Header to highlight the groupings (see the bold letters in the above figure).

Note: When grouping by a particular field (Employee last name in this example), the data must be sorted by the same field.

Create the Basic Report

Begin by creating a report and within the “Edit Report” dialog box click the Sort Tab and sort by Employee Last Name.

Within the Edit Report dialog box, click the Design button to bring up the Band Report Editor and create a simple report as shown in the figure below:

Employee Roster					
Last Name	First Name	Hire Date	Salary	City	Region
last_name	first_name	hire_date	salary	city	region_name

Create a Band Group

Create a band group by clicking the “Create a Band Group” icon on the Band Report Editor toolbar. The Header dialog box will appear as shown below. Since grouping by the first letter of the employee last name is to be done, you need to enter an appropriate expression into the “Group-by field or expression” box.

Add a color to the band by clicking the “Color” button, then select light gray.

Header1

Master

ArgosData

Footer Band

(NONE)

Create

Group-by field or expression:

Font...

Color...

☒ Same as report

Transparent

Link with band

(NONE)

Only print if expression is true:

Print

☐ At bottom of page

☐ Reprint on new page

☐ Force new page (before)

☐ Force new page (after)

☐ Force new column

Frame

Lines

☐ Top☐ Bottom☐ Left☐ Right

Width

1

Style

solid line

Color...

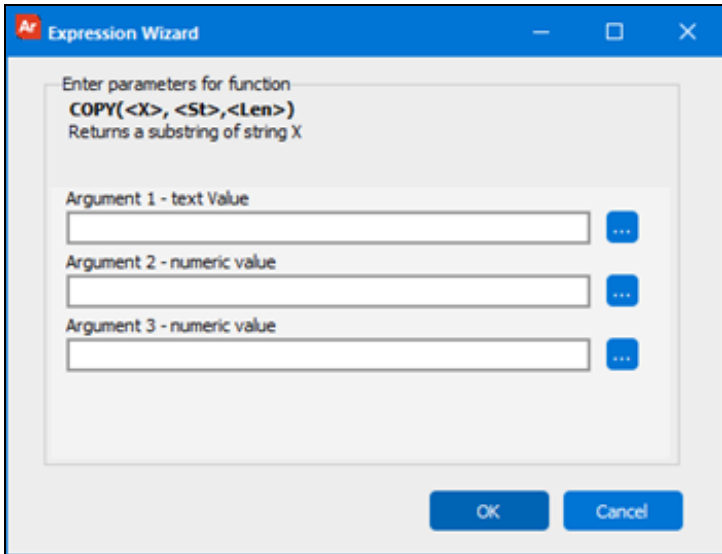
OK

Cancel

Help

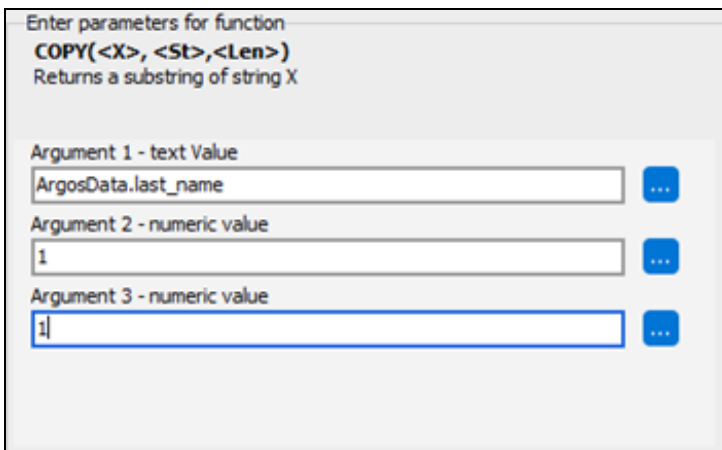
Create the Expression

To create the expression, click the ellipsis button to the right of the "Group-by-field or expression" box to launch the Expression Wizard. Click **Function**, then select the COPY function.



The screenshot shows the "Expression Wizard" dialog box. At the top, it says "Enter parameters for function" followed by "COPY(<X>, <St>, <Len>)" and "Returns a substring of string X". Below this, there are three input fields: "Argument 1 - text Value", "Argument 2 - numeric value", and "Argument 3 - numeric value". Each field has a blue ellipsis button to its right. At the bottom, there are "OK" and "Cancel" buttons.

The COPY function returns a substring, and for this example you need to choose the Employee Last Name field from the database (using the same method as in previous examples) and return the first character from the string by entering the following:



This screenshot shows the same "Expression Wizard" dialog box, but with values entered into the fields. "Argument 1 - text Value" contains "ArgosData.last_name", "Argument 2 - numeric value" contains "1", and "Argument 3 - numeric value" contains "1". The blue ellipsis buttons are still present to the right of each field. The "OK" and "Cancel" buttons are at the bottom.

The expression to return the first letter of the last name has now been inserted into the Group-by-field or expression box. The grouping is now handled by an expression, as opposed to an earlier example where grouping was done by a database field name.

Header1

Master: ArgosData

Footer Band: (NONE)

Group-by field or expression: COPY(ArgosData.last_name, 1, 1)

Font... Color...

Link with band: (NONE)

Only print if expression is

Place Expression into Group Header Band

The final step is to place the same expression into the Group Header such that the first letter of the last name is displayed within the Group Header. To accomplish this, click **E=mc²** on the toolbar, then click within the Group Header Band. Then enter the same expression as before.

Edit Expression Field

Expression: COPY(ArgosData.last_name, 1, 1)

Rotation: 0 Degrees

Alignment: Left

Master: ArgosData

Format:

☐ Automatic word-wrap ☐ Autosize width ☐ Autostretch height

☐ Reset after print ☒ Print

Font... Color... Same as band

OK Cancel Help

Drag the field containing the expression to the left edge, then set the font to 14 point bold.

The desired report will print as follows:

Employee Roster					
Last Name	First Name	Hire Date	Salary	City	Region
A					
Alden	George	6/3/1999	36000	New Orleans	South
B					
Bailey	Millie	3/31/1999	76000	Atlanta	Southeast
Becker	Brian	7/25/2003	48000	Houston	South
Brown	Bill	2/15/2000	75000	Los Angeles	Southwest
C					
Carillo	Rita	5/29/2000	85000	Los Angeles	Southwest
Carter	Alexander	6/15/1997	44000	Los Angeles	Southwest
Chen	Mason	9/29/1994	49000	Boston	Northeast
Cisneros	Kenny	3/17/2006	55000	Boston	Northeast
D					
Duvall	Jose	10/22/1987	89000	Seattle	Northwest
F					
Farris	Victoria	1/29/2002	32000	Miami	Southeast
Fernandez	Jerry	6/30/2007	83000	Seattle	Northwest
Ford	Jeremy	2/15/1990	50000	Houston	South

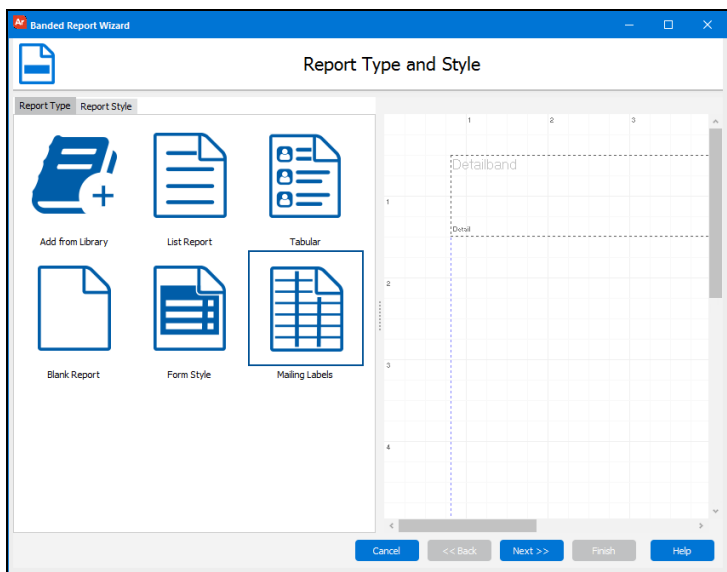
Creating Mailing Labels

Introduction

The **Argos** Band Editor can be used to generate labels for an extensive list of labels from many different manufactures. You can also create your own custom label size as well.

Select the Mailing Labels Report Type

To use the Band Editor to generate labels, begin the report creation using procedures outlined in previous examples. However, on the form where you select the Report type, choose the 'Mailing Labels' option.

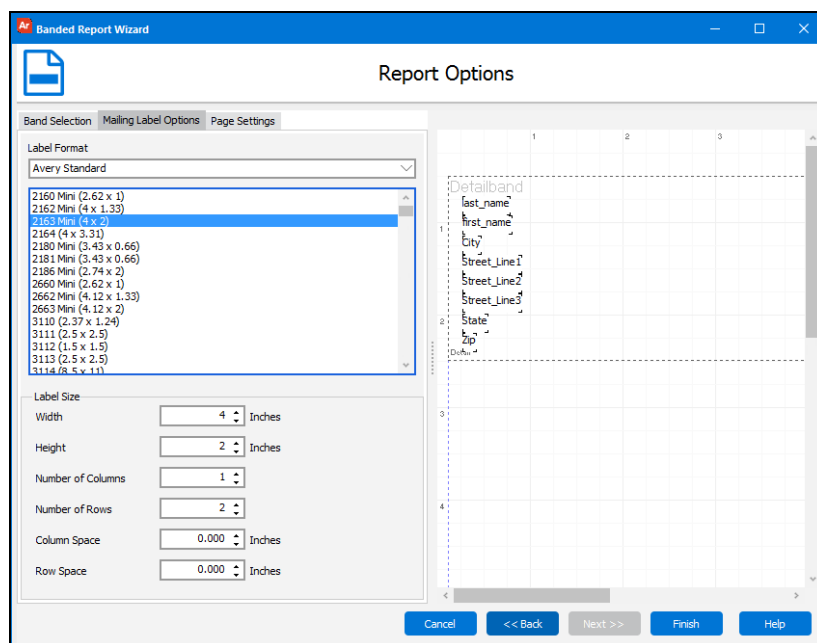


Click **Finish** to continue.

Select the Fields to Use

1. On the next form, select the fields that you would like to appear on the label.
2. This example will once again use the Employees table in the sample database.
3. Select last_name, first_name, city, Street_Line1, Street_Line2, Street_Line3, State, and Zip.
4. Click **Next** to continue.
5. The next form allows you to choose the Label Format. Select the Mailing Label Options tab.

6. Select the Vendor, and then the Format. For this example select the vendor Avery Standard, using the 2163 Mini layout. Click **Finish** to continue.



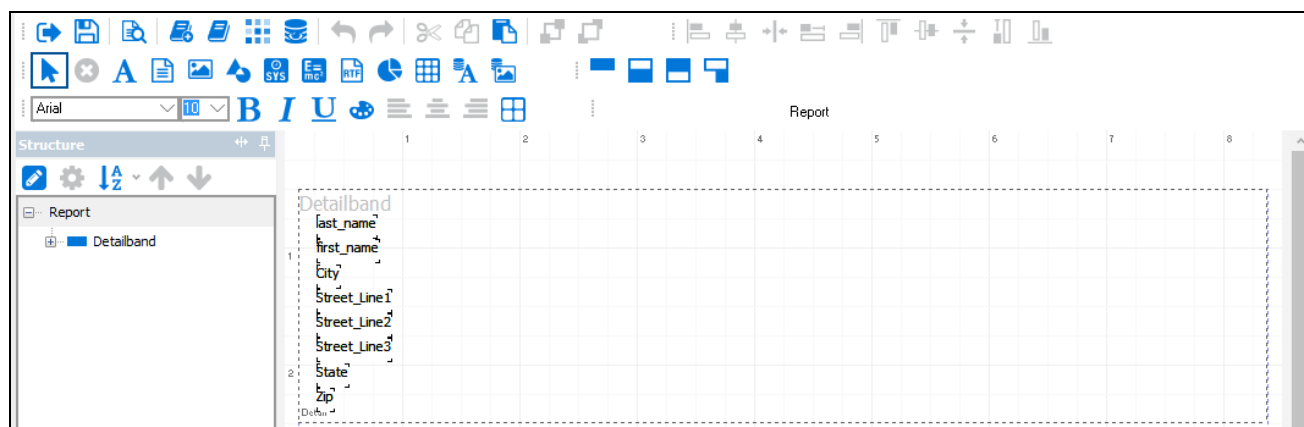
Note: If the label you are using is not listed, select one that is similar, as you can change the size and position of the individual labels later.

The figure above shows a sample layout. The Band Editor has already defined the margins for the selected label, but you can change these if needed.

Edit the Fields

The Band Report Editor is then displayed with the label existing within the Detail Band. You are now free to change the characteristics of the data (font size, font color, etc) within the Band.

1. Right-click anywhere within the detail band.



2. Rearrange the fields to appear as follows on the label:


[first name] [last name]

[Street 1]


[Street 2]

[Street 3]

[City] [State] [Zip]

- To move a field, select it, then click and drag to move it. Multiple fields can also be selected and properly aligned using the alignment tools.
- To make sure the all the fields are aligned on the same left margin, select the first_name, Street_Line1, Street_Line2, Street_Line3, and city fields and click the Left Alignment icon .
- Align City, State, and Zip across the bottom using the Bottom Alignment tool. Position the fields as follows:



3. Click the Preview button  to preview the lalyout. Make sure to run with a good sample to ensure you test different possibilities. Any problems are quickly taken care of by using Rich Text Fields in conjunction with the Expression Builder. Return to the Report Editor to first take care of the formatting for all fields.


Using Expressions to Format Fields

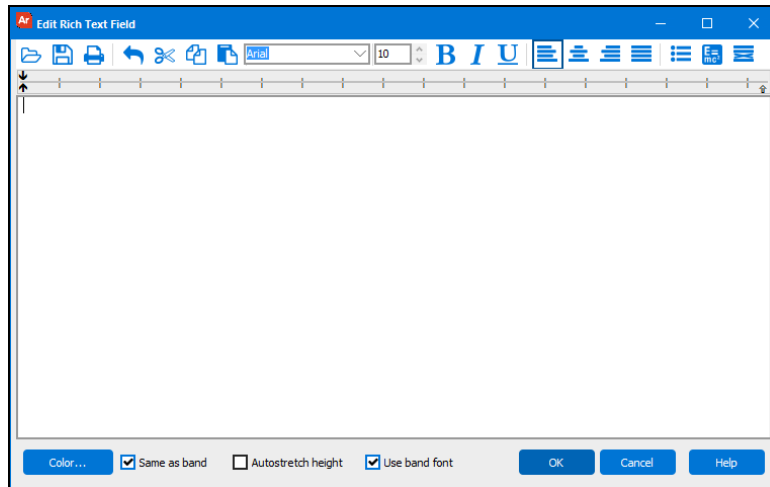
For more control over your customized label, use the Rich Text Editor to add fields to the label using expressions. Expressions will be used to:

- Add fields that were removed
- Concatenate the first and last name
- Concatenate City, State, and Zip


Concatenating is done using the + sign. When joining fields with the plus sign, all leading and trailing blanks will be removed. This means that you need to add a space between the first and last name.

The new fields will be created using expressions created with the Rich Text Editor.

1. Select your existing fields and delete them.
2. Click the “Add a Rich Text Field” icon  within the Band Report Editor Toolbar then click anywhere within the Detail Band. The Rich Text Editor will be displayed as shown below:



The Rich Text Editor can be thought of a mini text editor and provides various text formatting features.


3. To add database fields to the label, place the cursor in the appropriate location and click the  button.
4. Select the desired field in the expression builder.
5. Add each of the fields needed for the label. Use single quotes to create blank spaces between fields when necessary (such as the space between the first and last name). The rich text field should read:
`%%ArgosData.last_name + ' ' + ArgosData.first_name%%`
`%%ArgosData.Street_Line1%%`
`%%ArgosData.Street_Line2%%`
`%%ArgosData.Street_Line3%%`
`%%ArgosData.City + ' ' + ArgosData.State + ' ' + ArgosData.Zip%%`

Note: Expressions embedded in text in Argos are surrounded by `%%`. For example, the expression `ArgosData.Street_Line1` would appear in the text editor as `%%ArgosData.Street_Line1%%`. If you use the expression editor to add expressions, the `%%` will be added automatically.

You can now enhance the appearance of the label by changing the font, font size and font characteristics (bold, italics, underline) by selecting the appropriate icon on the toolbar. Additional commonly used formatting features can be selected (left, center, right justify), adding bullets, and setting background color.

For this example the street addresses will be bolded and italicized, and will be changed to Times New Roman font.

Suppress Printing of Empty Lines

Fields Street_Line2 and Street_Line3 may not contain data. To avoid printing lines with no data, use the **Remove Line if Empty** icon . This will remove lines that have no data, as would typically happen with a residential address where the first line is used, but subsequent lines are not used.

```
%%ArgosData.last_name + ' ' + ArgosData.first_name%%  
%%ArgosData.Street_Line1%%  
%DEL%ArgosData.Street_Line2%%  
%DEL%ArgosData.Street_Line3%%  
%%ArgosData.City + ' ' + ArgosData.State + ' ' + ArgosData.Zip%%
```

Street_Line2 and Street_Line3 now have DEL inserted, indicating that the line will be removed if it is empty.

Click **OK** to add the fields to the selected band.

Drag the resulting field to the upper left of the Detail Band and resize it to accommodate the fields. You may also need to resize the Detail Band.

Resizing fields: A field can be resized manually by selecting the field, then dragging the handles of the box that surrounds the field. Or, you can avoid manual resizing by selecting the "Autosize width" or "Autostretch height" selections that appear on the "Edit" dialog for a field.

The final output is shown below. Note that for each label, there are no blank spaces between any of the lines.

George Alden
7893 Braemar Ranch Drive
Apt. 10
New Orleans, Louisiana 87780

Millie Bailey
45 Wilshire Drive
Atlanta, Georgia 32900

Brian Becker
783 Crestbrook Street
Suite 500
Attn: Jane Doe
Houston, Texas 18999

Bill Brown
11 Portofino Way
Los Angeles, California 92444

Printing Groups on New Pages and Resetting Page Count

Introduction

This example illustrates a situation where it is desired to print each group on a new page and to reset the page number to 1 for each group. The COUNTER and RESETEXPR functions will be utilized to accomplish this.

Example 1 showed how to reset the SUM and COUNT functions after printing (by selecting the “Reset after print” check box). For this example the PAGENUMBER function seemingly could be used to print the page number, however this function cannot be reset. Instead the COUNTER function is used to count pages since this function can be reset using the RESETEXPR function when required.

The Employees, Orders, Order_Details, and Products tables within the sample database are used within this example. The report will list all sales orders per employee as shown below:

Employee Sales					
Sale Date	Quantity	Product Name	Sale Date	Quantity	Product Name
Mark	Washington				
1/6/2005	2	HP 2509w 25" Diagonal Full HD	3/23/2007	8	HP dv4-2140us 14.1" Notebook
1/6/2005	2	Norton Internet Security 2010	3/23/2007	8	Microsoft Vista 2007
1/6/2005	2	HP ScanJet 8300 Profession	3/26/2007	1	HP 2509w 25" Diagonal Full HD
1/6/2005	2	HP Pavilion Elite Desktop PC	3/26/2007	1	Acer Desktop PC
1/6/2005	10	HP dv7-3080us Notebook	3/26/2007	1	Canon CanoScan 8800F Scanner
4/1/2005	10	Canon PowerShot A940	5/7/2007	1	Canon MP980 All-in-one
4/1/2005	2	Epson N1415 All-in-one	5/7/2007	1	Epson GT-2500 Plus Network
4/1/2005	10	HP dv7-3080us Notebook	5/12/2007	2	MAG G4L2226 21.5" LED Backlit
5/4/2005	5	HP ScanJet 8300 Profession	5/12/2007	1	Acer Desktop PC
5/4/2005	3	QuickBooks Pro 2010	7/6/2007	1	MAG G4L2226 21.5" LED Backlit
5/24/2005	1	HP dv4-2140us 14.1" Notebook	7/6/2007	2	Norton Internet Security 2010
6/12/2005	2	HP Photosmart 05980 All-in-one	8/25/2007	3	HP ScanJet 8300 Profession
6/12/2005	1	Gateway Desktop PC	10/1/2007	3	Microsoft Office 2007
6/13/2005	1	Microsoft Project Standard 2007	10/1/2007	3	Epson N1415 All-in-one
6/13/2005	1	Microsoft Vista 2007	10/1/2007	3	Sony VAIO G8 Notebook
7/15/2005	7	Microsoft Office 2007	10/18/2007	1	Epson GT-2500 Plus Network
7/15/2005	7	Lenovo S510-29472MU	12/24/2007	3	HP Pavilion Elite Desktop PC
8/31/2005	1	Canon MP980 All-in-one	12/24/2007	6	MAG G4L2226 21.5" LED Backlit
9/1/2005	8	HP Pavilion Elite Desktop PC	12/29/2007	2	HP 2509w 25" Diagonal Full HD
9/1/2005	16	LG W2753V-HF 27" Widescreen	1/17/2008	2	HP P6210F Pavilion Desktop PC
10/13/2005	3	Epson N1415 All-in-one	1/17/2008	5	HP Photosmart 05980 All-in-one
11/1/2005	3	Gateway Desktop PC	1/17/2008	1	HP dv4-2140us 14.1" Notebook
11/1/2005	6	HP 2509w 25" Diagonal Full HD	2/21/2008	1	Compaq CQ5300F Desktop PC
1/1/2006	2	Microsoft Office 2007	2/21/2008	1	HP ScanJet 8300 Profession
2/13/2006	3	Epson GT-2500 Plus Network	5/6/2008	4	HP 2509w 25" Diagonal Full HD
3/1/2006	10	Microsoft Office 2007	6/11/2008	1	HP dv7-3080us Notebook
4/6/2006	11	Compaq CQ5300F Desktop PC	6/11/2008	4	Norton Internet Security 2010
4/6/2006	11	Canon CanoScan 8800F Scanner	7/14/2008	4	Gateway Desktop PC
4/6/2006	11	LG W2753V-HF 27" Widescreen	7/14/2008	3	HP Photosmart 05980 All-in-one
6/1/2006	5	Canon CanoScan 8800F Scanner	7/16/2008	1	Norton Internet Security 2010
6/1/2006	4	Norton Internet Security 2010	8/4/2008	1	Microsoft Project Standard 2007
6/1/2006	5	Canon PowerShot A940	8/4/2008	1	Epson GT-2500 Plus Network
6/13/2006	1	HP 2509w 25" Diagonal Full HD	9/11/2008	1	HP DesignJet C2560 Printer
6/13/2006	1	Canon CanoScan 8800F Scanner	9/11/2008	1	Microsoft Office 2007
6/13/2006	1	HP P6210F Pavilion Desktop PC	10/11/2008	5	Norton Internet Security 2010
6/13/2006	2	LG W2753V-HF 27" Widescreen	10/11/2008	1	HP 2509w 25" Diagonal Full HD
7/31/2006	9	HP dv4-2140us 14.1" Notebook	10/12/2008	1	Norton Internet Security 2010
9/1/2006	12	MAG G4L2226 21.5" LED Backlit	1/19/2009	1	HP DesignJet C2560 Printer
9/1/2006	12	Canon PowerShot A940	1/19/2009	1	HP 2509w 25" Diagonal Full HD
9/1/2006	12	Compaq CQ5300F Desktop PC	3/13/2009	4	Compaq CQ5300F Desktop PC
9/26/2006	3	HP dv4-2140us 14.1" Notebook	3/13/2009	8	Asus V9656H 25.5" LCD Monitor
9/26/2006	6	QuickBooks Pro 2010	3/14/2009	1	HP Photosmart 05980 All-in-one
10/25/2006	1	Epson Perfection V30	3/25/2009	3	Intuit TurboTax Business Federal
11/26/2006	10	Asus V9656H 25.5" LCD Monitor	4/6/2009	6	Samsung T260 HD 25.5"
11/26/2006	10	Intuit TurboTax Business Federal	4/6/2009	6	HP P6210F Pavilion Desktop PC
3/7/2007	1	Microsoft Vista 2007	5/31/2009	3	MAG G4L2226 21.5" LED Backlit
3/7/2007	1	HP ScanJet 8300 Profession	7/1/2009	7	Canon MP980 All-in-one
3/23/2007	1	Samsung T260 HD 25.5"	8/27/2009	2	Canon MP980 All-in-one
			9/26/2009	2	Lenovo S510-29472MU
			9/26/2009	1	Canon MP980 All-in-one
			10/17/2009	1	Epson N1415 All-in-one
			10/17/2009	2	LG W2753V-HF 27" Widescreen
			10/18/2009	2	Gateway Desktop PC
			10/18/2009	2	Acer Desktop PC

Note that the page numbers increment for each employee, but reset to 1 for the next employee.

The following describes the format of the report.

- The Title Band contains the text string “Employee Sales”.
- The Column Header Band contains the Sale Date, Quantity, and Product Name Headers.
- The Group Header Band contains the employee last name and first name. It also contains the function RESETEXPR.
- The Detail Band contains the sale date, quantity, and product name.
- The Page Footer Band contains the COUNTER function which represents the page number.

Band4						
Employee Sales						
Title						
Sale Date Quantity Product Name						
Column Header						
first_name last_name RESETEXPR(Expression1)						
Group Header						
Sale Date Quantity Product Name						
Detail						
Page Footer						
Page ' + COUNTER						
Page Footer						

Force Group Header on new page

To force the Group Header to print on a new page, double-click on the Group Header to launch the Group Header options dialog. On the dialog, check the option to “Force new page (before)”.

Header1

Master

ArgosData

Footer Band

Footer1

Create

Group-by field or expression:

ArgosData.last_name

...

Font...

Color...

Same as report

Transparent

Link with band

(NONE)

Only print if expression is true:

...

Print

☐ At bottom of page

☒ Force new page (before)

☐ Force new page (after)

☐ Reprint on new page

☐ Force new column

Frame

Lines

☐ Top

☐ Bottom

☐ Left

☐ Right

Color...

Width

1

Style

solid line

OK

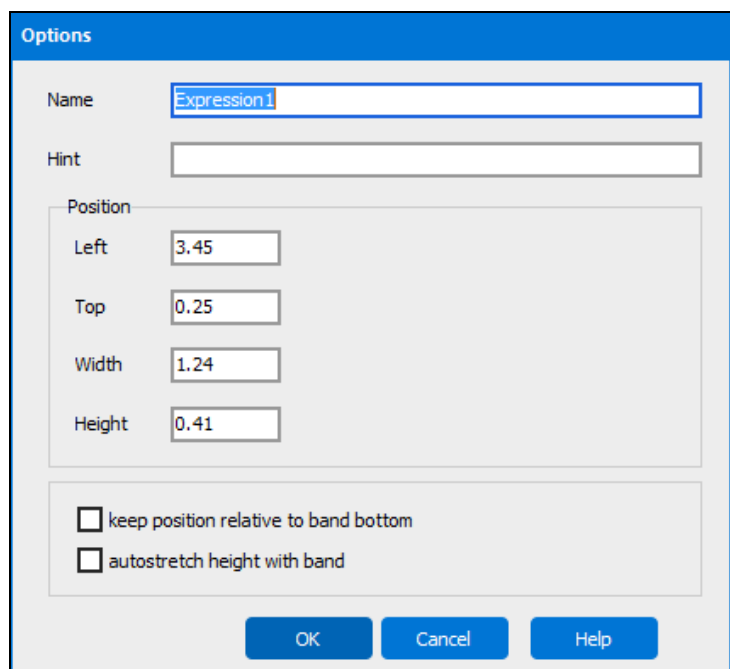
Cancel

Help

The report design above shows a COUNTER function in the Page Footer band. Every time the band prints (once per page), the counter increments.

Reset the COUNTER expression

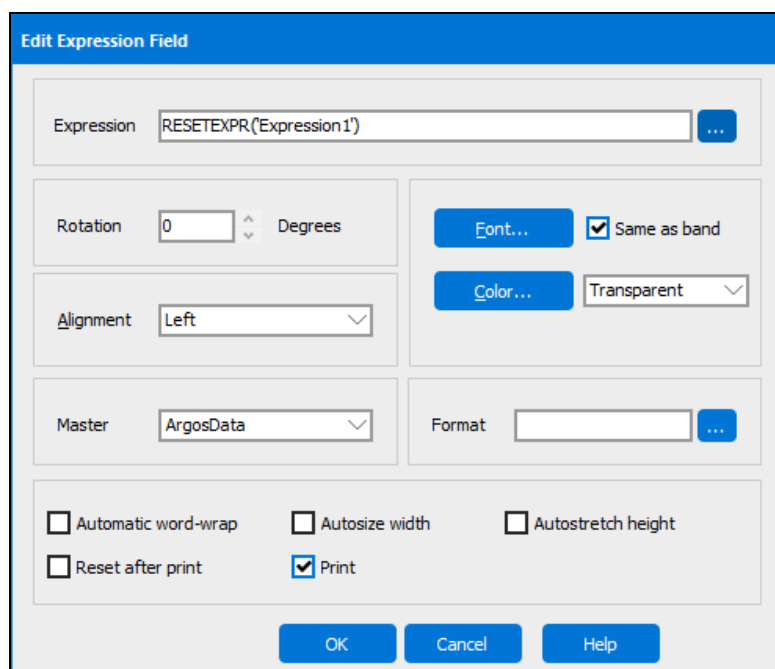
The name of the COUNTER expression must be obtained such that it can be reset within the RESETEXPR function. To obtain the name, right-click on the ['Page' + COUNTER] expression then click "Options" to obtain the Expression Name, which in this case is Expression1.



The 'Options' dialog box has a blue title bar. It contains the following fields and controls:

- Name:** A text box containing 'Expression1'.
- Hint:** An empty text box.
- Position:** A group box containing four text boxes: 'Left' (3.45), 'Top' (0.25), 'Width' (1.24), and 'Height' (0.41).
- Options:** Two checkboxes: 'keep position relative to band bottom' (unchecked) and 'autostretch height with band' (unchecked).
- Buttons:** 'OK', 'Cancel', and 'Help' at the bottom.

To force the page counter to reset for each group, the RESETEXPR function must contain the expression to reset (the COUNTER expression) when this band (Group Header) is printed. Therefore 'Expression1' is entered as the parameter as shown in the figure below. The expression name must be enclosed within single quotes.



The 'Edit Expression Field' dialog box has a blue title bar. It contains the following fields and controls:

- Expression:** A text box containing 'RESETEXPR('Expression1')' with a dropdown arrow on the right.
- Rotation:** A text box with '0' and a 'Degrees' label.
- Alignment:** A dropdown menu set to 'Left'.
- Master:** A dropdown menu set to 'ArgosData'.
- Format:** An empty text box with a dropdown arrow on the right.
- Options:** A group box containing five checkboxes: 'Automatic word-wrap' (unchecked), 'Autosize width' (unchecked), 'Autostretch height' (unchecked), 'Reset after print' (unchecked), and 'Print' (checked).
- Buttons:** 'OK', 'Cancel', and 'Help' at the bottom.

Conditional Printing

Introduction

When an Argos DataBlock is initially designed, the developer creates a form that the Report Viewer uses to filter or limit the data that will be displayed. There are times when it would be useful to run the same report, but filter the data on information not available on the form.

Consider the following report which lists vendors to which Purchase Orders have been submitted:

Pending Purchase Orders				
United Cleaning Supplies				
PO Number	invoice recd	invoice paid	PO date	Total
1008	n	n	4/29/2005	\$300.00
1009	y	n	4/30/2005	\$75.00
1018	n	n	8/26/2005	\$48.00
1033	y	n	5/5/2006	\$470.00
1042	y	n	8/8/2006	\$168.00
1043	y	n	8/19/2006	\$160.00
1061	y	n	6/7/2007	\$421.00
1062	y	n	6/23/2007	\$450.00
1071	y	y	12/21/2007	\$402.00
1078	y	n	6/2/2008	\$5,535.00
Staples				
PO Number	invoice recd	invoice paid	PO date	Total
1000	n	n	1/21/2005	\$150.00
1003	y	y	4/11/2005	\$560.00
1011	n	n	6/1/2005	\$2,300.00
1019	n	n	10/8/2005	\$550.00
1030	y	n	2/14/2006	\$157.00
1031	y	y	2/22/2006	\$180.00

For each PO listed, the field “invoice recd” indicates whether an invoice has been received from the vendor, and the field “invoice paid” indicates whether the invoice has been paid. This example uses the Purchase_Orders, Purchase_Order_Items, and Vendors tables from the sample database.

The report is to be modified to list only vendors for which invoices have been received, but not yet paid. Since these fields do not exist within the input selection form, filtering must be done using the “Only print if expression is true” selection within the dialog box that is displayed when editing a band.

Bands used in this report: This report contains a Title Band, Group Header Band, Child Band, Detail Band, and Group Footer Band.

Each record in the Detail Band contains an item within a Purchase Order, but only the total of all items is of interest. The item sum is placed within the Group Footer Band and the Detail Band is not printed. This is why conditional printing is done for the Group Footer Band and not for the Detail Band.

To prohibit printing of the Detail Band, the band height is set to zero in the Options dialog box for the Detail Band.

Conditional printing is done by editing the band that the filtering is to be applied to and entering the condition within the “Only print if expression is true” text box as shown below (for this example filtering is done on the Group Footer Band).

The screenshot shows the 'PO_Footer' Options dialog box. The 'Type' is set to 'Page Footer'. The 'Font...' button is next to a 'Same as report' checkbox. The 'Color...' button is next to a 'Transparent' dropdown. The 'Link with band' dropdown is set to '(NONE)'. The 'Only print if expression is true:' section is highlighted with a red box and contains the expression '(ArgosData.invoice_recd = 'y') and'. Below this, the 'Print' section has several checkboxes: 'Not on first page', 'Not on last page', 'Even page numbers only', 'Odd page numbers only', 'At bottom of page', 'Force new page (before)', 'Force new page (after)', and 'Force new column'. The 'Frame' section has checkboxes for 'Top', 'Bottom', 'Left', and 'Right', a 'Color...' button, a 'Width' dropdown set to '1', and a 'Style' dropdown set to 'solid line'. At the bottom are 'OK', 'Cancel', and 'Help' buttons.

Tip: Conditional Printing can be used for any band type. For Detail Bands, conditional printing is applied to each record within the band, but for other bands it applies to printing or not printing the entire band.

For this band (PO_Footer) an expression was entered to limit the printed information. The complete expression (shown in the following figure) satisfies the condition for printing as described above.

After adding the expression, the report now appears in the figure below with Purchase Orders only printed if invoice received = 'y' and invoice paid = 'n'.

It is necessary to enclose each portion of the expression within parentheses.

Pending Purchase Orders				
United Cleaning Supplies				
PO Number	invoice recd	invoice paid	PO date	Total
1009	y	n	4/30/2005	\$375.00
1033	y	n	5/5/2006	\$518.00
1042	y	n	8/8/2006	\$168.00
1043	y	n	8/19/2006	\$160.00
1061	y	n	6/7/2007	\$421.00
1062	y	n	6/23/2007	\$450.00
1078	y	n	6/2/2008	\$5,937.00
Staples				
PO Number	invoice recd	invoice paid	PO date	Total
1030	y	n	2/14/2006	\$3,717.00
1039	y	n	6/29/2006	\$400.00
1049	y	n	12/24/2006	\$85.00

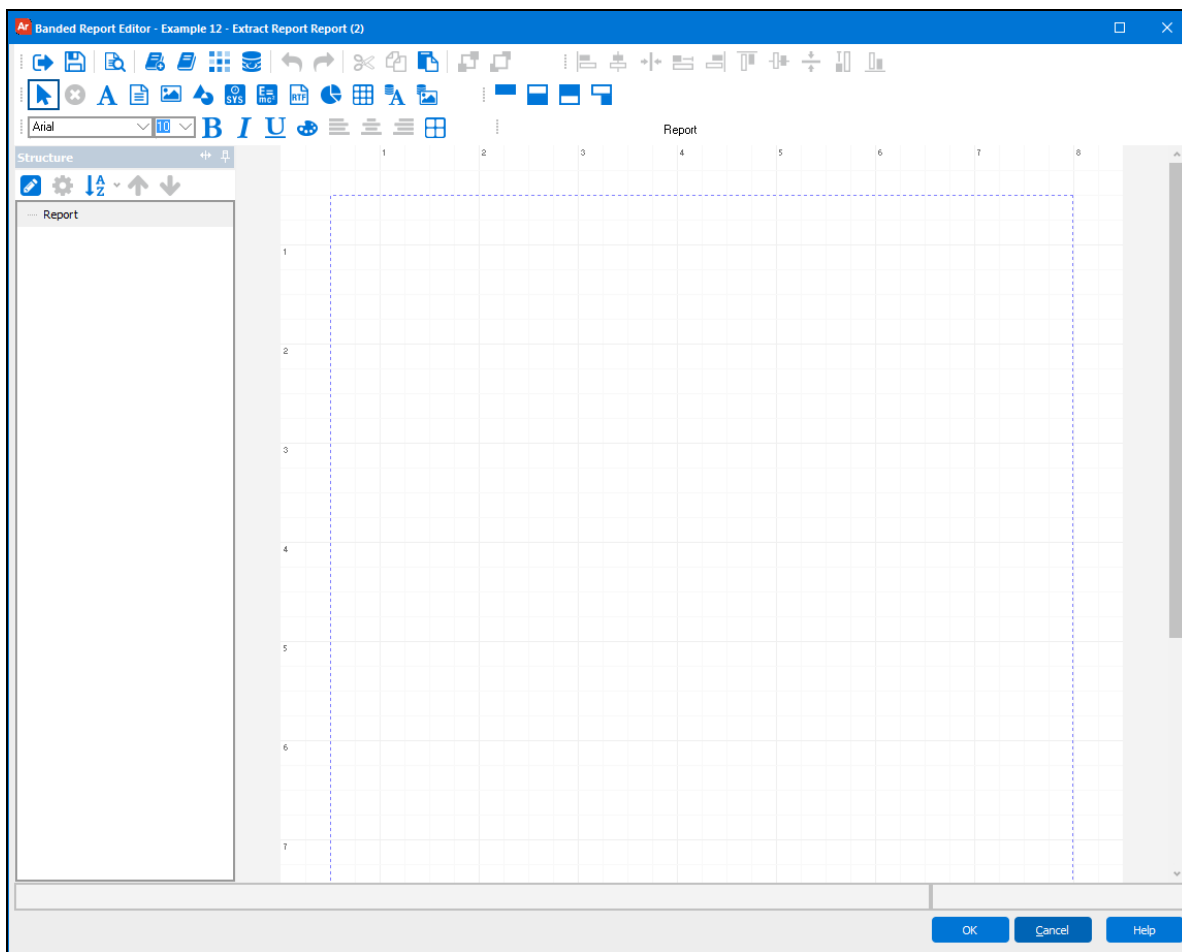
Starting with a Blank Report Type

Introduction

Previous examples showed how to create a banded report using the List and Mailing Labels report types. The other report types available in the Banded Report Wizard include List, Tabular, Form Style, and Mailing Labels. If none of these report types suits your needs, you can create a custom report using the Blank report type.

Create a New Report

Select the Blank report type. The Banded Report Editor appears as follows:







None of the bands or database fields are shown as is done with the other Report Types. With the Blank Report Type you must create bands and band contents manually.

Adding Bands

To add bands, click the appropriate band icon then click anywhere within the Editor and the band will be created. Do this repeatedly for each band that you need to create.












The following are the icons for creating new bands. They are located on the Band Report Editor toolbar.

Icon	Description
	Create a new band
	Create a new child band
	Create a new sub detail band
	Create a new band group

Adding Fields and Objects

To add a field or object, click the corresponding icon for the object (see the table below) then click in the band where you want the object to reside.

The icons below are located in the Band Report Editor toolbar.

Icon	Description
	Add text field.
	Add a memo.
	Add an image.
	Add a primary shape.
	Add a system data field.
	Add an expression field. Also commonly referred to as the icon.
	Add rich text field.
	Add a chart,
	Add a line grid.
	Add a database field.
	Add an image from the database.

Using Sub-Detail Bands

Introduction

Sub-detail bands increase the Band Editor's functionality by allowing sub-reports that provide additional information for each record in the detail band. A sub-detail band prints one dataset while being linked to another dataset (called the *master*). As each record prints in the master dataset, Argos executes the dataset in the sub-detail band and prints the sub-detail band once for each row returned. Any number of sub-detail bands can be created, and they all follow the parent detail band.

In most cases, the master dataset is the main report query (ArgosData). The dataset displayed in a sub-detail band is a different dataset; in fact, it can be from a different database, as long as both datasets have a common field which can be used to link them.

Note: A sub-detail band always prints after the detail band and will loop through all records in its dataset before the master dataset increments to the next record. For this reason, this technique is less efficient than [other methods](#) such as including additional information in a group header or footer band, and should be used only when required.

You should use sub-detail bands when:

- You need to loop through two or more datasets for each row in the detail band. Other methods only allow one dataset to be associated with each detail band.
- You need to loop through one or more datasets for each row in the detail band, but the data comes from a different database.

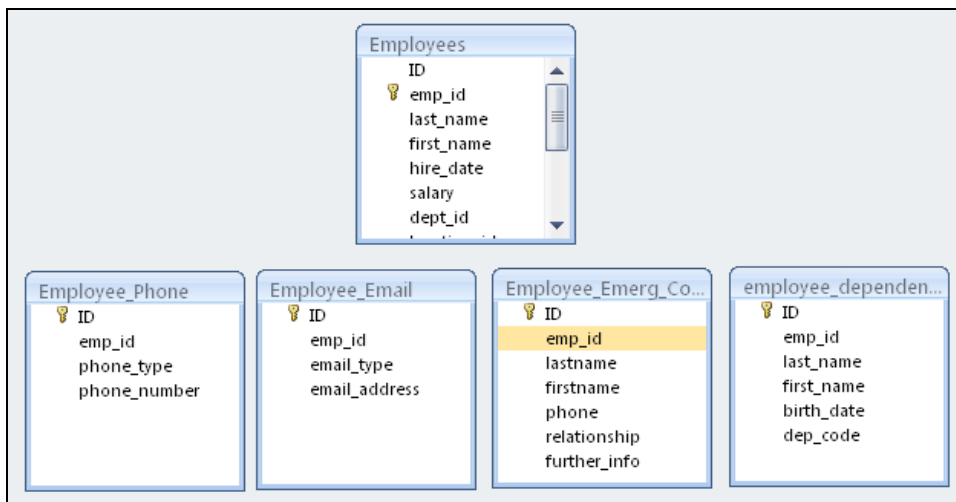
The Report Contents

In this example, we use sub-detail bands to add additional information to an employee list. This information includes employee contact information such as phone number, email address, contact information, and dependent information. Each type of contact appears in its own sub-detail band, and each is associated with the detail band, which contains the employee name and ID number.

In this example, we will be using the Employee, Employee_Phone, Employee_Email, Employee_Emerg_Contact, and Employee_Dependents tables within the sample database. The master dataset (ArgosData) contains the Employee table, which is linked to the other tables through the emp_id column. The other four tables will be used in the queries for the datasets we will be creating [later in this exercise](#).

Since four datasets are associated with and are printed immediately after the detail band, the use of sub-detail bands is required ([other methods](#) only allow one dataset to be linked to a detail band).

The figure below shows the relationships of the tables within the sample database that are used in this example.



Note that none of the tables are joined, since for this example these tables are considered separate datasets from the Main Report DataBlock. This also simulates the situation where the datasets exist in an entirely different database from the database used by the DataBlock.

A report is to be created such that for each employee within the Employees table, associated records within the other datasets will be printed. The emp_id is used as the field to link the datasets together. Each dataset will exist within its own sub-detail band. The report will appear as follows with each sub-detail band identified:

Employee Contact Information				
Employee ID: 189		Bailey, Millie		
Telephone no.	mobile	(140) 776-8099	1st Sub-Detail Band	
Telephone no.	work	(140) 988-7730		
Email Address	work	mbailey@work.com	2nd Sub-Detail Band	
Email Address	home	millieb@gmail.com		
Emergency Contact	Bailey, Anthony	husband	(140) 375-2343	3rd Sub-Detail Band
Emergency Contact	Kaiser, Amanda	mother	(140) 262-9347	
Dependent	Bailey, Anthony	3/22/1963	spouse	4th Sub-Detail Band
Employee ID: 683		Hai, Paul		
Telephone no.	mobile	(140) 556-5580		
Telephone no.	work	(140) 816-6048		
Emergency Contact	Hai, Kim	wife	(140) 997-0361	
Emergency Contact	Hai, Jemimah	daughter	(140) 730-8904	
Employee ID: 118		Holmes, Lincoln		
Telephone no.	home	(140) 661-9661		
Telephone no.	mobile	(140) 238-5090		
Telephone no.	work	(140) 662-7885		
Email Address	work	lholmes@work.com		
Email Address	home	lincolnh@live.com		
Emergency Contact	Holmes, Annelise	wife	(140) 523-9630	
Emergency Contact	Holmes, Liam	son	(140) 451-9126	

For each employee, the associated Telephone Number records, Email Address records, Emergency Contact records, and Dependent Information records are printed. If a particular dataset is empty it will not print (Employee 683 has no email or dependent information). Each employee record can have any number of telephone, email, emergency contact, and dependent records associated with it.

Create the Title and Detail Bands


First a List Report Type is chosen, with a Title Band and Detail Bands created. The Detail Band contains the Employee ID, and employee last name/first name concatenated. Also the band has been given a purple background color.

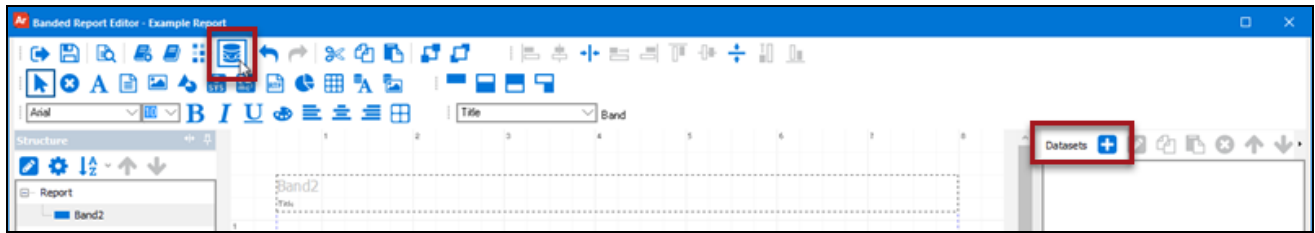
Employee Contact Information				
Employee ID: 189		Bailey, Millie		
Telephone no.	mobile	(140) 776-8099	1st Sub-Detail Band	
Telephone no.	work	(140) 988-7730		
Email Address	work	mbailey@work.com	2nd Sub-Detail Band	
Email Address	home	millieb@gmail.com		
Emergency Contact	Bailey, Anthony	husband	(140) 375-2343	3rd Sub-Detail Band
Emergency Contact	Kaiser, Amanda	mother	(140) 262-9347	
Dependent	Bailey, Anthony	3/22/1963	spouse	4th Sub-Detail Band
Employee ID: 683		Hai, Paul		
Telephone no.	mobile	(140) 556-5580		
Telephone no.	work	(140) 816-6048		
Emergency Contact	Hai, Kim	wife	(140) 997-0361	
Emergency Contact	Hai, Jemimah	daughter	(140) 730-8904	
Employee ID: 118		Holmes, Lincoln		
Telephone no.	home	(140) 661-9661		
Telephone no.	mobile	(140) 238-5090		
Telephone no.	work	(140) 662-7885		
Email Address	work	lholmes@work.com		
Email Address	home	lincolnh@live.com		
Emergency Contact	Holmes, Annelise	wife	(140) 523-9630	
Emergency Contact	Holmes, Liam	son	(140) 451-9126	


Create the Datasets

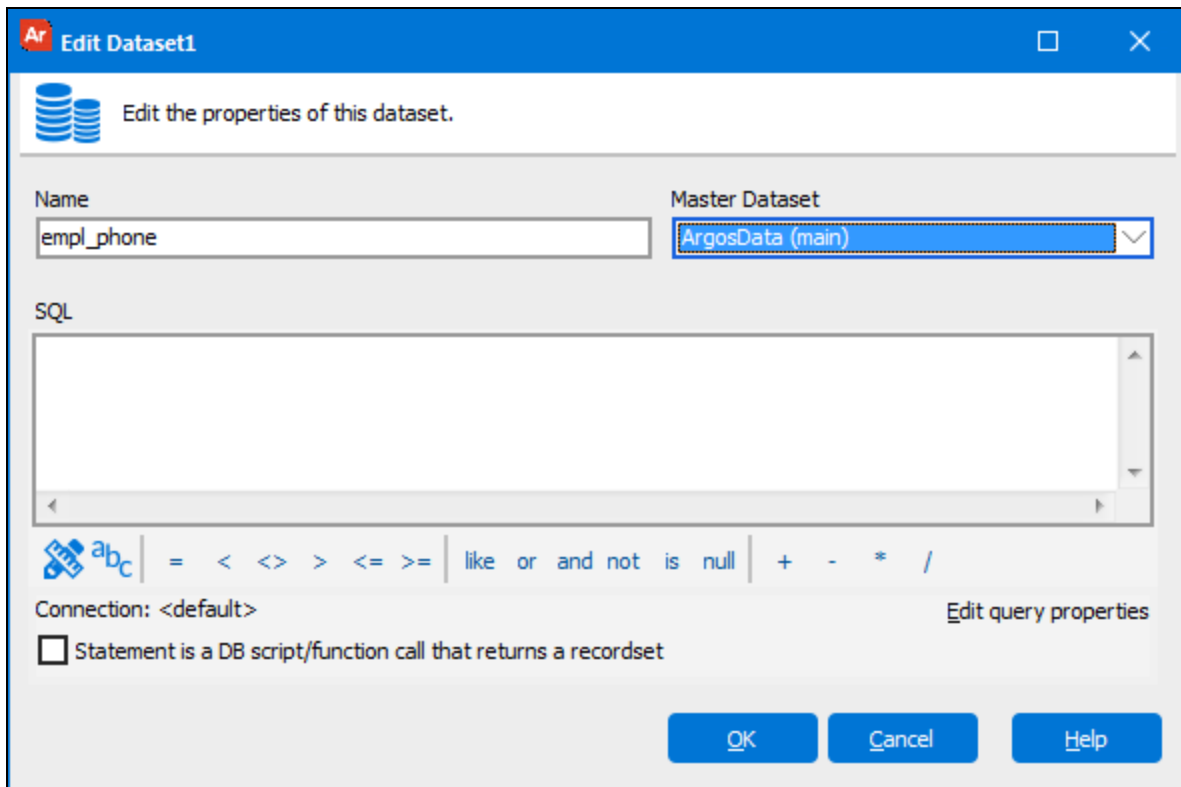
Four datasets will be created and named **empl_phone**, **empl_email**, **Emergency**, and **Dependents**. This procedure will walk you through creating the dataset for **empl_phone**. Repeat the procedure for the remaining three datasets.


To add a dataset:

1. Click the Show/hide Dataset icon  on the Band Report Editor Toolbar. This will show the dataset pane on the right side of the screen.

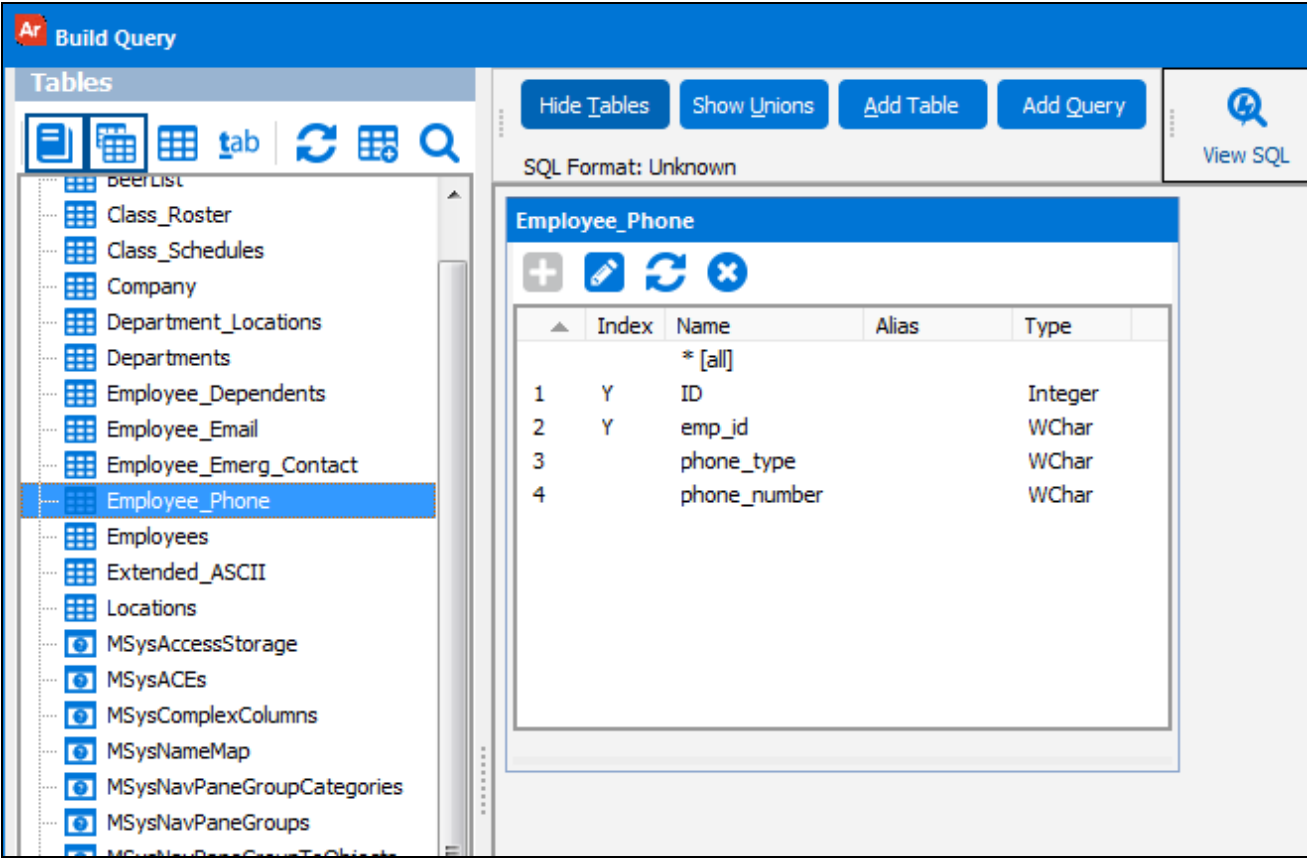


2. Click the blue plus icon  on the right to bring up the following dialog box in which you identify the properties of the dataset.
3. Name the dataset **empl_phone** and set the Master Dataset to **ArgosData(main)**. ArgosData(main) is the dataset containing the Main Report query.

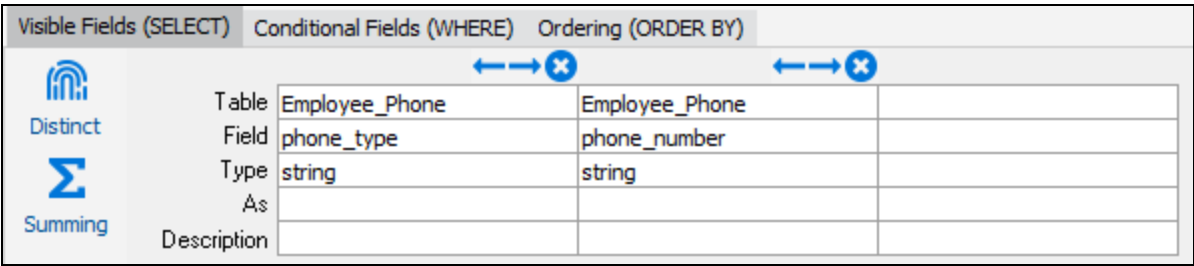


4. Click the Build Query icon  to bring up the Build Query dialog box. (This dialog builds the SQL query for your dataset.)

5. Click the **Show Tables** button, then select the **Employee_Phone** table.

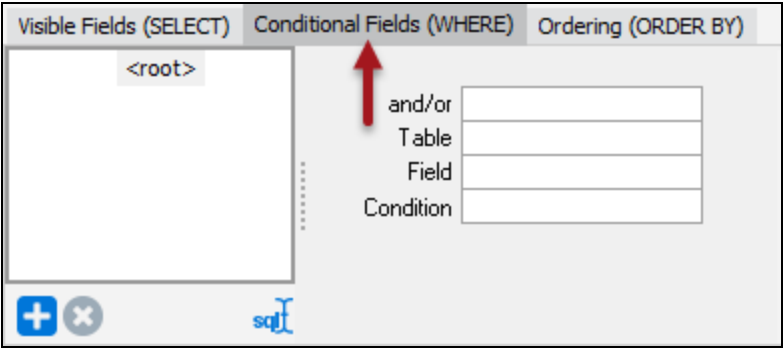


6. In the **Employee_Phone** table, double-click on the **phone_type** and **phone_number** fields which will place them into the tables at the bottom of the Build Query window.

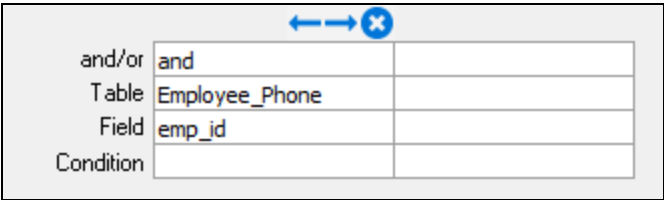


You will need to build the conditional (WHERE) clause next. The WHERE clause is utilized to link the **emp_id** field in this table to the **emp_id** field within the Employees table in the Main DataBlock.

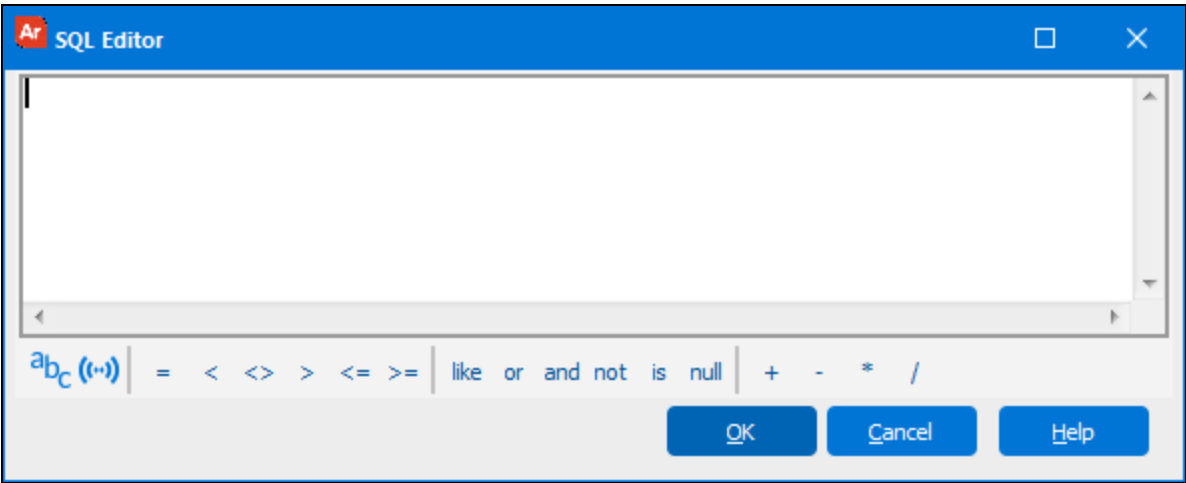
7. Click on the Conditional Fields (WHERE) tab.



8. In the **Employee_Phone** table, double-click **emp_id** to populate the **and/or**, **table**, and **field** fields.



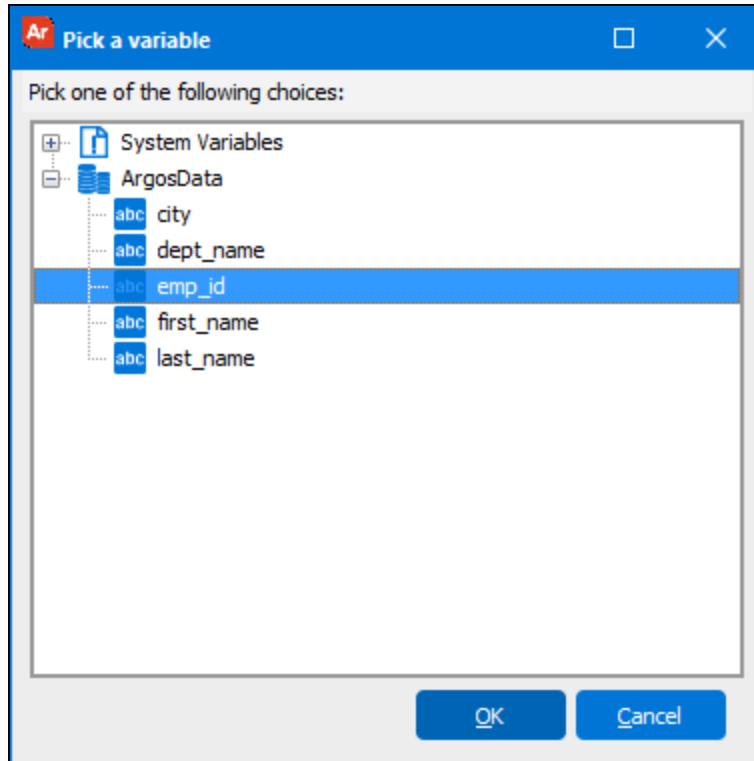
9. In the **Condition** field, click the ellipses button **...** to open the SQL Editor window. (This is where you link the **emp_id** field in this table to the **emp_id** field within the Employees table in the Main DataBlock.)



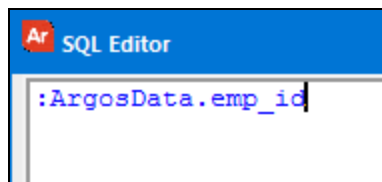
10. Click the variable button **abc** to launch the **Pick a variable** dialog.

11. Click the plus icon next to **ArgosData** to expand it.

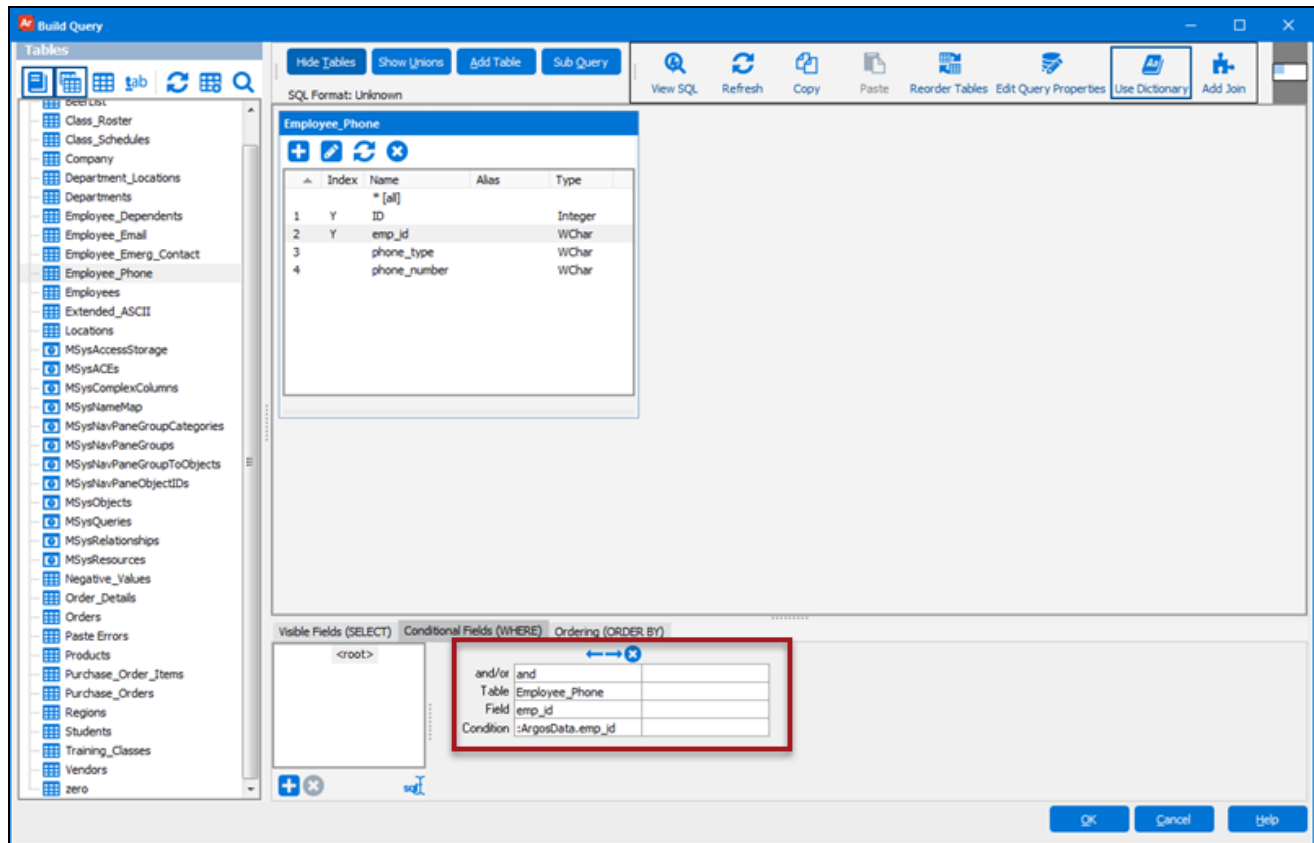
12. Select **emp_id** from the list of variables.



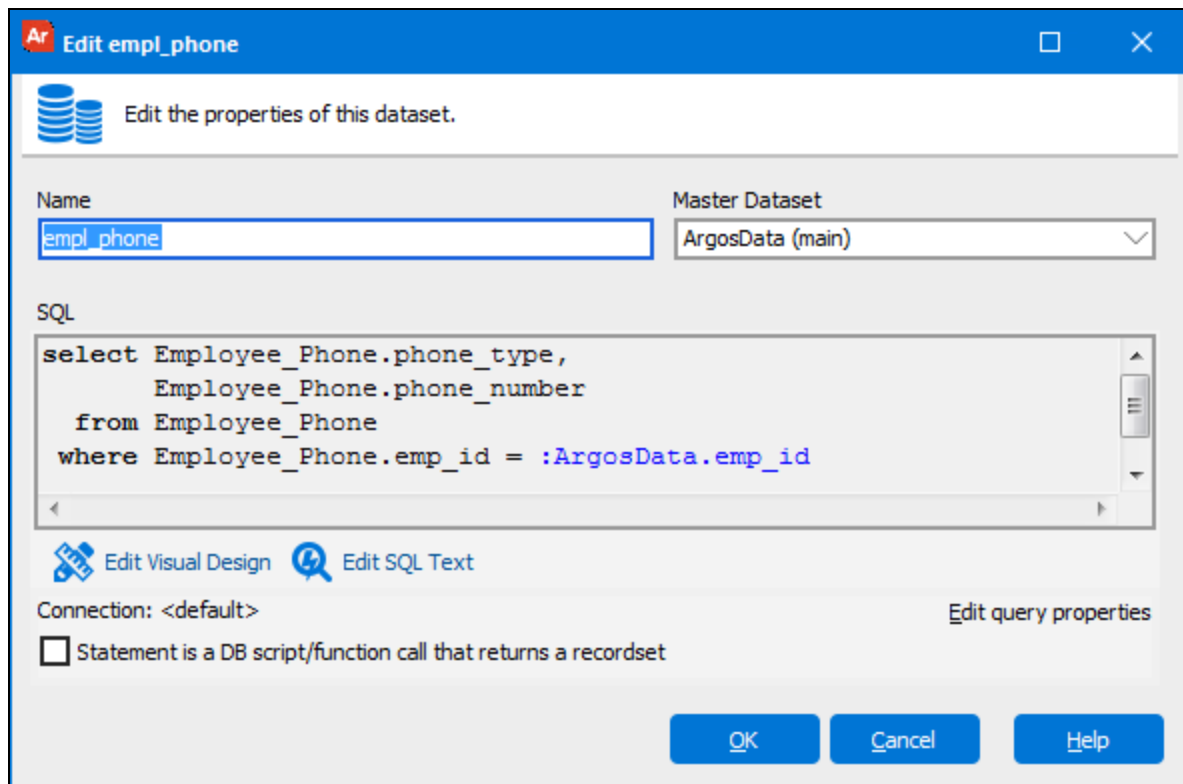
13. Click **OK** to return to the SQL Editor. The variable **ArgosData.emp_id** is now in the text field of the SQL Editor.



- Click **OK** to return to the Build Query Window. All of the conditional fields are now populated.

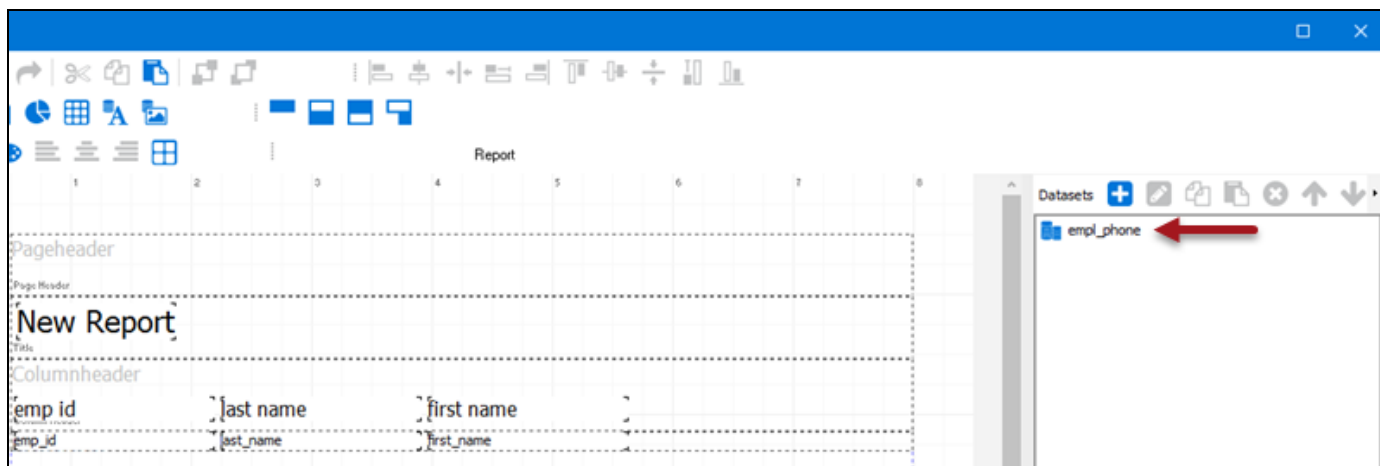


- Click **OK** to return to the Edit Dataset dialog. You will see the completed SQL query in the SQL text field.



16. Click **OK** to exit the dialog.
17. Click **Yes** to validate the query, then enter a test value for **emp_id** when prompted.

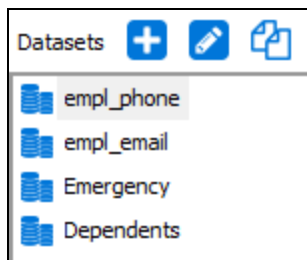
After the query is validated, you will be returned to the Banded Report Editor. The dataset you just created now appears in the Dataset pane on the right side of the window.




Use the above procedure to create the remaining datasets. Click the blue plus icon  to start creating the next dataset.

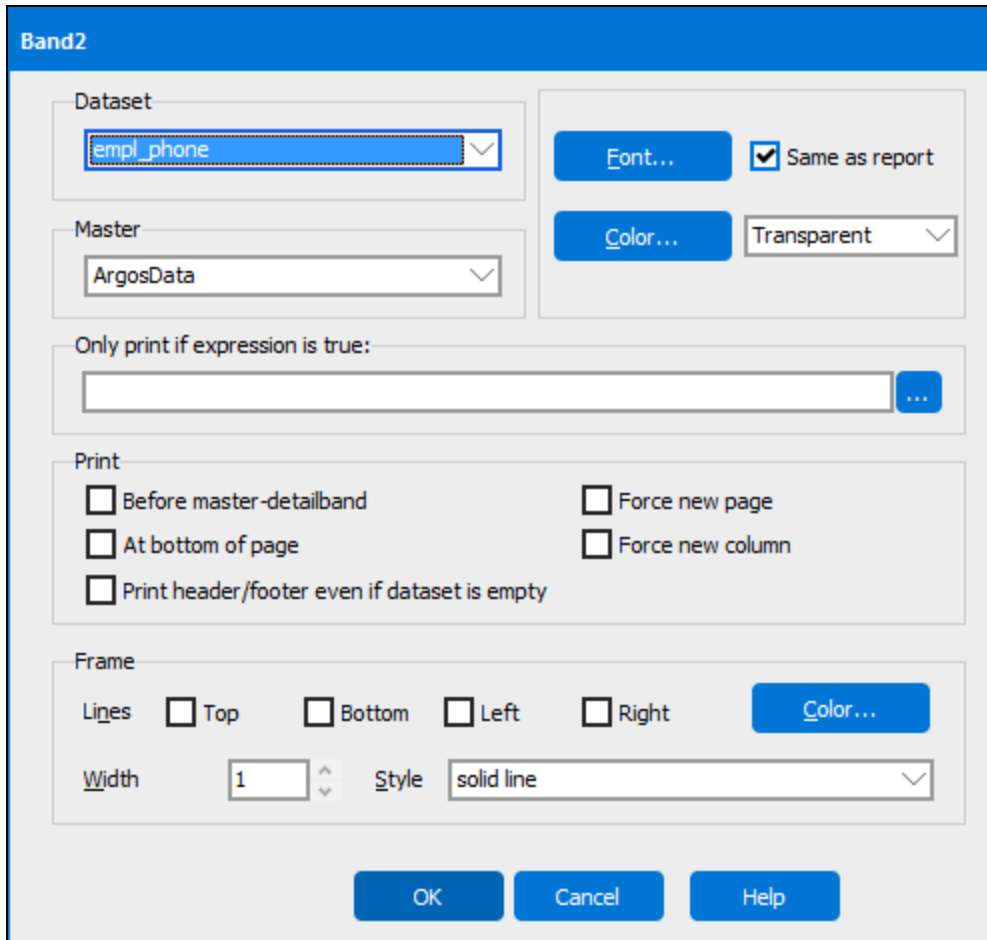
- Use the **Employee_Email** table for the dataset named **empl_email**.
- Use the **Employee_Emerg_Contact** table for the dataset named **Emergency**.
- Use the **Employee_Dependents** table for the dataset named **Dependents**.

When you have finished creating the datasets, they will be displayed in the dataset pane on the Band Report Editor.



Create the Four Sub-Detail Bands

Now that all datasets have been created, the corresponding Sub-Detail bands can be created. To create the first band (which will contain the **empl_phone** dataset), click the Create a new sub detail band icon  on the toolbar. Then click anywhere within the Band Report Editor. The following dialog box will be displayed:




The dialog box is titled "Band2" and contains several sections for configuring a sub-detail band. The "Dataset" section has a dropdown menu with "empl_phone" selected. The "Master" section has a dropdown menu with "ArgosData" selected. The "Font..." button is next to a checked "Same as report" checkbox. The "Color..." button is next to a "Transparent" dropdown menu. The "Only print if expression is true:" section has an empty text box and a "... button. The "Print" section has four checkboxes: "Before master-detailband", "At bottom of page", "Print header/footer even if dataset is empty", "Force new page", and "Force new column". The "Frame" section has four checkboxes: "Top", "Bottom", "Left", and "Right", a "Color..." button, a "Width" dropdown menu with "1" selected, and a "Style" dropdown menu with "solid line" selected. At the bottom are "OK", "Cancel", and "Help" buttons.

Select **empl_phone** from the dataset drop-down menu since this is the dataset applied to this band. Also, uncheck the "Print header/footer even if dataset is empty" box. Unchecking the box will prevent the band from printing if there is no data within the dataset. Click **OK** to continue.

Repeat the process for **empl_email**, **Emergency**, and **Dependents**.

Move fields into the Sub-Detail Bands

Before adding fields into the Band, if you desire to change the name of the band to something more meaningful, right-click within the band then select **Options**. Enter the desired name of the band.

The next step is to add fields and appropriate titles to the band. For the first band (**empl_phone**), click the "Add a database text field" icon  from the toolbar then click anywhere within the band to launch the "Edit database text field" dialog.

Edit Database Text Field

Dataset and Field
 empl_phone phone_number

Display Format

Alignment
 Left

Font... Same as band

Color... Transparent

☐ Automatic word-wrap

☐ Autosize width

Select **empl_phone** as the dataset and the **phone_number** field then click **OK**. The **phone_number** field will be added to the band. Repeat the procedure to add the **phone_type** to the same band.


Repeat this procedure (adding fields) for each band. Add text fields to each band by selecting the "Adding a text field". After adding all fields and titles to each band, the report format appears as follows:

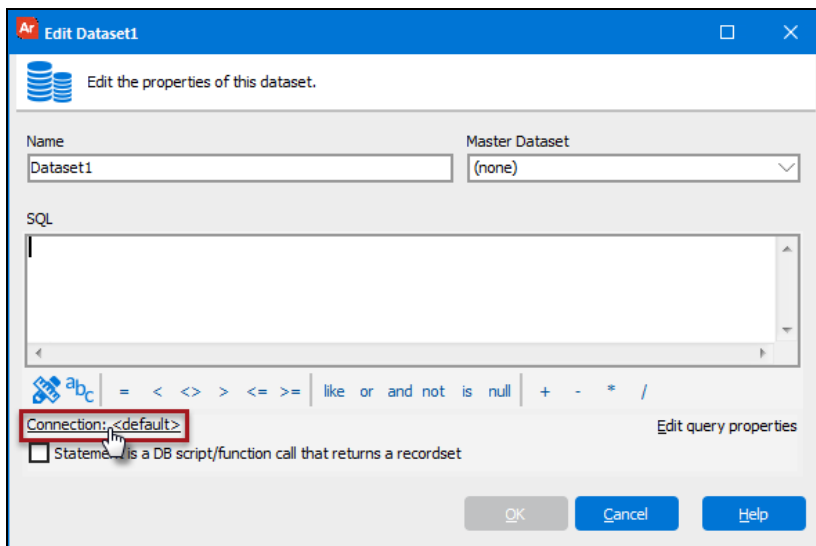
Titleband			
Employee Contact Information			
Title			
Employee ID:	ArgosData.last_name + ', ' + ArgosData.first_name		
Telephone no.	phone_type	phone_number	
Email Address	email_type	email_address	
Emergency Contact	Emergency.lastname + ', '	relationship	phone
Dependent	Dependents.last_name + ', ' +	birth_date	dep_code

Note the four Sub-Detail bands beneath the detail band. Each Sub-Detail band contains labels as well as fields from the **empl_phone**, **empl_email**, **Emergency**, and **Dependents** datasets.

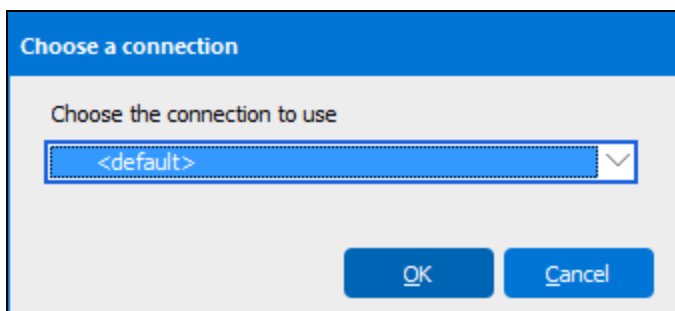
Obtaining tables from an external database

In this example, datasets were created from tables existing within the same database. However, as mentioned earlier, tables from external databases can be utilized to create datasets.

To access tables from an external database, click the blue plus icon  in the dataset pane to launch the Edit dataset dialog.



Click “Connection :< default>” in the lower left of the dialog box to bring up the list of available connections created by your MAPS Administrator. This will launch another dialog that allows you to choose an available connection from a drop-down list.




After choosing your connection, you can select tables from the external database, build the dataset query, and add fields to Sub-Detail Bands using the same methods described in [this example](#).

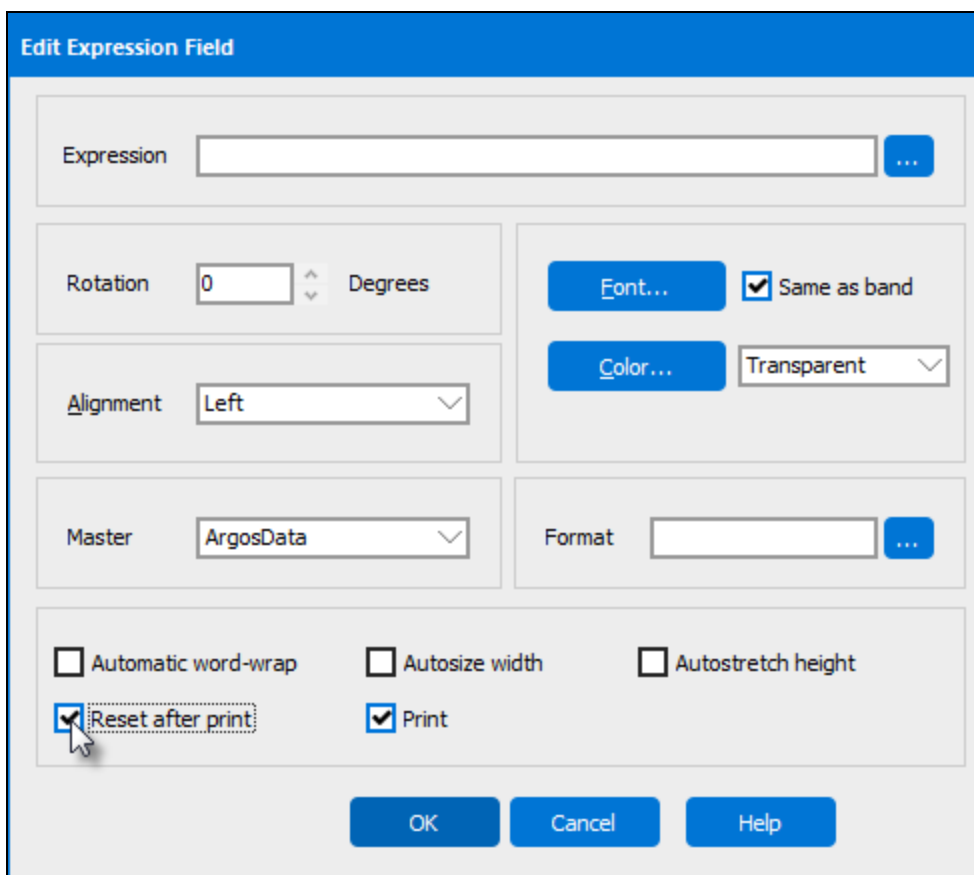
Adding Parameter Input to the Report

Banded Reports obtain query results from the DataBlock to report on the contents of a database. Other information not contained within the report query can be obtained and inserted into your report, including items such as:


- Date and time the report was generated
- Information about the database connection such as the data source name, driver name and version, SQL format, etc.
- DataBlock name and path
- Report name and path
- Username and user type
- **The search parameters chosen from the DataBlock form.**

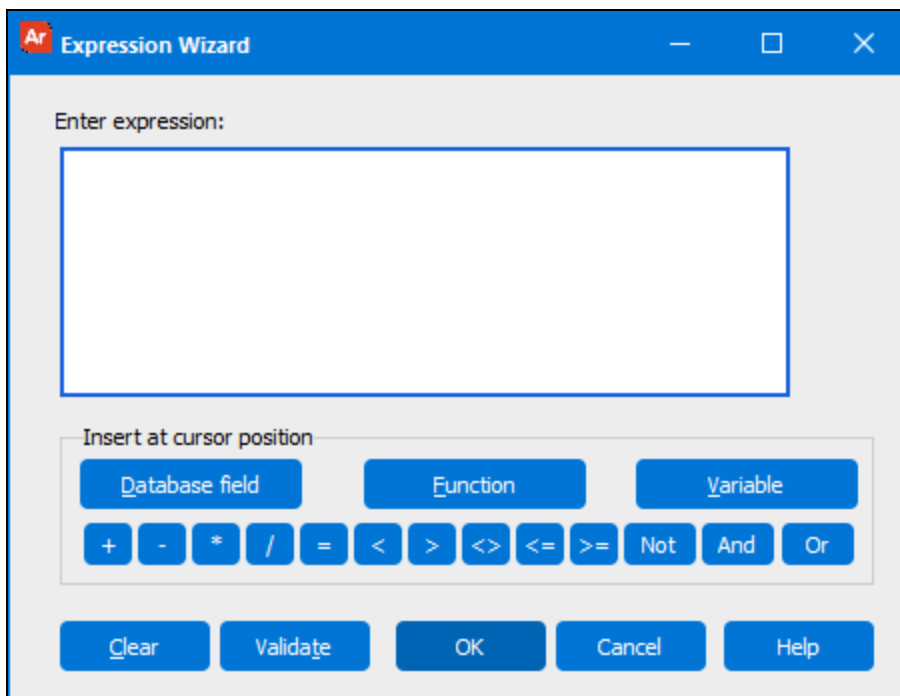
Tip: Adding the selections made within the DataBlock form to the report provides very useful background information used to create the report.

To obtain this information you need to add an expression field into the desired band using methods you are now familiar with. This is done by clicking the **E=mc²** icon  on the Band Report Editor Toolbar, then clicking within the band where you want the field to be placed.



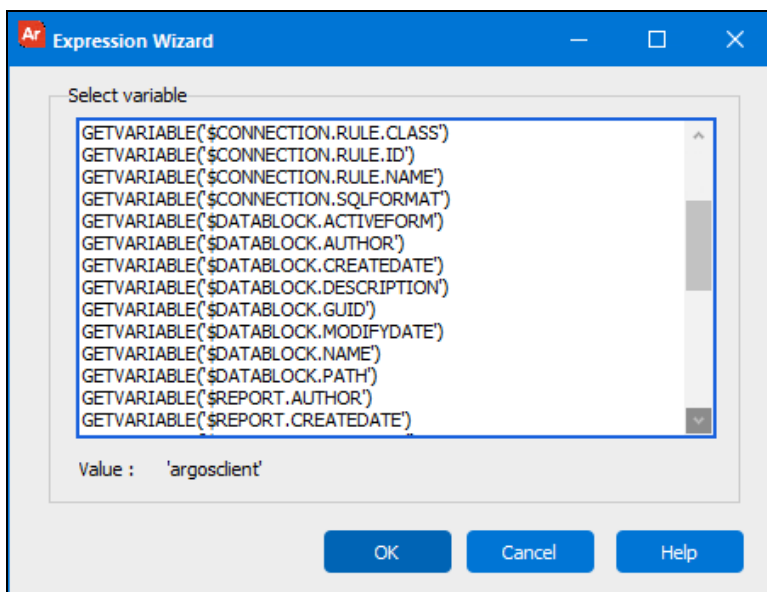
The "Edit Expression Field" dialog box is shown. It has a blue title bar. The main area contains several sections: "Expression" with a text field and a blue ellipsis button; "Rotation" with a numeric field set to 0, a spinner, and the text "Degrees"; "Alignment" with a dropdown menu set to "Left"; "Master" with a dropdown menu set to "ArgosData"; "Font..." and "Color..." buttons; a "Same as band" checkbox which is checked; a "Format" field with a blue ellipsis button; and a section with checkboxes for "Automatic word-wrap", "Autosize width", "Autostretch height", "Reset after print" (checked), and "Print" (checked). At the bottom are "OK", "Cancel", and "Help" buttons. A mouse cursor is pointing at the "Reset after print" checkbox.

Click on the ellipses icon  to the right of the expression box to launch the Expression Editor.



The Expression Wizard dialog box is shown. It has a title bar with the 'Ar' logo and the text 'Expression Wizard'. Below the title bar is a section labeled 'Enter expression:' with a large empty text box. Below this is a section labeled 'Insert at cursor position' containing three buttons: 'Database field', 'Function', and 'Variable'. Below these buttons is a row of operators: '+', '-', '*', '/', '=', '<', '>', '<>', '<=', '>=', 'Not', 'And', and 'Or'. At the bottom of the dialog are five buttons: 'Clear', 'Validate', 'OK', 'Cancel', and 'Help'.

The Expression dialog boxes above are displayed. From the Expression Wizard, click the “Variable” button which displays the list of variables that can be inserted into the band. Variables preceded with a \$ are system variables. Variables without the \$ are items selected from the DataBlock form used to create the report.



The 'Select variable' dialog box is shown. It has a title bar with the 'Ar' logo and the text 'Expression Wizard'. Below the title bar is a section labeled 'Select variable' with a list box containing the following variables: GETVARIABLE('\$CONNECTION.RULE.CLASS'), GETVARIABLE('\$CONNECTION.RULE.ID'), GETVARIABLE('\$CONNECTION.RULE.NAME'), GETVARIABLE('\$CONNECTION.SQLFORMAT'), GETVARIABLE('\$DATABLOCK.ACTIVEFORM'), GETVARIABLE('\$DATABLOCK.AUTHOR'), GETVARIABLE('\$DATABLOCK.CREATEDATE'), GETVARIABLE('\$DATABLOCK.DESRIPTION'), GETVARIABLE('\$DATABLOCK.GUID'), GETVARIABLE('\$DATABLOCK.MODIFYDATE'), GETVARIABLE('\$DATABLOCK.NAME'), GETVARIABLE('\$DATABLOCK.PATH'), GETVARIABLE('\$REPORT.AUTHOR'), and GETVARIABLE('\$REPORT.CREATEDATE'). Below the list box is a label 'Value :' followed by the text 'argoscient'. At the bottom of the dialog are three buttons: 'OK', 'Cancel', and 'Help'.

For this example, the DataBlock name as well as the departments selected within the DataBlock form will be placed into Summary Band that was created in [this example](#).

The DataBlock form for Example 1 consists of a list of department names which is contained in the variable LISTBOX1.DEPT_NAME shown at the bottom of the list in the above figure.

To add the selected department names into the Summary Band, click the LISTBOX1.DEPT_NAME variable and it will be placed within the band. When adding the expression to the band, select the "Autostretch height" box which will increase the height of the band, if necessary, to accommodate the list of selections from the form.

To add the DataBlock name to the Summary Band, repeat the above process to add an expression field and select the variable GETVARIABLE ('\$DATABLOCK.NAME').

Employee Roster							3/11/2010
470	Pham	Christina	8/31/1996	37000	New Orleans	South	Page No. 2 of 2
788	Kline	Chris	1/22/2002	34000	San Francisco	Southwest	
Number of Employees = 12 Sum of Employee Salaries = 459000							
<hr/> Total Number of Employees = 37 Total Sum of Employee Salaries = \$2,382,000.00							
DataBlock Name		User Guide					
Departments Selected		Product Dev HR Sales					

The DataBlock Name (User Guide) as well as the Departments selected within the DataBlock form (Product Dev, HR, Sales) now appear within the Summary Band. Labels ("DataBlock Name" and "Departments Selected") were added separately to describe the newly added information.

Link with Band

Occasionally, depending on the number and size of bands in your report, you may get pages that have group header bands at the end of a page. Its corresponding detail bands are then printed on the following pages as illustrated in the figure below.

Group Header 1	Detail 2001
Detail 1001	Detail 2002
Detail 1002	Detail 2003
Detail 1003	Detail 2004
Detail 1004	Group Header 3
Detail 1005	Detail 3002
Detail 1006	Detail 3003
Group Header 2	Detail 3004

In other cases, a page will have just enough room to print the last Detail Band. The Group Footer Band will be printed on the following page by itself as seen in the figure below.

Group Header1	Group Footer 1
Detail 1001	Group Header 2
Detail 1002	Detail 2001
Detail 1003	Detail 2002
Detail 1004	Detail 2003
Detail 1005	Detail 2004
Detail 1006	Group Footer 2
Detail 1007	

Lonely Group Header Band

To format your report so that group header and footer bands appear with their data on the same page, use the "Link with Band" feature. This feature is available for all band types.

To use the "Link with Band" feature, set the link inside the band that comes first, and link that band to the very next band (e.g., link the group header to the detail band).

To fix a lonely group header:

1. Right-click on the group header and select **Edit** to launch the group header edit dialog.
2. From the "Link with band" drop-down, select the detail band for the group header.
3. Click **OK** to exit the dialog.

Header1

Master: ArgosData

Footer Band: Footer1 Create

Group-by field or expression: ArgosData.dept_name ...

Font... ☒ Same as report

Color... Use Color

Link with band Detailband

Only print if expression is true: ...

Print

☐ At bottom of page ☐ Force new page (before) ☐ Force new column

☐ Reprint on new page ☐ Force new page (after)

Frame

Lines ☐ Top ☐ Bottom ☐ Left ☐ Right Color...

Width 1 Style solid line

OK Cancel Help

Setting the link in the header band forces the header band to the page with the linked detail band (as shown in the image below). In this case, the group header band is linked to the detail band "Detailband". Notice how there is still room for more data on page 1, but the second group header is printed on the next page.

Group Header 1	Group Header 2
Detail 1001	Detail 2001
Detail 1002	Detail 2002
Detail 1003	Detail 2003
Detail 1004	Detail 2004
Detail 1005	Group Header 3
Detail 1006	Detail 3002
-----	Detail 3003

Note: The linking must be done on the band that prints first-- it will not work if you attempt to link the detail band back to the group header band.

Lonely Group Footer Band

In the case of the lonely group footer, you would set "Link with band" in the detail band because the group footer band comes after the detail band.

To fix a lonely group footer:

- 1. Right-click on the detail band and select **Edit** to launch the detail band edit dialog.
- 2. From the "Link with band" drop-down, select the footer band for your group header.
- 3. Click **OK** to exit the dialog.

Detailband

Type

Detail

Font...

☒ Same as report

Color...

Transparent

Link with band

Footer 1

Only print if expression is true:

Print

☐ Not on first page

☐ Not on last page

☐ Even page numbers only

☐ Odd page numbers only

☐ At bottom of page

☐ Force new page (before)

☐ Force new page (after)

☐ Force new column

Frame

Lines

☐ Top

☐ Bottom

☐ Left

☐ Right

Color...

Width

1

Style

solid line

OK

Cancel

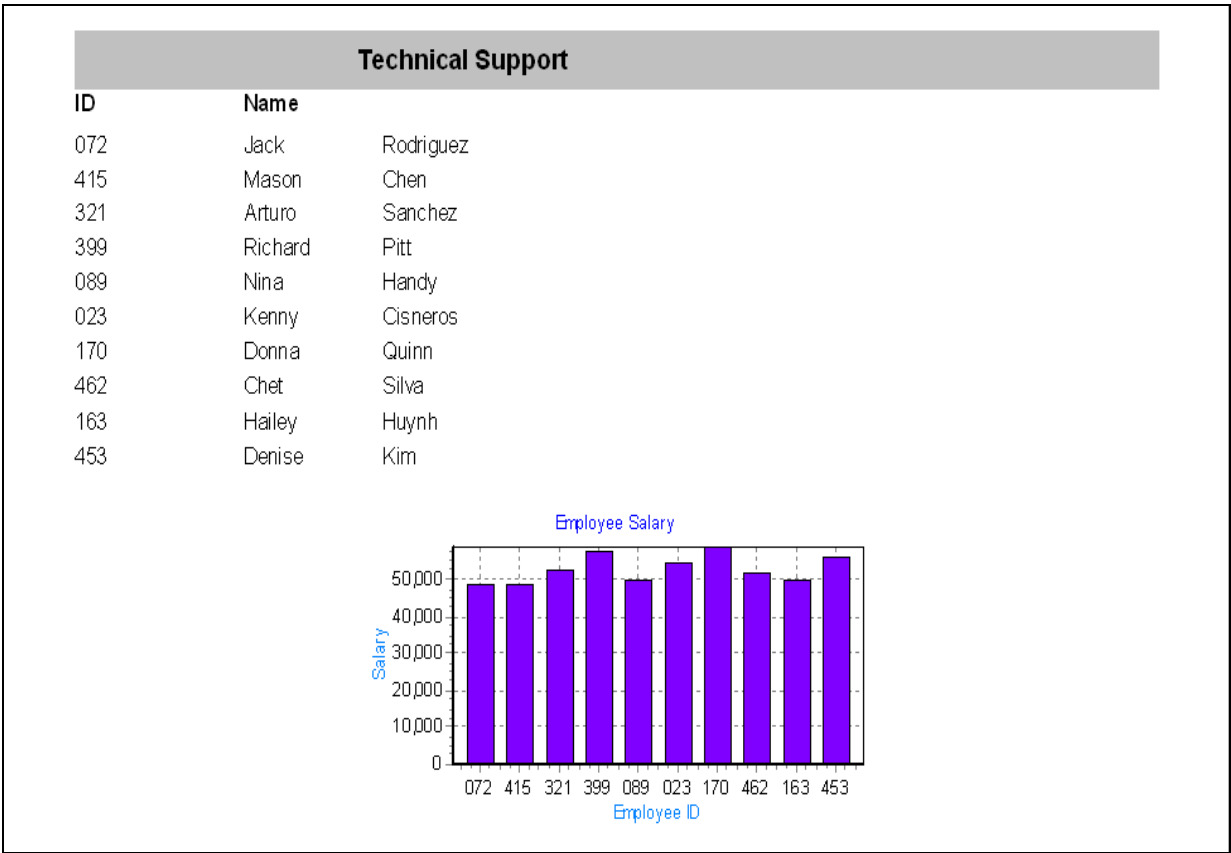
Help

Setting the link in the header band forces the last record of the detail band to the next page, so that it can appear with the footer band (as shown in the image below). In this case, the detail band was configured to link with the Footer 1 band. Notice that there is still room for more data on page 1, yet the last detail record for group 1 is not printed until page 2 with its group footer.

<div><div>Group Head</div><div>Detail 1001</div><div>Detail 1002</div><div>Detail 1003</div><div>Detail 1004</div><div>Detail 1005</div><div>Detail 1006</div><div><div></div><div></div><div></div><div></div></div></div>	<div><div>Detail 1007</div><div>Group Footer 1</div><div>Group Head</div><div>Detail 2001</div><div>Detail 2002</div><div>Detail 2003</div><div>Detail 2004</div><div>Group Footer 2</div></div>
---	--

Creating a Chart

This example will demonstrate how to add a simple chart to a Banded Report as shown in the figure below.




- The report contains a list of employees (ID and name) within a department and a chart showing the salary of each employee.
- The Employees Table within the sample database is the only table used in this example. A DataBlock form was created in which the user enters the department name.
- Four bands are utilized as follows:
- Title band containing the department name (gray background color).
 - Column Header band containing the “ID” and “Name” titles.
 - Detail band containing the list of employees.
 - Summary band containing the chart.


Create the Title, Column Header, and Detail Bands

Create a new Banded Report, launch the Banded Report Wizard, then select a "Blank Report" Type.

Populate the Title, Column Header, and Detail Bands with the appropriate fields using methods described in previous examples. As a reminder, note that the Title Band contains the value selected in the DataBlock form using the procedure described in a previous example.

Tip: To quickly center the text within the title bar horizontally or vertically, click on the text, then click the "Align the selected control to the horizontal center of its parent" button, or click "Align the selected control to the vertical center of its parent" button.



Align to horizontal center of its parent


Align to vertical center of its parent


The remainder of this example is devoted to creating the chart that will be placed within the Summary Band.

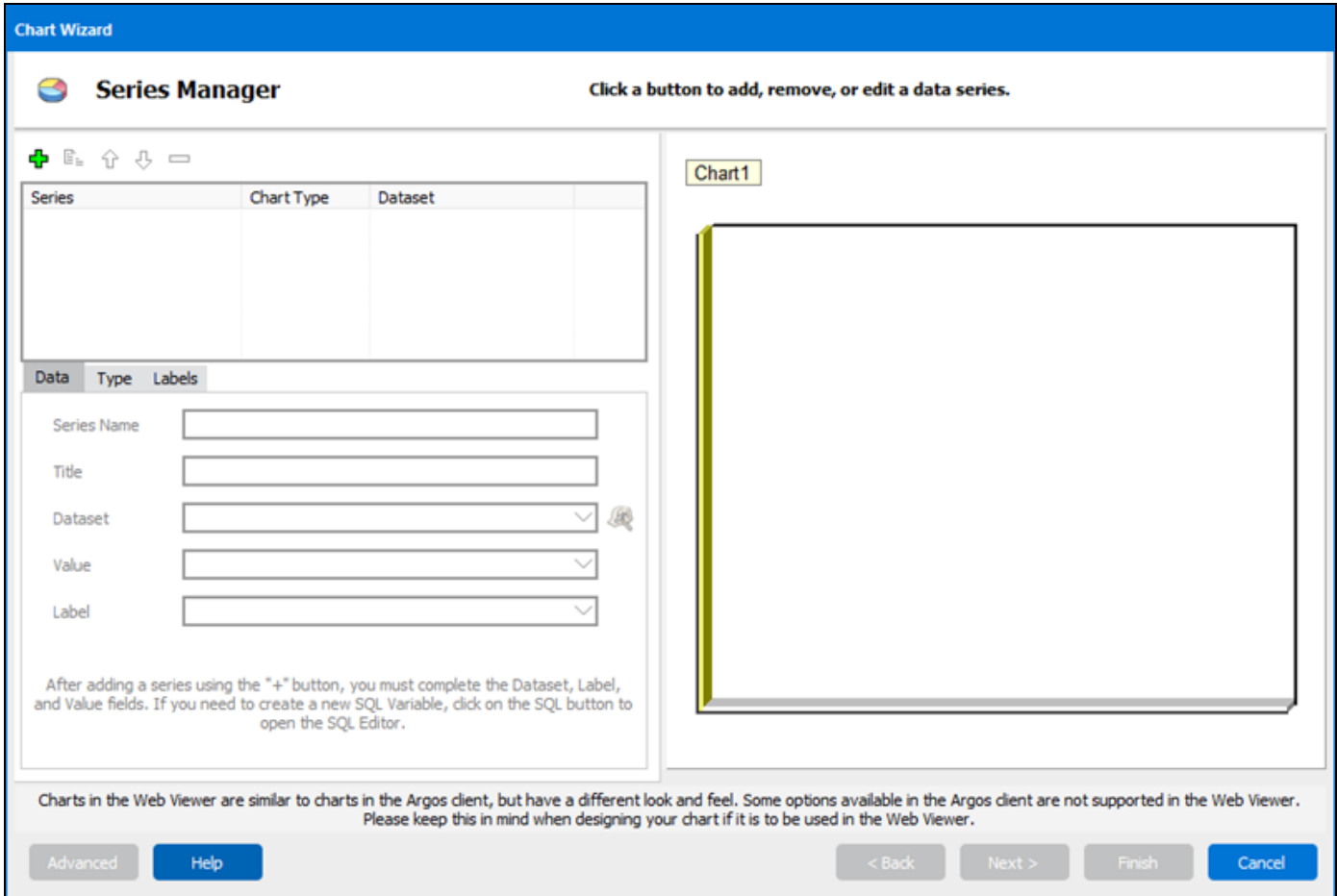
Band5			[GETVARIABLE('DROPDOWN1.DEPT_NAME')]		
Title					
Band4			Name		
Column Header					
emp_id			first_name last_name		

Add a Summary Band

A chart can be added to any type of band. For this example it is added to the Summary Band. Click the "Create a new band" icon  and select **Summary** for the type.

Add a Chart Object

Click on the Chart icon  on the toolbar, then click anywhere within the Summary Band to add the chart object. The chart wizard welcome screen will appear. Click **Next** to start the wizard.



The Chart Wizard Series Manager dialog box is shown. It has a blue header bar with the title "Chart Wizard". Below the header, there is a "Series Manager" section with a toolbar containing a green plus icon, a list icon, an up arrow, a down arrow, and a minus icon. To the right of the toolbar is a table with three columns: "Series", "Chart Type", and "Dataset". Below the table are tabs for "Data", "Type", and "Labels". The "Data" tab is selected, showing fields for "Series Name", "Title", "Dataset" (with a dropdown menu), "Value" (with a dropdown menu), and "Label" (with a dropdown menu). To the right of the "Dataset" field is a small icon of a person. Below the fields is a note: "After adding a series using the '+' button, you must complete the Dataset, Label, and Value fields. If you need to create a new SQL Variable, click on the SQL button to open the SQL Editor." To the right of the "Series Manager" section is a large empty box labeled "Chart1". At the bottom of the dialog, there is a footer with a warning: "Charts in the Web Viewer are similar to charts in the Argos client, but have a different look and feel. Some options available in the Argos client are not supported in the Web Viewer. Please keep this in mind when designing your chart if it is to be used in the Web Viewer." Below the warning are buttons for "Advanced", "Help", "< Back", "Next >", "Finish", and "Cancel".

Chart Wizard

Series Manager

Click a button to add, remove, or edit a data series.

Series Chart Type Dataset

Data Type Labels

Series Name

Title

Dataset

Value

Label

After adding a series using the "+" button, you must complete the Dataset, Label, and Value fields. If you need to create a new SQL Variable, click on the SQL button to open the SQL Editor.


Chart1

Charts in the Web Viewer are similar to charts in the Argos client, but have a different look and feel. Some options available in the Argos client are not supported in the Web Viewer. Please keep this in mind when designing your chart if it is to be used in the Web Viewer.

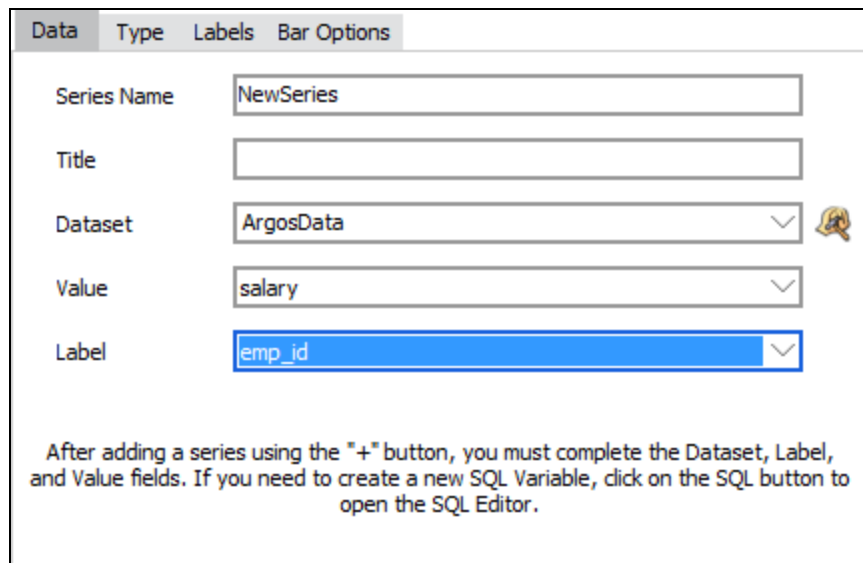
Advanced Help < Back Next > Finish Cancel

Follow the Chart Wizard

The Chart Wizard that will guide you through the process of creating a chart.

1. Click the Green Plus icon  to add a series. More than one series of data can be displayed on a chart, but for this example only one series will be used.
2. Select **ArgosData** within the Dataset field.
3. Select **salary** for the Value field.

4. Select **emp_id** for the Label field.



Labels

Series Name: NewSeries

Title:

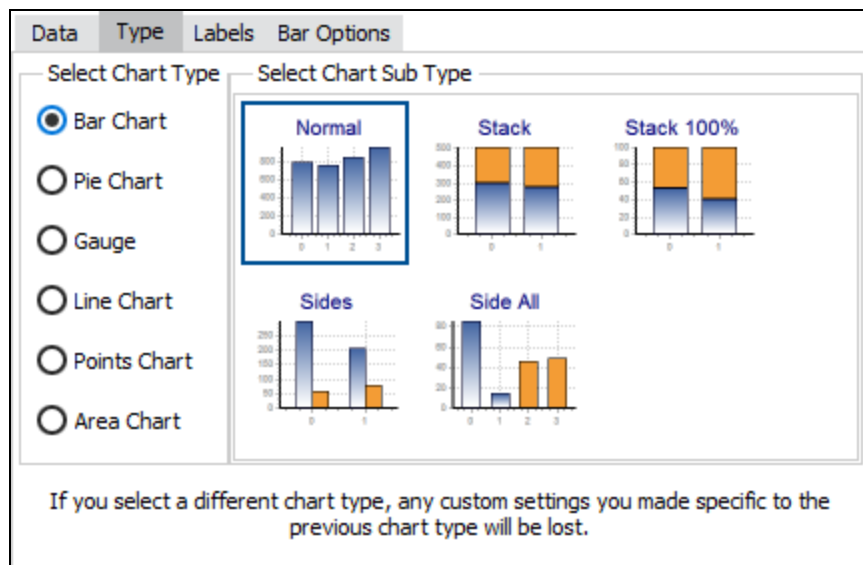
Dataset: ArgosData

Value: salary

Label: emp_id

After adding a series using the "+" button, you must complete the Dataset, Label, and Value fields. If you need to create a new SQL Variable, click on the SQL button to open the SQL Editor.

5. Click the **Type** tab where you can select various types of charts (Bar, Pie, Line, etc.). This example creates a bar chart which is the default selection, so no change is required.



Type

Select Chart Type

☒ Bar Chart

☐ Pie Chart

☐ Gauge

☐ Line Chart

☐ Points Chart

☐ Area Chart

Select Chart Sub Type

Normal

Stack

Stack 100%

Sides

Side All

If you select a different chart type, any custom settings you made specific to the previous chart type will be lost.

6. Click on the **Labels** tab to display various label options.
7. Uncheck the "Visible Label" box. This removes the label from the top of each bar in the chart. For more information about labels, refer to the [Chart Wizard documentation](#).

8. Click **Next** to continue to the Chart Theme and Panel screen. Here you can adjust the theme, colors, and borders. For this example, we will be using the default settings.

Chart Wizard

Chart Theme and Panel

Select a predefined chart theme. (Optional)

Apply a Theme

Default

Microsoft Excel

Classic

Business

Web

Windows XP

Blues

Facts

Random

Select a Palette

Web

Modern

Rainbow

Win XP

Mac OS

Win Vista

Gray Scale

Opera

Cool

Format Background Panel

Color

☐ Default

☐ Transparent

Border Options

Bevel Inner: None

Bevel Outer: Raised

Width: 1

Separation: 0

Border

Round Border: 0

Chart1

Text Label	Value
text1	360
text2	130
text3	480
text4	190
text5	210
text6	50
text7	450
text8	240
text9	30

Charts in the Web Viewer are similar to charts in the Argos client, but have a different look and feel. Some options available in the Argos client are not supported in the Web Viewer. Please keep this in mind when designing your chart if it is to be used in the Web Viewer.

Advanced

Help

< Back

Next >

Finish

Cancel

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9. Click **Next** to continue to the Chart Legend and Titles screen.

Chart Wizard

Chart Legend and Titles

Configure details for the chart legend.

Select Object	Title
Legend Style and Title	
Main Title	Employee Salary
Sub Title	
Footer	
Sub Footer	
Vertical Axis Title	
Horizontal Axis Title	

Legend Style and Position | **Title** | **Format**

☐ Legend Visible

Legend Style: Automatic

Label Style: Plain

☐ Inverted

☐ Font Series Color

Vert. Spacing: 0 Margin: 0

Position Offset %: 10

Legend Position:

☐ Top

☐ Bottom

☒ Right

☐ Left

Charts in the Web Viewer are similar to charts in the Argos client, but have a different look and feel. Some options available in the Argos client are not supported in the Web Viewer. Please keep this in mind when designing your chart if it is to be used in the Web Viewer.

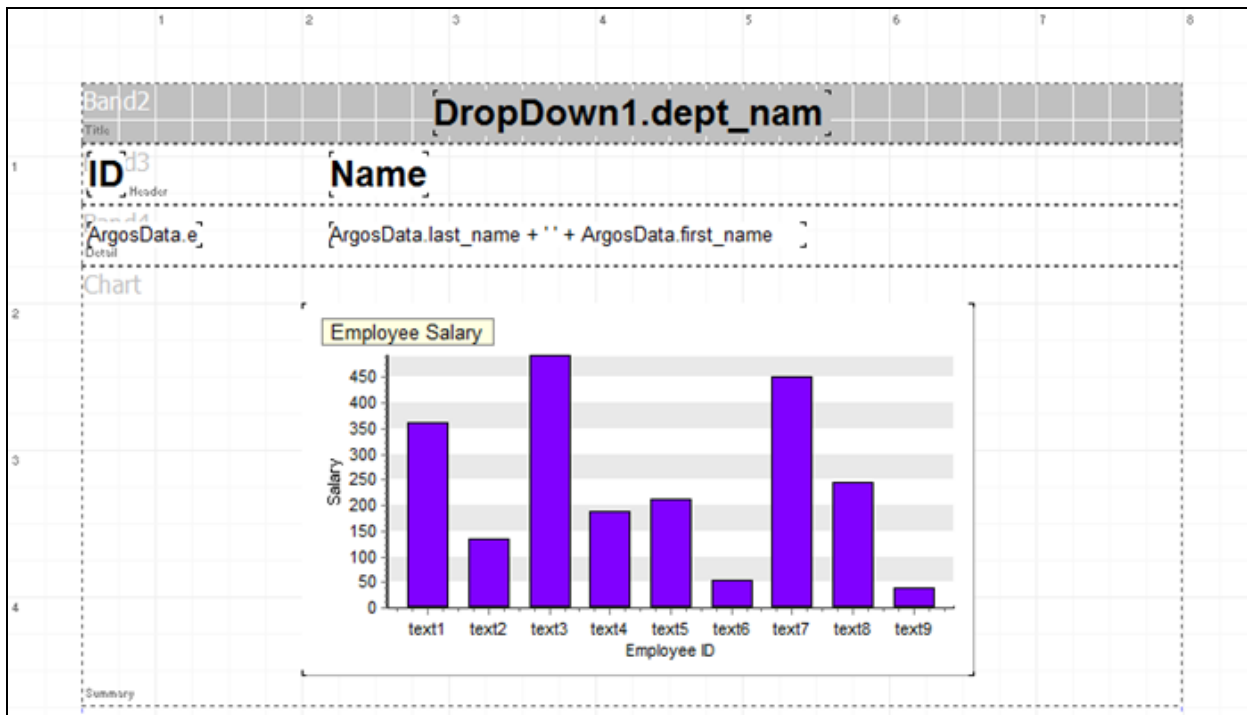
10. Highlight **Legend Style and Title** in the object listbox in the upper left corner.
11. Uncheck the **Legend Visible** check box. We will not be using the legend in this example.
12. Click "Main Title" in the object listbox.
13. Enter "Employee Salary" into the "Enter Title Here" box.
14. Click **Vertical Axis Title** then enter "Salary" for into the "Enter Title Here" box.
15. Click **Horizontal Axis Title** then enter "Employee ID" into the "Enter Title Here" box.

Select Object	Title
Legend Style and Title	
Main Title	Employee Salary
Sub Title	
Footer	
Sub Footer	
Left Axis Title	Salary
Bottom Axis Title	Employee ID

16. Click **Finish** to return to the Band Report Editor.

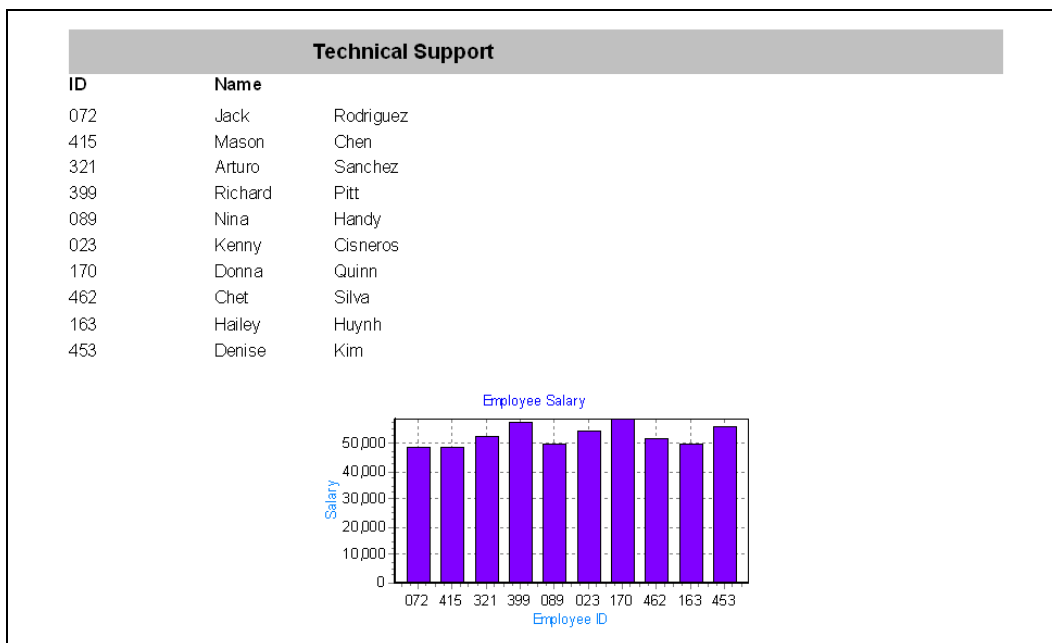
Info: See the [Argos DataBlock Designer Guide](#) for a more complete description of Charting within Argos.

Increase the height of the Summary Band to make room for the chart. Position the chart to the desired location.



Select "Technical Support" for the Department Name, then run the report.

Department Name



Creating an Extract Report

Introduction

An Extract Report is designed to create output files that meet pre-defined specifications. This feature is especially useful for creating delimited output that is more complex than a simple comma-separated file (CSV), for creating a fixed-width file in which each field is precisely positioned on a given line, or for creating an XML file. This could include files that you might upload to a government agency, clearinghouse, or service bureau.

Extract Reports are somewhat similar in design to a Banded Report. Similar to bands within a Banded Report, an Extract Report has sections, each of which can include different data fields. However, in an Extract Report you can loop through as many datasets as your report requires, and you can precisely control the position of your data in the output file.

Unlike a Banded Report, there is no concept of a “page” in an Extract Report. Data is simply streamed into an output file.

Page Header Band

Employee Roster

Page No: 1 of 1

Group Header Band

EMP ID	LAST NAME	FIRST NAME	HOME CARS	SALARY	CITY	REGION
100	Clark	Michael	170000	5500	Los Angeles	Southwest
101	Clark	Michael	170000	5500	Los Angeles	Southwest
102	Clark	Michael	170000	5500	Los Angeles	Southwest
103	Clark	Michael	170000	5500	Los Angeles	Southwest
104	Clark	Michael	170000	5500	Los Angeles	Southwest

Detail Band

Group Footer Band

Number of Employees = 5

Sum of Employee Salaries = 275000

Product Band

EMP ID	LAST NAME	FIRST NAME	HOME CARS	SALARY	CITY	REGION
105	Clark	Michael	170000	5500	Los Angeles	Southwest
106	Clark	Michael	170000	5500	Los Angeles	Southwest
107	Clark	Michael	170000	5500	Los Angeles	Southwest
108	Clark	Michael	170000	5500	Los Angeles	Southwest
109	Clark	Michael	170000	5500	Los Angeles	Southwest
110	Clark	Michael	170000	5500	Los Angeles	Southwest
111	Clark	Michael	170000	5500	Los Angeles	Southwest
112	Clark	Michael	170000	5500	Los Angeles	Southwest
113	Clark	Michael	170000	5500	Los Angeles	Southwest
114	Clark	Michael	170000	5500	Los Angeles	Southwest
115	Clark	Michael	170000	5500	Los Angeles	Southwest
116	Clark	Michael	170000	5500	Los Angeles	Southwest
117	Clark	Michael	170000	5500	Los Angeles	Southwest
118	Clark	Michael	170000	5500	Los Angeles	Southwest
119	Clark	Michael	170000	5500	Los Angeles	Southwest
120	Clark	Michael	170000	5500	Los Angeles	Southwest
121	Clark	Michael	170000	5500	Los Angeles	Southwest
122	Clark	Michael	170000	5500	Los Angeles	Southwest
123	Clark	Michael	170000	5500	Los Angeles	Southwest
124	Clark	Michael	170000	5500	Los Angeles	Southwest
125	Clark	Michael	170000	5500	Los Angeles	Southwest
126	Clark	Michael	170000	5500	Los Angeles	Southwest
127	Clark	Michael	170000	5500	Los Angeles	Southwest
128	Clark	Michael	170000	5500	Los Angeles	Southwest
129	Clark	Michael	170000	5500	Los Angeles	Southwest
130	Clark	Michael	170000	5500	Los Angeles	Southwest

Summary Band

Page Header Band

Employee Roster

Page No: 1 of 1

Group Header Band

EMP ID	LAST NAME	FIRST NAME	HOME CARS	SALARY	CITY	REGION
100	Clark	Michael	170000	5500	Los Angeles	Southwest
101	Clark	Michael	170000	5500	Los Angeles	Southwest
102	Clark	Michael	170000	5500	Los Angeles	Southwest
103	Clark	Michael	170000	5500	Los Angeles	Southwest
104	Clark	Michael	170000	5500	Los Angeles	Southwest

Detail Band

Group Footer Band

Number of Employees = 5

Sum of Employee Salaries = 275000

Product Band

EMP ID	LAST NAME	FIRST NAME	HOME CARS	SALARY	CITY	REGION
105	Clark	Michael	170000	5500	Los Angeles	Southwest
106	Clark	Michael	170000	5500	Los Angeles	Southwest
107	Clark	Michael	170000	5500	Los Angeles	Southwest
108	Clark	Michael	170000	5500	Los Angeles	Southwest
109	Clark	Michael	170000	5500	Los Angeles	Southwest
110	Clark	Michael	170000	5500	Los Angeles	Southwest
111	Clark	Michael	170000	5500	Los Angeles	Southwest
112	Clark	Michael	170000	5500	Los Angeles	Southwest
113	Clark	Michael	170000	5500	Los Angeles	Southwest
114	Clark	Michael	170000	5500	Los Angeles	Southwest
115	Clark	Michael	170000	5500	Los Angeles	Southwest
116	Clark	Michael	170000	5500	Los Angeles	Southwest
117	Clark	Michael	170000	5500	Los Angeles	Southwest
118	Clark	Michael	170000	5500	Los Angeles	Southwest
119	Clark	Michael	170000	5500	Los Angeles	Southwest
120	Clark	Michael	170000	5500	Los Angeles	Southwest
121	Clark	Michael	170000	5500	Los Angeles	Southwest
122	Clark	Michael	170000	5500	Los Angeles	Southwest
123	Clark	Michael	170000	5500	Los Angeles	Southwest
124	Clark	Michael	170000	5500	Los Angeles	Southwest
125	Clark	Michael	170000	5500	Los Angeles	Southwest
126	Clark	Michael	170000	5500	Los Angeles	Southwest
127	Clark	Michael	170000	5500	Los Angeles	Southwest
128	Clark	Michael	170000	5500	Los Angeles	Southwest
129	Clark	Michael	170000	5500	Los Angeles	Southwest
130	Clark	Michael	170000	5500	Los Angeles	Southwest

Summary Band

72008 12345613189863 RICHARD SMITH 1234 E VICTORY DRIVE ANAHEIM SOME GREAT COLLEGE CSD CAR901

00000190430940R SMITH 7148084750 000000001 VISINGARD HIGHER EDUCATION 8005124827 4 COUNTRY VIEW ROAD

MALVERN PAL9355 ACTIONLINE

A2008 12345613189863 A123456789CDE SOME GREAT COLLEGE COMMUNITY COLLEGE DISTRICT 01234 E.

VICTORY DRIVE ANAHEIM CAR901 7148084752

000000002

802008 14512999999951155150 + 1036711

000

Available report formats:

- **Fixed:**the width of each field is a user defined fixed value.
- **Delimited:** the width of each field is variable with each field separated by a user defined delimiter.
- **XML:** report output is in XML format.

Sections in the Extract Report

The output file from an Extract report is organized by sections. You can add as many sections as you like to the Extract Report design. The definition of each type of section is as follows:

- **Title** - Always appears as the first section in the report. This section contains data obtained only from the current record of each dataset referenced by the section. Looping through the datasets to obtain data is not done for this section as only data from the current record of each dataset is obtained.
- **Detail** – Used to loop through an associated dataset. Within this section, Argos will create one detail row for each record in the associated dataset. This is useful if you wish to create a list of vendors, for example.

You can create multiple Detail sections in an output file. You might have one simply follow another. For example, if you wanted a list of all regular checks, followed by a list of all voided checks, you would simply add a pair of Detail sections. Each Detail section is associated with its own dataset, and can be formatted however you require.

Another option is to make a Detail section a “parent” of a subsequent Detail section (referred to as the Sub-Detail section). For each record that is output in the parent Detail section, the Sub-Detail section will be executed and added to the file as well. In the vendor example from above, the vendor would be in the parent Detail section, with a list of invoices in the Sub-Detail section. You can have multiple “levels” of Sub-Detail sections. Like a Banded Report, using Sub-Detail sections in an Extract Report can significantly impact the amount of time needed to generate the report. Use this technique only if Headers and Footers (below) do not meet your requirements.

- **Header** – A Header section is associated with a Detail section, and is used to group the Detail data by a selected field or expression. The Header section will print once anytime the value of the group-by expression changes. For example, if your data is organized by year, and you need a header row at the beginning of each year, you should add a Header section, grouped by year. Make sure your dataset is sorted by the fields you wish to group by. As an option, you can exclude the group-by field which will cause Argos to print a single group Header (and Footer if it exists).
- **Child** – These sections will print directly after their parent section. They are not associated with a dataset, so any fields you add to a Child section will reflect whatever the current value of that dataset is. For example, in the vendor example, if you wanted to output each vendor, with the name on the first line, and the mailing address on the line just below, a Child section could be used.
- **Footer** – A Footer section is always associated with a Header section. Each Header prints before a Detail section and its associated Footer will print just after the last record of the Detail section.
- **Summary** - Always appears as the last section in the report. This section contains data obtained only from the current record of each dataset referenced by the section. Looping through the datasets to obtain data is not done for this section as only data from the current record of each dataset is obtained. A child section can be placed beneath a Summary section if necessary.

The Report Specification

This example will create an Extract Report loosely based on the Internal Revenue Service Publication 1120, Specifications for Filing Forms 1098, 1099, 3921, 3922, 5498, 8935, and W-2G. The intent of the example is not to create a file adhering to the entire specification, but to illustrate how the Extract Report could be used to create such a report. Therefore, not all aspects of the specification are included in this example.

The following tables describe the required Record Types within the IRS specification that will be created in this example.

Record Type	Usage
T	The first record in the file. Identifies the institution sending the file to the IRS.
A	Identifies the payer (the institution making payments to vendor). In this example, the payer is also the institution transmitting the file (same institution as in T record).
B	Identifies the payee (the vendor that received payments) and the payment amounts to each payee. One record for each payee.

Record Type	Usage
C	Sum of B records (payment amounts) for the payees.
F	End of Transmission records. Contains total number of payers and payees.

The tables below show the fields that are used in each of the Record Types. The position and number of fields does not match the 1099 specification exactly to keep the example concise.

Each record in the report must contain a Record Sequence Number, beginning with "1" for the first record, and incremented by one for each record in the report.

T Record

Field Name	Width	Value	Fill character	Alignment
Record Type	1	T		
Payment Year	4	2009		
Record Sequence Number	10	Obtained from DataBlock	zero	right
Transmitter TIN (taxpayer ID)	9	Obtained from DataBlock		
Transmitter Name	20	Obtained from DataBlock	blanks	left
Number of Payees (B records)	10	Obtained from DataBlock	zero	right

A Record

Field Name	Width	Value	Fill character	Alignment
Record Type	1	A		
Payment Year	4	2009		
Record Sequence Number	10	Obtained from DataBlock	zero	right
Payers TIN	9	Obtained from DataBlock		
Payers Name	20	Obtained from DataBlock	blank	left
Type of Return	1	A (represents 1099-MISC form)		

B Record

Field Name	Width	Value	Fill Character	Alignment
Record Type	1	B		
Payment Year	4	2009		
Record Sequence Number	10	Obtained from DataBlock	zero	right
Payee TIN	9	Obtained from DataBlock		
Payee Name	20	Obtained from DataBlock	blank	left
Total payments to payee	12	Obtained from DataBlock - 12 numeric characters. No decimal points, commas or dollar signs. Rightmost 2 characters for cents	zero	right

C Record

Field Name	Width	Value	Fill character	Alignment
Record Type	1	C		
Payment Year	4	2009		
Record Sequence Number	10	Obtained from DataBlock	zero	right
Number of payees (B records)	10	Obtained from DataBlock	zero	right
Total amounts paid by payer	18	Obtained from DataBlock	zero	right

F Record

Field Name	Width	Value	Fill character	Alignment
Record Type	1	F		
Payment Year	4	2009		
Record Sequence Number	10	Obtained from DataBlock	zero	right
Number of A records	10	Obtained from DataBlock	zero	right
unused	21		blank	
unused	19		blank	
Number of B records	10	Obtained from DataBlock	zero	right

Again, the above is a small subset of the required fields, but demonstrates the types of fields, fill characters, and alignment required by the IRS specification. The field positions may not match the IRS specification in order to keep the report width such that it is easily viewable.

Report Creation Steps

The following steps are required to create the Extract Report for the above specifications and will be demonstrated in this example.

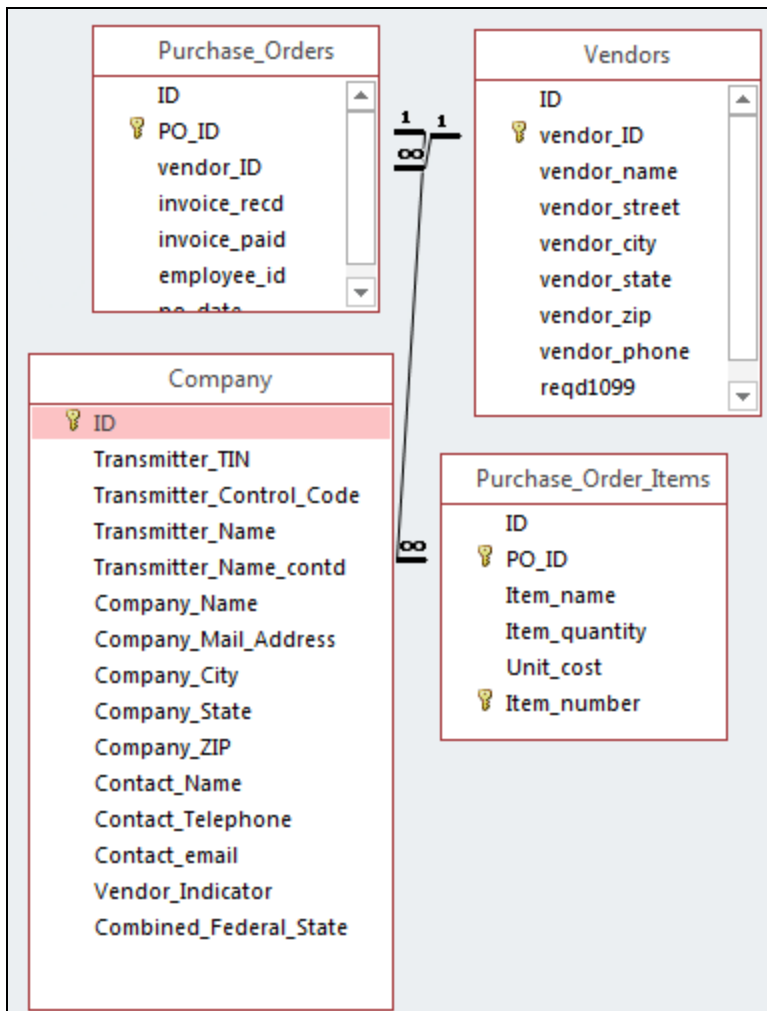
- [Create the new report](#) in the Argos Explorer and give it a name.
- [Launch the Extract Report Editor](#), where the report design takes place.
- [Configure the Report](#).
- [Add datasets](#) to be used in the report.
- [Add the section and fields for the T Record Type](#) (Title section).
- [Add the section and fields for the A Record Type](#) (Detail section).
- [Add the section and fields for the B Record Type](#) (Detail section).
- [Add the section and fields for the C Record Type](#). This involves creating Header and Footer sections around the B Record Type detail section.
- [Add the section and fields for the F Record Type](#).

Execute the report.

Create a New Report

The Sample Database used for other examples in this guide will also be used here and will create 1099 forms for vendors that supplied services to the Company existing in the Sample Database. The Purchase_Orders, Vendors, and Purchase_Order_Items tables contain the vendor information. The "Company" table contains information about the company submitting the file to the IRS.

A DataBlock was developed to sum the Purchase Order records for each vendor that received a 1099 form. Vendors with the "reqd1099" field set to 'Y' will receive 1099s. This will be one of the Datasets used in the Extract Report. The Company table, which is not joined with any other table, will be one of the other Datasets used in the Extract Report.



As with other report types, go to the Argos Explorer, right-click on the DataBlock to be used for this report, then select **New Report**.

Give the report a name and description, click **Extract text report**, then the **Create** button.

Create a new report or dashboard

Create a new Argos report or dashboard for the selected DataBlock. After clicking "Create" you will be able to edit the design as well as other details.

Name

☒ Shared
☐ Private

Description

Choose the type that Argos should generate

Dashboard

Comma delimited (CSV)

Banded (graphics, text, charts, etc)

Extract text report

An Extract Report is designed to create output files that meet pre-defined specifications. This feature is especially useful for creating delimited output that is more complex than a simple comma-separated file (CSV), or for creating a fixed-width file in which each field is precisely positioned on a given line.

You can add additional filters or sort the data that comes from the Report Query by clicking the **Filters** and **Sort** tabs shown in the figure below. Refer to the [Filters and Sort](#) section in this guide for an explanation of this feature is used when creating CSV reports. This feature is also available to Banded and Extract Reports.

Edit Report

Edit the details of this report or dashboard. Click the "Design" button to alter the design of the report (this is not available for dashboards).

General Filters Sort Refresh API Saved Execution States

Edit the design of the report

Report Name

☒ Shared
☐ Private

Description

Click the **Design** button to launch the Extract Report Editor.

The Extract Report Editor

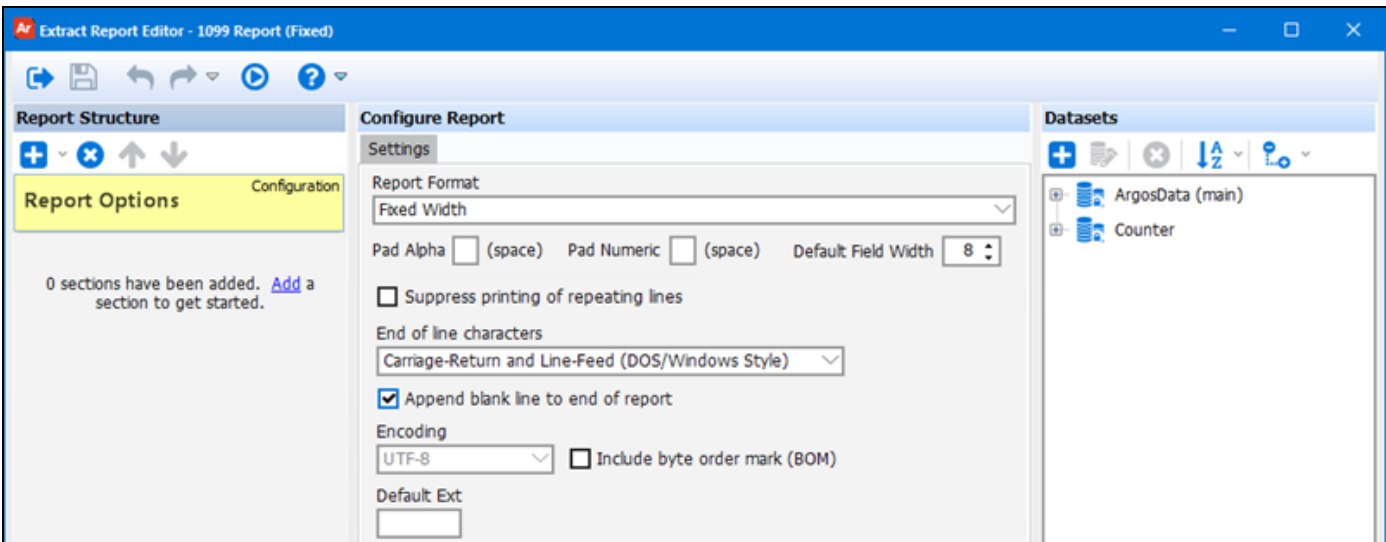
Click **Design** on the Edit Report dialog to launch the Extract Report Editor.

The Extract Report Editor is used to design the Extract Report. There are three areas within the editor shown in the figure below.

- **Report Structure:** Defines the sections used in the report. It also specifies properties that apply to all sections and fields.
- **Configure Report:** Specifies properties of individual sections and fields. Fields are also added in this area.
- **Datasets:** Creates and displays datasets used in the report.

Title Bar: The title bar of the editor contains the report name followed by the report type. In the figure below, the name of the fixed-width report is "1099_Report". The other report types are **delimited** and **XML**: The asterisk next to the report type indicates that changes have been made but not yet saved.

This example explains the various toolbar icons and options in the Report Editor. To view the options available for an object, right-click that object.







Toolbar

Below are descriptions of the tool icons found on the Extract Report Editor toolbar.

Icon	Description
	Close the Editor.
	Save your work.
	Undo the last operation.
	Redo the last undone operation. Click the small arrow to view undo history.
	Test the report.
	Open In-Product Help.

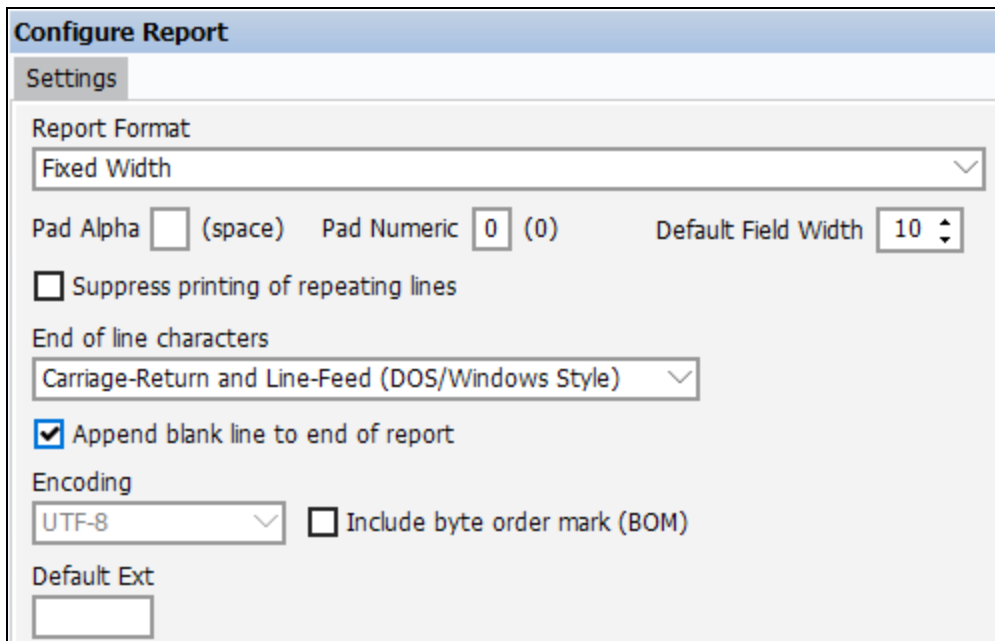
Data Types

There are four data types that you will find in data sets: string, float, integer, and date. The string data type will contain regular written text and can contain anything; including, numbers, letters, and special characters. Sting is used for fields that contain things like names, ID numbers, and addresses. The float data type are your numbers that have decimal values; for example, a field containing a cost will be a float. The integer data type is a whole number (i.e. a number without a decimal). A field containing the number of employees or the number of records, for example, will use an integer as its data type. The date data type is for dates and times.

Icon	Data type
	string
	float
	integer
	date

Configure the Report

The first step is to configure the report by selecting options shown within the “Configure Report” area of the Extract Report Editor. Click “Report Options” to display the options under the Settings tab.



The screenshot shows the 'Configure Report' dialog box with the 'Settings' tab selected. The 'Report Format' is set to 'Fixed Width'. The 'Pad Alpha' checkbox is unchecked, 'Pad Numeric' is set to '0' (0), and 'Default Field Width' is set to '10'. The 'Suppress printing of repeating lines' checkbox is unchecked. The 'End of line characters' is set to 'Carriage-Return and Line-Feed (DOS/Windows Style)'. The 'Append blank line to end of report' checkbox is checked. The 'Encoding' is set to 'UTF-8', and the 'Include byte order mark (BOM)' checkbox is unchecked. The 'Default Ext' field is empty.

Note: Although there are three different output report formats, the report design process is virtually identical for all report types.

The Report Format field allows you to select from Fixed Width, Delimited, and XML formatted reports. For this example, the Fixed Width Report Format is being used. Options under the Settings tab apply to all sections within the report, but can be overridden when configuring individual sections. This will be illustrated later in this example.

For this example, numeric characters will be padded with zeroes, and the Default Field Width is changed to 10. The extension can be left blank if you choose to use the default provided by Argos.

Encoding: for the output file, if UTF-8 encoding is selected, you have the option of including the Byte Order Mark (Unicode character) at the start of the text stream.

Default file extensions

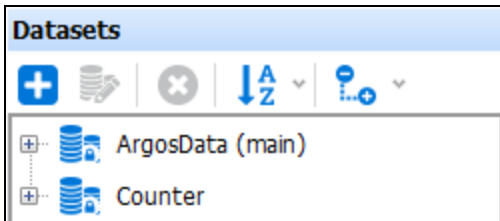
When saving a report after execution, Argos will use the following default file extensions:

- .txt for fixed width reports
- .txt for delimited reports
- .xml for XML reports

If a default extension is specified in the report configuration, the user will only see that extension in the list of file types when saving the report.

Add Datasets

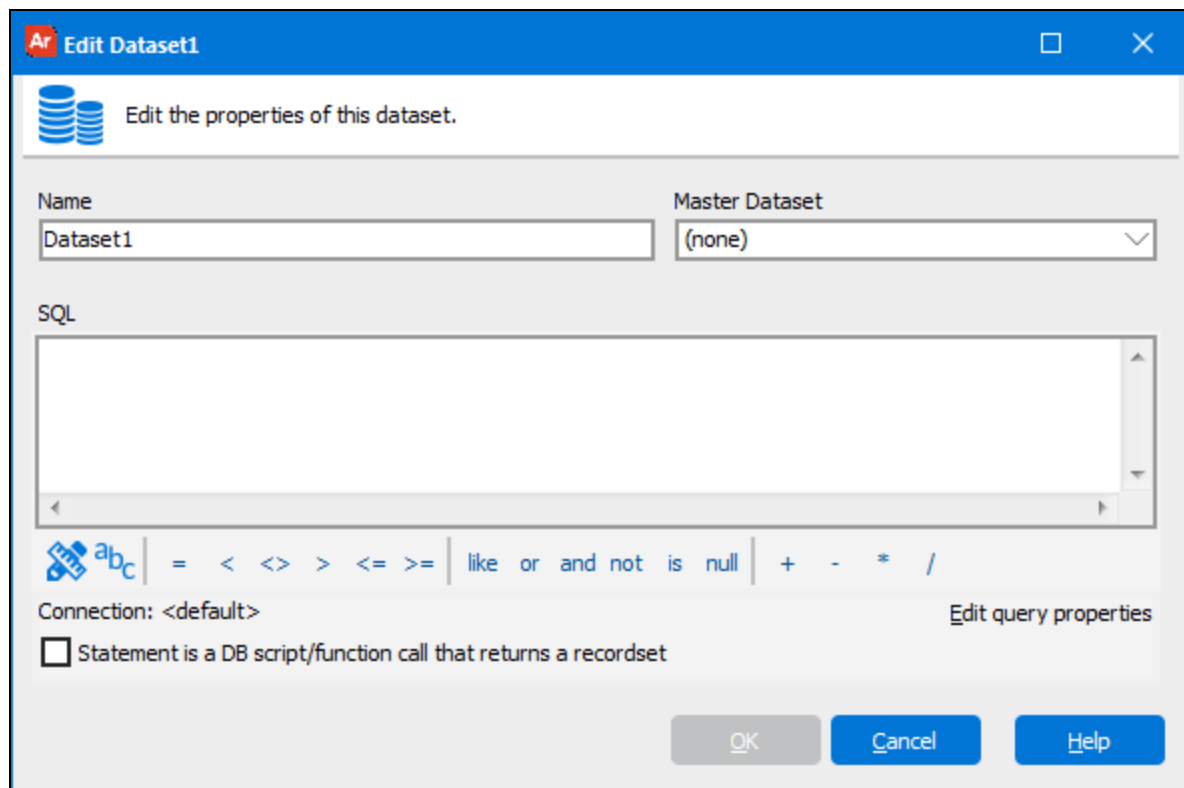
The next step is to add the datasets that will be used in the report. The datasets that were created in the DataBlock's Report Query are displayed as shown in the figure below. The ArgosData dataset is the main dataset that obtains payments made to vendors. The Counter dataset contains a count of the number of vendors that payments were made to. This value is used in several record types in the report (T and C records), and keeping the value as a variable allows you to place the variable into a number of sections.




The T and A records contain information about the company submitting the report to the IRS. This information is contained in the "Company" table in the Sample Database, but this table is not included in the Report Query. Therefore this table must be added as a Dataset.

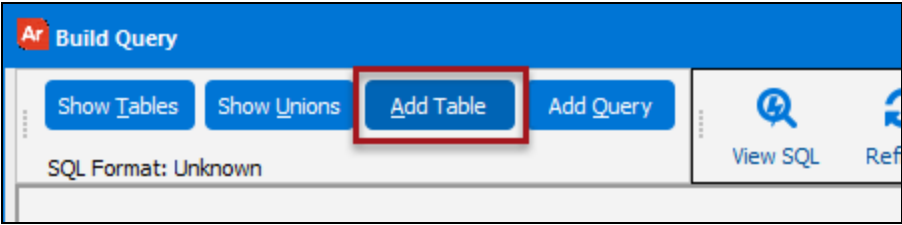
To add a dataset:

1. Click the blue plus sign .



2. Name the dataset "Company",
3. Click the Build Query icon  to display the Build Query dialog. This Dataset is not a child of another Dataset; so leave the **Master Dataset** field as "(none)."

4. Click the [Add Table](#) button, enter “Company” for the name of the table, then click **OK**.



The 'Add Table' dialog box is shown. It has a title bar with a close button. Below the title bar, there is a subtitle 'Add a new table to your query'. There are two text input fields: 'Table Name' (containing 'Company') and 'Alias (optional)' (containing 'Type the optional table alias'). Below these fields is a checkbox labeled 'Use a query to read the table columns' which is unchecked. At the bottom right, there are three buttons: 'OK', 'Cancel', and 'Help'.

5. The “Company” table will be displayed. Double-click on Transmitter_TIN and Transmitter_ Name as they will be used in the T and A records.

The screenshot shows the 'Company' table structure dialog. It has a title bar with a close button. Below the title bar, there are four icons: a plus sign, a pencil, a refresh arrow, and a close button. Below these icons is a table with the following columns: Index, Name, Alias, and Type. The rows are as follows:

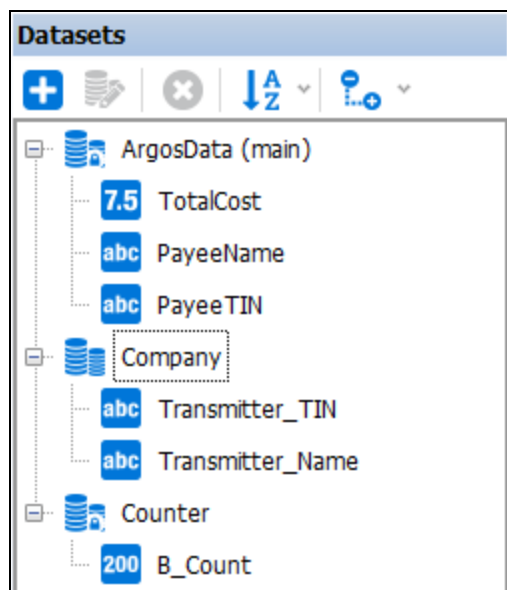
Index	Name	Alias	Type
	* [all]		
1	ID		Integer
2	Transmitter_TIN		WChar
3	Transmitter_Control_Code		WChar
4	Transmitter_Name		WChar
5	Transmitter_Name_contd		WChar
6	Company_Name		WChar
7	Company_Mail_Address		WChar
8	Company_City		WChar
9	Company_State		WChar
10	Company_ZIP		WChar



The 'Transmitter_Name' row (index 4) is highlighted.

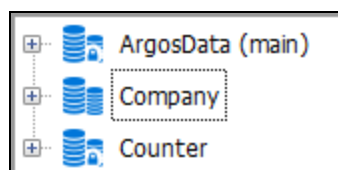
6. Click **OK** to continue.

After clicking **OK**, you will be returned to the Main Interface with the newly added Company Dataset shown.

Note the field names under each Dataset. They will each be placed into various sections within the Extract Report. Now that the required Datasets exist, the sections and fields can be added to the report.

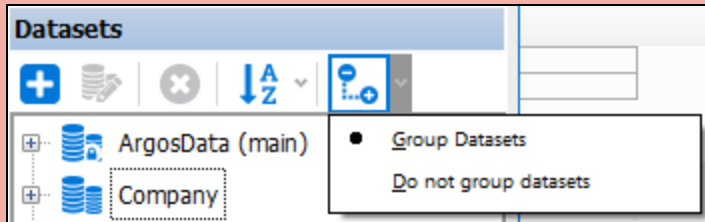


There are two types of dataset shown in the Datasets pane. Datasets created in the Extract Report are editable and are represented by this icon  , whereas datasets created in the Report Query are not editable within the Extract Report Editor and are represented by this icon  .

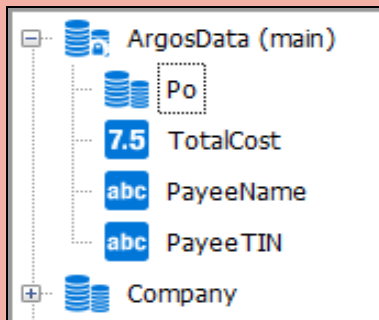


Tip:

Click the Group Datasets option shown below to specify how datasets should be displayed.



When Dataset grouping is selected, child datasets are indented relative to their master datasets (see below).

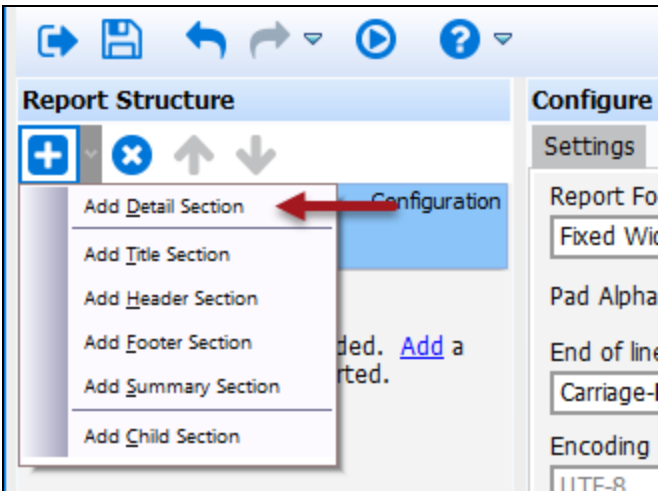


Add the section for the T Record Type (Title Section)

The first section in the report creates the T Record Type and reads the single record from the Company Dataset. This Dataset contains general information about the company submitting the 1099 file.

Add the section

To add the section, click the small down-arrow to the right of the green plus sign, then click on “Add Title Section” as shown in the figure below.



Tip: A right-click anywhere within the Report Structure area displays the following menu items for adding, deleting, or moving sections.

Add	
Delete	Del
Move Up	Ctrl+Up
Move Down	Ctrl+Down

Enter a Name for the section and a Description, if desired. Since this section is to be included in the report, do not uncheck the “Print this Section” box. The name entered is displayed in the Report Structure area for the section as shown below.

Report Structure

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Report Options

Configuration

T Record

Detail

Configure Section : T Record

Section Properties

Fields

Name

T Record

Description

This is the T record

Conditionally Print

☒ Print this section

...

Associated Dataset

ArgosData

Parent Detail Section

(none)

Tip: If you choose to print the title section, you can also specify if the section is to be conditionally printed based on the results of an expression. Click the ellipsis icon (...) to the right of the **Conditionally Print** box to launch the Expression Builder, which is used to create a condition for printing the section.

Expression Builder

fn

abc

(-)

= < > <> <= >=

+ - * /

Test

OK

Close

Help

When Conditional Printing is selected for a section, the printer icon shown below with the blue question mark is displayed.

Report Structure

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Report Options

Configuration

T Record

Detail

Add fields to the section

The next step is to add fields to this section. The fields to be added from the datasets are Transmitter_TIN and Transmitter_Name (from the Company dataset), and the number of payees (from the Counter dataset). Constant fields will be used for record type (T) and payment year (2009). Finally, an expression field (COUNT) will be used to create the Record Sequence Number.


Click on the Fields tab shown in the figure below to activate the area where fields are displayed and configured.

Section Properties
Fields

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To define output for this section, please add at least one field

Fields will now be added in the following order: Record Type, Payment Year, Record Sequence Number, Transmitter_TIN, _Transmitter_Name, number of payee records.

Record Type: Click the small down-arrow to the right of the blue plus sign  to display the list of field types and select "Add Constant Field". An area will be displayed beneath where you configure the field. For this field, enter "T" as the value. Also enter "1" as the field width. Change the name of the field from "Constant" to "T".

Section Properties
Fields

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Field Name	Width	Field Position	Field Type
abc T	1	1	Constant

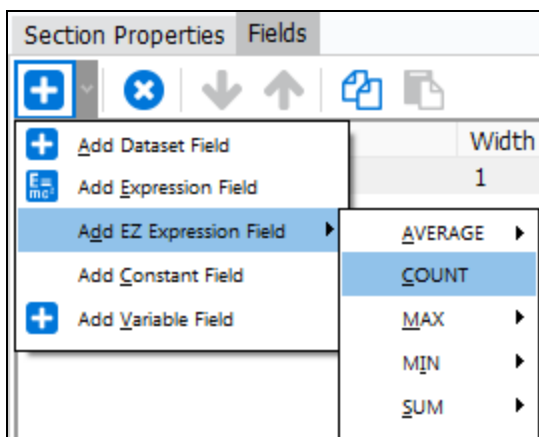
Name
Width
Alignment

T
1

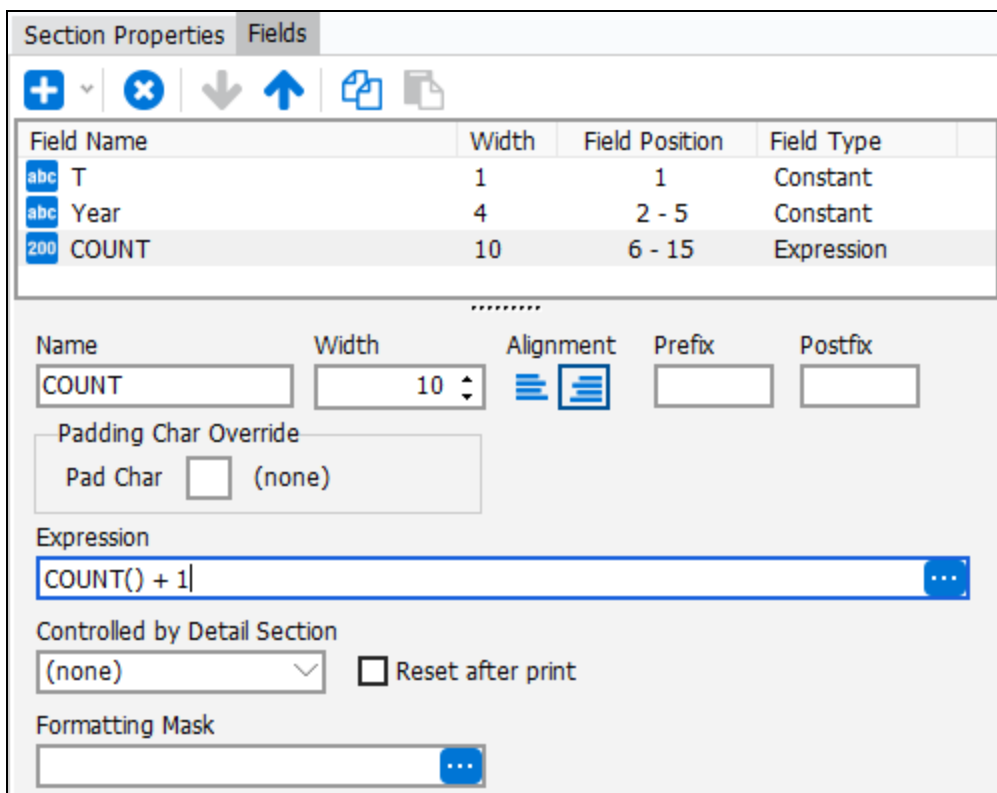
Value
T

Payment Year: repeat the same procedure to add a constant field with a value of 2009 and width of 4.

Record Sequence Number: Add a COUNT expression as shown below which will increment for each record.



The COUNT field will then appear as shown in the figure below. Right align the field by clicking the alignment icon. For the expression value, add "+1" after COUNT to start the counter at 1.



Note in the figure above that 3 fields have been added along with width, field position, and field type.

Transmitter_TIN and Transmitter_Name – add these dataset fields by double-clicking on them within the Datasets area. Increase the width of the Transmitter_Name field to 20. Set the width of Transmitter_TIN to 9.

Dragging Dataset fields: If you drag a Dataset field from the Datasets area to the Configure Section area, you will need to click on the field after dragging for the configurable properties to appear. This step is not required when using the other methods for adding fields to a section.

Number of payees – add this dataset field by double-clicking on the B_Count field in the Counter dataset. This field contains the number of payees (also the number of B records).

The added fields are shown as follows. Take note of the width, field position, and field type fields to verify it they are correct.

Section Properties
Fields

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Field Name	Width	Field Position	Field Type
abc T	1	1	Constant
abc Year	4	2 - 5	Constant
200 COUNT	10	6 - 15	Expression
abc Transmitter_TIN	9	16 - 24	Dataset
abc Transmitter_Name	20	25 - 44	Dataset
200 B_Count	10	45 - 54	Expression

Name
Width
Alignment
Prefix
Postfix

Transmitter_TIN
9
☰
☱
Prefix
Postfix

Padding Char Override

Pad Char
(none)

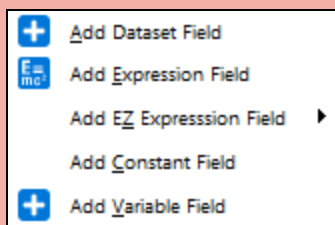
Dataset Field Name

Company.Transmitter_TIN

Formatting Mask


Tip: There are three ways to add a dataset field.

- Double-click on the field displayed in the Datasets area.
- Drag a field displayed in the Datasets area onto the Configure Section area. Multiple fields can be selected via CTRL-click then dragged into the Configure Section area.
- Click the small down-arrow next to the blue plus sign in the Configure Section area. This allows you to add all field types and not only Dataset fields.



Right-clicking anywhere in the Configure Section area also displays these options.

[Save your work and test the report](#)

You can save your work at any time by clicking the save icon  at the top left of the Report Editor. You can view the report by clicking the green circular icon containing an arrow. The icon is shown in the sidebar to the right.

A preview of the report at this stage appears as follows:

T2009	2123456789ACompany, Inc.	12
-------	--------------------------	----

Record Type = T

Year = 2009

Record Sequence Number = 2

Transmitter_TIN = 123456789

Transmitter_Name = ACompany, Inc.

Number of payees = 12

[Add the section for the A Record Type \(Detail Section\)](#)

This section identifies the institution making payments to vendors. For this example, the transmitter is the same institution as the institution making the payments. Therefore the company name and TIN for this record contains the same values used in the T record.

[Add the section](#)

[Add a Detail Section](#) beneath the T Record and name it "A Record". Select "Company" as the Associated Dataset and leave the Parent Detail Section as (none) as shown in the figure below.

Configure Section : A Record

Section Properties

Fields

Name

A Record

Description

A Record

Conditionally Print

☒ Print this section

Associated Dataset



Company

Parent Detail Section







(none)

Add the fields

Since the first 5 fields are the same as used in the T Record, you can copy them from the T Record and paste them into this section. To copy the fields from the T Record:

1. Click on the **T Record** in the Report Structure Area.
2. Click the **Fields** tab
3. Hold down the **CTRL** key and highlight the first 5 fields, then click the copy icon .
4. Click the A Record (in the Report Structure Area), click the Fields tab, then click the paste icon .







All 5 fields will be pasted, with an integer number appended to the Field Name as shown below. You can then rename the fields as desired.

Configure Section : A Record		
Section Properties Fields		
     		
Field Name	Width	Field
abc T 2	1	
abc Payment Year 2	4	
200 COUNT 2	10	
abc Transmitter_TIN 2	9	
abc Transmitter_Name 2	20	

After the paste operation:

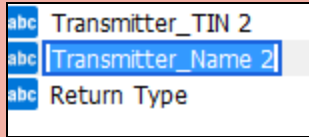
1. Change the T 2 field name from T 2 to A.
2. Change the value to A.
3. Add the Return Type as a constant field.
4. Give it a value of A and set the width to 1.

The fields within the A record should now appear as shown below:

Configure Section : A Record			
Section Properties Fields			
     			
Field Name	Width	Field Position	Field Type
abc A	1	1	Constant
abc Year	4	2 - 5	Constant
200 COUNT 2	10	6 - 15	Expression
abc Transmitter_TIN 2	9	16 - 24	Dataset
abc Transmitter_Name 2	20	25 - 44	Dataset
abc Return Type	1	45	Constant

Tip: There are 3 ways to rename a field.

- Click on the field then change the name in the “Name” field at the bottom of the area.
- Perform a slow double-click on the field. The field will then be surrounded by a box. You can then change any characters within the box. The figure below shows the selected field name surrounded by the box after a slow double-clicks.
- Select the field then click the F2 key. The field can then be edited.



Add the section for the B Record Type (Detail Section)

This section contains the amount paid to each payee and loops through the Vendor table in the ArgosData dataset to obtain the Payee TIN, Payee Name, and total payments to each payee.

Add the section and fields

Add a Detail Section, name it “B Record” and select ArgosData as the Associated Dataset. Then add the Record Type = B, Payment Year, Record Sequence Number in the same fashion that was done for the T and A records. Then add the Payee TIN, PayeeName, and TotalCost fields from the ArgosData dataset. Right align the COUNT and TotalCost fields, and left align the PayeeTIN and PayeeName fields.

The fields contained within the B Record should appear as follows:

Configure Section : B Record

Section Properties

Fields

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Field Name	Width	Field Position	Field Type
abc B	1	1	Constant
abc Year 3	4	2 - 5	Constant
200 COUNT 3	10	6 - 15	Expression
abc PayeeTIN	9	16 - 24	Dataset
abc PayeeName	20	25 - 44	Dataset
7.5 TotalCost	12	45 - 56	Dataset

Name

Width

Alignment

Prefix

Postfix

TotalCost

12

≡

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Padding Char Override

Pad Char

☐

(none)

Dataset Field Name

ArgosData.TotalCost

...

Formatting Mask

...

Save your work and test the report

At this point the report will appear as follows:

B20090000000001123456789ACompany, Inc.	0000000012
A20090000000002123456789ACompany, Inc.	A
B20090000000003999999999Art Danielson	000000096000
B20090000000004987654321Harold Brown	000000045000
B20090000000005888888888Helen Jones	000000036000
B20090000000006111111111Henry Garcia	000000030000
B20090000000007123456789James Green	000000025000
B20090000000008222222222James Tong	000000050000
B20090000000009333333333Jane Smith	000000010000
B20090000000010666666666Joe Orozco	000000008750
B20090000000011777777777Lousie Smart	000000012000
B20090000000012444444444Mary Jones	000000010000
B20090000000013111114444Rene Gould	000000044000
B20090000000014555555555Stan Smith	000000007000

Add the Sections for the C Record Type (Header and Footer Sections)

The C record type contains the number of payees (B records) as well as the sum of all payments made by the payer. Therefore, Header and Footer sections will be created which will count the number of B records and will sum the payment amounts in the B records.

Note: Although the B_Count variable also contains the number of B records and could be used here, the value will be computed again to demonstrate how Header and Footer Sections are used to count and sum data contained in details records.

Add a Header Section

Add a Header Section, name it "B Header", set Detail Section to "B Record", and uncheck the "Print this section" box.

Report Structure

Report Options

Configuration

T Record

Title

A Record

Detail

Header

Header

B Record

Detail

Configure Section : Header

Section Properties

Fields

Name

Header

Description


Conditionally Print

Print this section

Detail Section

B Record

Group by

No fields will be placed in the Header Section, which is why the section is not to be printed. Note the image of a printer with an X , which indicates that the section is not to be printed. Header and Footer Sections are used to group information in the Detail Section surrounded by the Header and Footer Sections in the same fashion as is used for the Banded Report Header and Footer Bands. You can group the data in the Detail Section by selecting one of the available functions that are displayed when clicking the ellipsis in the "Group by" field. The Expression Builder will be launched where you can create the expression used as the criteria for grouping.

This example does not require the B Records to be grouped since the order of data in this case is immaterial.

Add a Footer Section

A Footer Section will be added to count the number of detail (B) records and to sum the payment amounts in the B Records. COUNT and SUM expressions will be added to the Footer. The footer section becomes the C Record Type and will be printed.

Add the Footer Section and select "Header" as the Header Section that this Footer is associated with as shown in the figure below. Name the Section "C Record".

Configure Section : C Record

Section Properties

Fields

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Field Name	Width	Field Position	Field Type
abc B 2	1	1	Constant
abc Year 3 2	4	2 - 5	Constant
200 COUNT 3 2	10	6 - 15	Expression
200 TotalBRecords	10	16 - 25	Expression
200 SUM_ArgosData_TotalCost	18	26 - 43	Expression

Name

Width

Alignment

Prefix

Postfix

_ArgosData_TotalCost

18

☰

☱

Padding Char Override

Pad Char

(none)

Expression

SUM({ArgosData.TotalCost})

⋮

Controlled by Detail Section

B Record

☐ Reset after print

Formatting Mask

⋮

Add the Section for the F Record Type (Summary Section)

The F Record Type is the end-of-transmission record. We use a Summary section, which is the last record in the report.

Add the Summary Section and name it "F Record". The record will be placed as the last section. Since this record contains fields to be included in the report, keep the "Print this section" box checked. At this point, all sections have been added and appear as shown at right.

Add the fields

The first 3 fields in this Section (Record Type, Payment Year, and COUNT) have already been added to prior sections and can be copied into this section.

1. Copy the Record Type, Payment Year, and COUNT fields from a previously created section.
2. Change the value of the Record Type to "F".
3. After the COUNT field, add a constant field containing the number of A records. Set the width to 10 and the value to 1.
4. Add a constant field named "21 blanks." Set the width to 21 and put a space in the value box (this will add 21 blank spaces to the record).
5. Add a constant field named "19 blanks." Set the width to 19 and put a space in the value box (this will add 19 blank spaces to the record).

6. Finally, the last field contains the number of B records, so move the B_Count field from the Datasets area into the list of fields. Set the width to 10.

When completed, the fields should appear as shown below:

Configure Section : F Record

Section PropertiesFields

Field Name	Width	Field Position	Field Type
<div>abc</div> F	1	1	Constant
<div>abc</div> Year F	4	2 - 5	Constant
<div>200</div> COUNT F	10	6 - 15	Expression
<div>abc</div> Num A Records	10	16 - 25	Constant
<div>abc</div> 21 blanks	21	26 - 46	Constant
<div>abc</div> 19 blanks	19	47 - 65	Constant
<div>200</div> B_Count 2	10	66 - 75	Dataset

Save your work and test the report

The report is now complete. You can see the structure of the whole report in the report structure pane. Take this opportunity to look over your report.

Report Structure

Report Options	Configuration
T Record	Title
A Record	Detail
B Header	Header
B Record	Detail
C Record	Footer
F Record	Summary

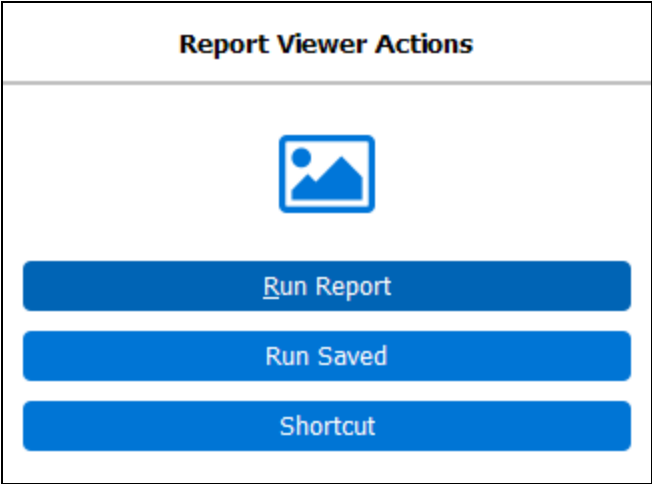
Save your changes, then click “Test this Report” to preview the report.

T2009	1123456789ACompany, Inc.		12
A2009	2123456789ACompany, Inc.	A	
B2009	3999999999Art Danielson		96000
B2009	4987654321Harold Brown		45000
B2009	5888888888Helen Jones		36000
B2009	6111111111Henry Garcia		30000
B2009	7123456789James Green		25000
B2009	8222222222James Tong		50000
B2009	9333333333Jane Smith		10000
B2009	1066666666Joe Orosco		8750
B2009	1177777777Lousie Smart		12000
B2009	1244444444Mary Jones		10000
B2009	13111114444Rene Gould		44000
B2009	1455555555Stan Smith		7000
C2009	14	12373750	
F2009	141		

12

Execute the Report

Extract Reports are executed in the same fashion as other report types. Select the report from the Argos Explorer window, then click the **Run Report** button to execute the report.



After execution of the report you have the option of saving the report to a file, emailing the report, or have an application automatically launched to display the report. The application launched depends on the file extension chosen when the report was created. For example, if you chose a file extension of .xls, then MS-Excel will be launched.

The Report in Delimited Report Format

The report in delimited format would appear as follows (using comma as the delimiter).

```
T,2009,1,123456789,ACompany, Inc. , 12
A,2009,2,123456789,ACompany, Inc. , A
B,2009,3,999999999,Art Danielson,96000
B,2009,4,987654321,Harold Brown,45000
B,2009,5,888888888,Helen Jones,36000
B,2009,6,111111111,Henry Garcia,30000
B,2009,7,123456789,James Green,25000
B,2009,8,222222222,James Tong,50000
B,2009,9,333333333,Jane Smith,10000
B,2009,10,666666666,Joe Orozco,8750
B,2009,11,777777777,Lousie Smart,12000
B,2009,12,444444444,Mary Jones,10000
B,2009,13,111144444,Rene Gould,44000
B,2009,14,555555555,Stan Smith,7000
C,2009,15,12,373750
F,2009,16,1,, , 12
```

The Report in XML Report Format

In XML format, the report appears as shown below if defaults were used for the following fields:

- Write XML Declaration
- Root Element Name
- By default, the Root Element Name is "XML" as shown below
- Tag Indentation
- Compact tag notation
- XML Element Name for a section
- By default, the section name is used for the XML Element Name.
- XML Element Name for a field
- By default, the field name is used for the XML Element Name.
- Default field node placement (applies to each field)

Configure Report

Settings

Fields

Report Format

XML

Write XML Declaration

Auto-determine

Root Element Name

Tag Indentation

2

Default field node placement

Attribute

☒ Use auto-closing tags when possible

☐ Insert space in auto-closing tags

End of line characters

Carriage-Return and Line-Feed (DOS/Windows Style)

Encoding

UTF-8

☐ Include byte order mark (BOM)

Default Ext

The In-Product Help describes the location and use of these fields in detail.

```

<XML>
<T_Record T="T" Year="2009" COUNT="1" Transmitter_TIN="123456789" Transmitter_Name="ACompany, Inc." B_Count="12"/>
<A_Record A="A" Year="2009" COUNT="2" Transmitter_TIN="123456789" Transmitter_Name="ACompany, Inc." Return_Type="A"/>
<B_Record B="B" Year="2009" COUNT="3" PayeeTIN="999999999" PayeeName="Art Danielson" TotalCost="96000"/>
<B_Record B="B" Year="2009" COUNT="4" PayeeTIN="987654321" PayeeName="Harold Brown" TotalCost="45000"/>
<B_Record B="B" Year="2009" COUNT="5" PayeeTIN="888888888" PayeeName="Helen Jones" TotalCost="36000"/>
<B_Record B="B" Year="2009" COUNT="6" PayeeTIN="111111111" PayeeName="Henry Garcia" TotalCost="30000"/>
<B_Record B="B" Year="2009" COUNT="7" PayeeTIN="123456789" PayeeName="James Green" TotalCost="25000"/>
<B_Record B="B" Year="2009" COUNT="8" PayeeTIN="222222222" PayeeName="James Tong" TotalCost="50000"/>
<B_Record B="B" Year="2009" COUNT="9" PayeeTIN="333333333" PayeeName="Jane Smith" TotalCost="10000"/>
<B_Record B="B" Year="2009" COUNT="10" PayeeTIN="666666666" PayeeName="Joe Orozco" TotalCost="8750"/>
<B_Record B="B" Year="2009" COUNT="11" PayeeTIN="777777777" PayeeName="Lousie Smart" TotalCost="12000"/>
<B_Record B="B" Year="2009" COUNT="12" PayeeTIN="444444444" PayeeName="Mary Jones" TotalCost="10000"/>
<B_Record B="B" Year="2009" COUNT="13" PayeeTIN="111144444" PayeeName="Rene Gould" TotalCost="44000"/>
<B_Record B="B" Year="2009" COUNT="14" PayeeTIN="555555555" PayeeName="Stan Smith" TotalCost="7000"/>
<C_Record C="C" Year="2009" COUNT="15" TotalBRecords="12" SUM_ArgosData_TotalCost="373750"/>
<F_Record F="F" Year="2009" COUNT="16" Num_A_Records="1" 21_blanks="" 19_blanks="" B_Count="12"/>
</XML>

```

If you override the defaults, the appearance of the report will differ. For example, if “Sub-Tag” is selected for “Default field node placement” for a given field, then the XML syntax for the field is:

<Field Name>field value</Field Name>

In this example, if "Sub-Tag" was selected within F Record for the B_Count field, the XML created is shown below and differs from the figure above.

Configure Section : F Record

Section Properties

Fields

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Field Name	Field Type
<div>abc</div> F	Constant
<div>abc</div> Year	Constant
<div>2009</div> B_Count	Dataset
<div>abc</div> Num A Records	Constant
<div>abc</div> 21 Blanks	Constant
<div>abc</div> 19 Blanks	Constant

Name

Prefix

Postfix

B_Count

XML Element Name

XML element name

Node placement

Sub-Tag

<F_Record F="F" Year="2009" COUNT="16" Num_A_Records="1" 21_blanks="" 19_blanks="">
 <B_Count>12</B_Count>

Additionally, if you enter values for XML Element Name for sections or fields, the defaults mentioned above will be replaced by the values that you enter.

Argos APIs

The Argos APIs provide ways for third-party applications, web pages, and portals to make calls to Argos to generate reports for users. Depending on how the developer configures the API call and the report, users may not need to log in at all, may log in only to the calling program, or may be prompted to log in with their Argos credentials.

There are three different methods of accessing the Argos APIs:

Argos API

The Argos API is part of the [API module](#), which is one of the advanced features in Argos. To check if your institution is licensed for the API module, a MAPS administrator can go to the License screen in the MAPS Configuration and select *Argos*. DataBlock Designers and Argos Administrators can also check to see if they can view the **API** tab when editing a report. If you are not licensed for the API module, you will see a message on this tab instead of API configuration options.

The Argos API can be used when end users will be accessing reports on a Windows machine. Some API methods launch a restricted version of the Argos Windows Client, which prompts the users to enter the parameters needed to run the report. Other methods may launch the report directly, when no parameters are needed, or the calling program supplies all parameter values.

[Configuring the Argos API](#)

MAPRAPI

MAPRAPI stands for MAPS Report API. It is an ANSI C command line utility for making API calls, and can be compiled on a variety of platforms. Similar to the Argos API, your institution must be licensed for the [API module](#) in order to use MAPRAPI.

[Configuring MAPRAPI](#)

Web Viewer API

The Argos Web Viewer has a separate API that allows developers to embed individual Web Viewer dashboards and reports into existing applications. Like the Argos API, developers can choose how to authenticate the users in the manner that best suits the institution's needs. You do *not* need to be licensed for the API module in order to use the Web Viewer API, but a MAPS Administrator must have configured HTTPS in MAPS in order to use the Web Viewer, and the reports you wish to access must be [made accessible to the Web Viewer](#). The Argos Web Viewer is supported on Windows, Macintosh, and various tablet devices.

[Using the Web Viewer API](#)

Argos Connect

For information on the Argos DataBlock Connector, Cloud Connector, and Salesforce Connector used to integrate Argos with various third-party applications, see [Argos Connect](#).

Argos API

Calling a report via the Argos API module requires Argos and MAPS Administrators to work together to configure each of the various components.

There are three steps that must be performed in order to run a report via the Argos API:

1. Configure the HTTP Referrer in MAPS

Before any reports can be called via the API, a MAPS Administrator must first [configure the HTTP Referrer\(s\) in the MAPS Configuration](#). An HTTP Referrer is a URL (web address, internal server location, etc.) that has been approved for making calls to the Argos API. When referrer checking is enabled, API calls will automatically fail if they are made from a location not in this list.

2. Make the Report Accessible to the API

Since the API can make data available to a very wide audience via a web server, portal, or third party application server, an Argos Administrator (or a user with a custom role that includes the "Edit Report API" permission) must specifically enable the API for each report they wish to make accessible via the API. To enable API access, edit the report and go to the **API** tab. Then, check the box to **Make this report accessible to API**.

Edit Report

Edit the API settings for this report. API functionality is accessible via the built-in MAPS HTTP server.

General Filters Sort Refresh **API** Saved Execution States

☒ **Make this report accessible to API**

Report Unique Identifier
DYF5JIPVPKNGYXIVJUHW6F3TV65VV23UOWQJ5W5ER47MBBSTB4VPULTVGNJ3PA5QBYJUDGDM4HT5W

User Name (optional) Password (if LDAP user)
evisions

Variables Values

DropDown1
ListBox1

NOTE: Preset variable values are currently only used by Argos in the "automatic" modes (POST/GET). Any variables which have not been given a value here must have their values populated by the referring HTML page.

Copy a sample HTML use to the clipboard
☒ Include secure (HTTPS)
☒ Include unsecure (HTTP)

Sample POST Sample GET
Sample Interactive

Apply OK Cancel Help

Note: Non-administrators will not be able to see any details on this tab when editing a report.

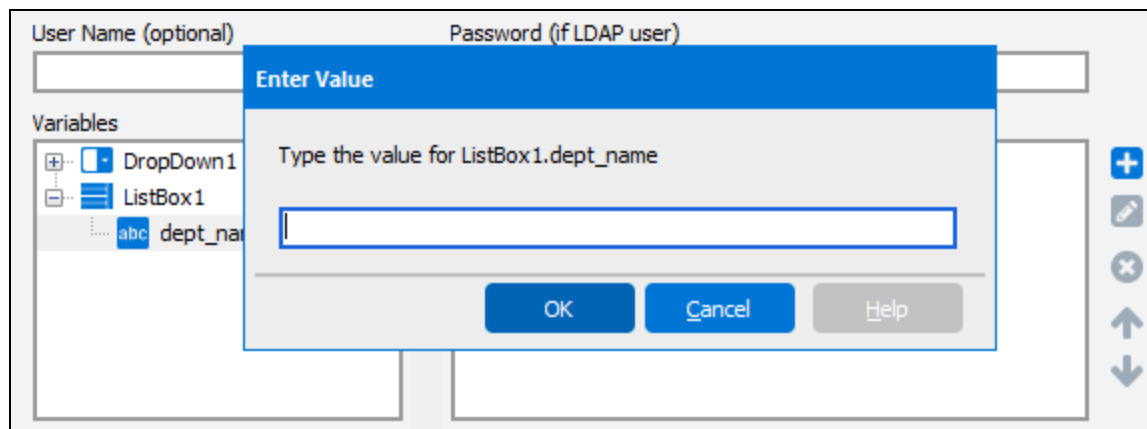
Once the box has been checked, MAPS generates a **Report Unique Identifier** for the report. This is the string that identifies this specific report when making an API call. If the report or DataBlock is moved at a later date, it will retain its Report Unique Identifier. If the report or DataBlock is copied, an Argos Administrator will need to generate a new Report Unique Identifier for the copy to make it accessible via the API.

Username and Password

These fields allow you to specify a default username and/or password to use when calling this report. If there is a username and password that is passed in via the API call (GET, POST form, or the [MAPRAPI](#) application), it will override the username and password entered here. If the default user is an LDAP user, you must enter the password here or pass in the password via the API call.

Variables

If you want to choose default values for any of the Argos variables, you can do so in the Variables section. Select the variable you want to specify the value for, and then click the green plus button to add a value.



Any parameters passed in from the [GET](#), [POST](#), or [MAPRAPI](#) call will override the default values entered here. When calling a report via [Interactive mode](#), default parameter values will be ignored because the user inputs all data.

3. Create the API Call to Execute the Report

When making a call to the Argos API, you have a choice of *automatic mode* or *interactive mode*.

Automatic Mode

Automatic mode uses predefined parameter values supplied either on the API tab of the report, or by the HTML that is invoking the API.

■ HTML GET

The easiest way to call the Argos API is with an HTML **GET** request, which is basically a standard HTML link. When following the link, the API executes using the parameters as defined in the Variables section of the API tab.

```
<a  
href="http://10.1.1.10:8080/mrr?report=WUH5C7TOR5MSZL6YSNYMC62WDVLCFOQXE6JD635WOKQILQ">Click  
here to execute the report</a>
```


■ HTML POST

The other automatic mode method is via HTML **POST** request. A POST request is an HTML form which supplies the parameters to be used to generate the report. Note that it is the calling program or webpage that is specifying the parameters, *not* the end user (unless the user entered them somewhere in the calling program/webpage before the API call was made). Any variable values not specified in the form will use the values specified on the API tab.

```
<form method=post action="http://10.1.1.10:8080/mrr">
  <input type="hidden" name="report" value="WUH5C7TOR5MSZL6YSNYMC62WDVLCFOQXE6JD635WOKQILQ">
  <select name="PO_HEADER.DEPARTMENT">
    <option value="ACCT">Accounting</option>
    <option value="HR">Human Resources</option>
    <option value="RECP">Reception</option>
  </select>
  <input type="hidden" name="REPORTFORMAT" value="xls">
  <input type="submit" value="Get POs">
</form>
```

Click the **Sample Post** or **Sample Get** buttons to copy sample HTML to the clipboard. You can use this HTML as a starting point by pasting it into the calling webpage or application. Check the options to generate secure (HTTPS) or unsecure (HTTP) HTML as desired; the only difference is the protocol specified. For information on how to format the HTML in your calling webpage or application, consult an HTML reference such as <http://www.w3.org/TR/html4/interact/forms.html>.

The following is the list of parameters that you can specify when making GET and POST requests:

Parameter	Description
REPORT	The Report Unique Identifier. <i>Required</i> .
FILENAME	The name of the file to be returned, if you do not want to use the default filename.
PASSWORD	The password corresponding to the provided username. Overrides the password on the API tab if one is specified.
USERNAME	The user to run the report as. Overrides the username on the API tab if one is specified.
REPORTFORMAT	This can be any of the valid Argos output types (CSV, PDF, RTF, XLS, HTM, or TXT).

In the example POST shown above, the HTML form uses the REPORTFORMAT parameter to specify that the API should return an .xls file to the user.

In addition to the above parameters, if the report format is PDF, you can specify various [PDF Options](#) as parameters.

Interactive Mode

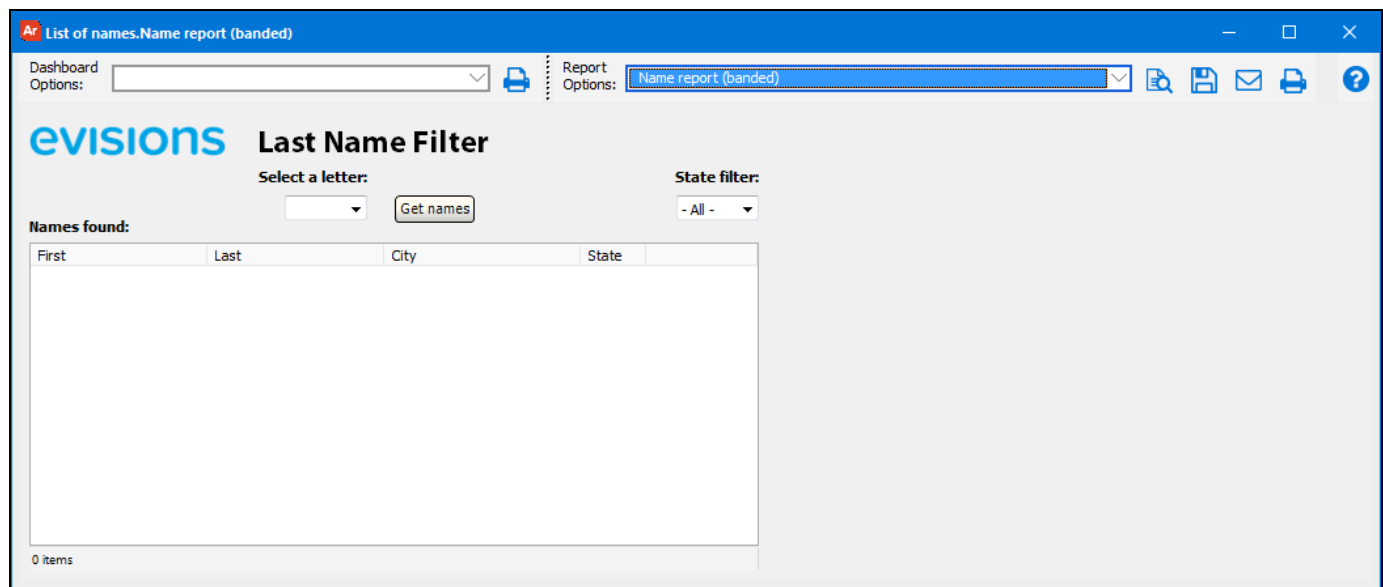
Interactive mode does not pass in any variables. Instead, the API launches a restricted version of the Argos dashboard, enabling the user to enter their desired parameters. Running a report in interactive mode is similar to running the report in the Argos Windows client, except that the user does not see the Argos interface. Users can only access the report specified by the API link and the dashboard (parameter entry form) needed to run that report. They are not able to see the Explorer tree in Argos, nor navigate to a different report or DataBlock.

Interactive Mode Requirements

Since the Argos client is a Windows application, it only runs on devices using the Windows operating system. If your users may be on different platforms, you should consider using the [Web Viewer API](#) instead.

Interactive Mode API users must have the Evisions Application Launcher (EAL) and Microsoft .NET Framework installed on their machines. If users do not have the ability to install software on their machines, an alternative is for your IT department to install the EAL via Group Policy (available in MAPS 4.5 and higher). For more information, please refer to the [MAPS Help](#).

Calls to interactive API reports ignore any parameters that are specified on the API tab. Instead, the user enters parameter values in the dashboard after it loads:



The screenshot shows a Windows application window titled "List of names.Name report (banded)". The interface includes a top navigation bar with a "Dashboard Options:" dropdown and a "Report Options:" dropdown set to "Name report (banded)". The main content area features the "evisions" logo and the title "Last Name Filter". Below the title, there are two dropdown menus: "Select a letter:" and "State filter:". The "Select a letter:" dropdown is currently empty, and the "State filter:" dropdown is set to "- All -". To the right of the "Select a letter:" dropdown is a "Get names" button. Below these controls is a table with columns "First", "Last", "City", and "State". The table is currently empty, and the status at the bottom left indicates "0 items".

Notice how the "Select a letter" and "State filter" dropdowns are in their default state, and the listbox is not populated with any data. Users can select the parameters of their choice before running the report selected in the Report Options dropdown at the top of the window. No other reports are available to the user.

Creating the API Call

To specify that an API call should use interactive mode, include the **&AutoLogOn** parameter in the API call. To see an example, when you are editing a report, click the **Sample Interactive** button on the API tab of the Edit Report dialog to copy a simple HTML link to the clipboard. You can then paste this HTML into the calling application or web page.

```
<!-- Report = My Folder.List of names.Name report (banded) -->
<a href="https://myserver
/argos/index.html?report=USIXECCRQWTQY2C6IH6EMZXQFEB6TCA4DEQZ6N7UTKTK434Z2S2VSX6NANRUY7MONWZWY
RQ73GQZQ&AutoLogOn">Text</a>
<!-- Report = My Folder.List of names.Name report (banded) -->
<a href="http://myserver
/argos/index.html?report=USIXECCRQWTQY2C6IH6EMZXQFEB6TCA4DEQZ6N7UTKTK434Z2S2VSX6NANRUY7MONWZWY
RQ73GQZQ&AutoLogOn">Text</a>
```

You can choose either the HTTP or HTTPS link depending on your needs. Your MAPS administrator can advise you on the method(s) configured for your server.

There are two components to note in the URL:

- The long string after **?report=** is the Report Unique Identifier that identifies the report to be called.
- The **&AutoLogOn** parameter indicates that the report should be run in interactive mode.

Passing Parameters in the Interactive API Call

If you would like to pre-populate some or all of the variables in the dashboard, Argos 4.3 and higher allows you to pass dashboard parameters in the URL. The dashboard in the screenshot above has three variables, two of which are used to generate the banded report. The first variable is the first letter of the students' last names. The second variable is the state of residency. Finally, the "Get names" button controls whether or not the list box populates, assuming the other two variables have been specified.

The screenshot shows the Argos 4.3 dashboard interface. On the left, there is a 'Variables' panel with a tree view of variables. The variables listed are: 'System Variables' (All of the s...), 'My_Name' (This variabl...), 'DropDown_Letter' (Letter), 'DropDown_State' (State), 'GoButton', and 'MultiColumn_Names' (SPRADDR_CITY, SPRADDR_STA..., SPRIDEN_FIRS..., SPRIDEN_LAS...). The main area displays the 'Last Name Filter' report. It features a 'Select a letter:' dropdown menu, a 'State filter:' dropdown menu, and a 'Get names' button. Below these controls is a table titled 'Names found:' with columns for 'First', 'Last', 'City', and 'State'.

- **Parameter** - The name of the form object in Argos.
- **Field** - The name of the sub-variable in Argos. For a drop-down selection, this is the name of the column shown in the drop-down.

Parameter	Field	Value	Function
DropDown1	Letter	C	Required to run report; selects the students' last initial.
DropDown2	State	PA	Optional; serves to filter report results by state.
GoButton	N/A	1	Not used by report. Setting this parameter to '1' means the "Get names" button is clicked and the results of the current parameter selection will appear on the dashboard without requiring any user input.

To pass a parameter in the URL, append it to the report URL as follows:

```
<!-- Report = My Folder.List of names.Name report (banded) -->
<a href="http://myserver
/argos/index.html?report=USIXECCRQWTQY2C6IH6EMZXQFEB6TCA4DEQZ6N7UTKTK434Z2S2VSX6NANRUY7MONWZWY
RQ73GQZQ&AutoLogOn&DropDown1.Letter=C&DropDown2.State=PA&GoButton=1">Text</a>
```

When the user follows the link to the report, the dashboard variables prepopulate with the values specified in the URL (which may have been set elsewhere in the calling program and then passed in programmatically via the URL). The user can then click the **Save** button to download a PDF of the report, without needing to set the variables in the dashboard.

Security Warning!

API-enabled Argos reports can represent a security vulnerability if not configured properly. Evisions **strongly** recommends that the credentials used for API-enabled reports be restricted to **only** those reports you wish to deploy via API. All other reports should **not** be accessible to the username you've selected.

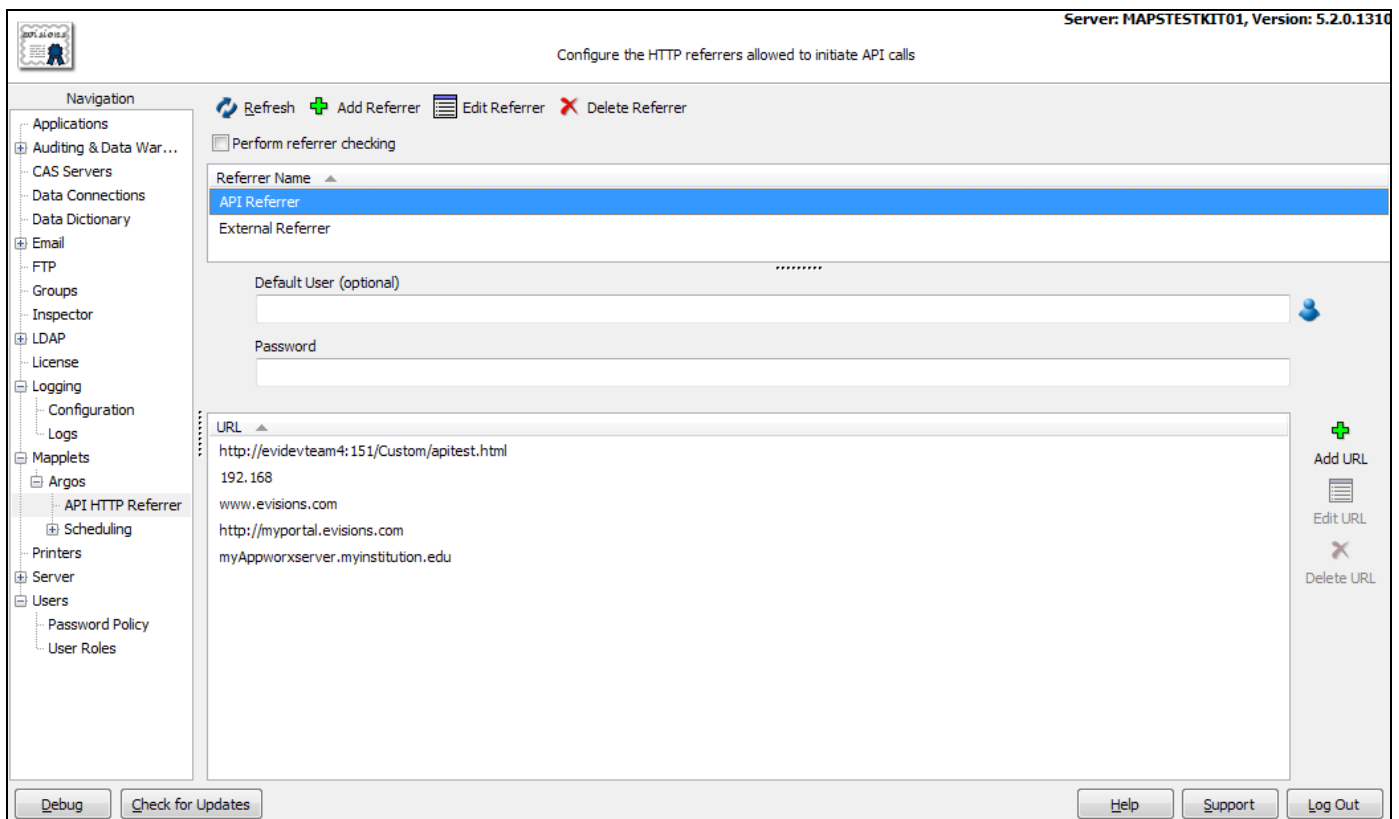
Evisions supports Secure HTTP using TLS. Previous versions of SSL should not be used due to security vulnerabilities. MAPS administrators can specify the version(s) of SSL to enable in the [MAPS Configuration](#).

Security and User Configuration

There are three different places or levels where user security can be configured for an API report.

HTTP Referrer Level

The first place is the [HTTP Referrer](#) level which is set up in the MAPS Config application. Here you can enter the default user name and password to be used for each HTTP Referrer. When setting up an LDAP user for authentication, the password is required. Otherwise, for a MAPS user, the password is not required.



Note: When the API is run in interactive mode, the HTTP referrer is actually the client PC. MAPS does not check the HTTP referrers for interactive mode API calls, since checking them would require that all users' PCs be added to the list of approved HTTP referrers. However, IP restrictions are still checked for all API modes.

Report Level

The report level user security is configured on the API tab when editing an Argos report. When setting up an LDAP user for authentication at the report level, the password is required. Otherwise, a MAPS user can be entered in the API settings of a report without a password.

The screenshot shows the 'Edit Report' dialog box with the 'API' tab selected. The dialog has a title bar with 'Ar' and 'Edit Report'. Below the title bar is a subtitle: 'Edit the API settings for this report. API functionality is accessible via the built-in MAPS HTTP server.' The main area contains several sections: a checkbox 'Make this report accessible to API' which is checked; a 'Report Unique Identifier' field with a long alphanumeric string; 'User Name (optional)' and 'Password (if LDAP user)' fields; a 'Variables' section with a list of variables (DropDown1, ListBox1) and a 'Values' section with a large text area; a 'NOTE' about preset variable values; and a 'Copy a sample HTML use to the clipboard' section with checkboxes for 'Include secure (HTTPS)' and 'Include unsecure (HTTP)', and buttons for 'Sample POST', 'Sample GET', and 'Sample Interactive'. At the bottom are 'Apply', 'OK', 'Cancel', and 'Help' buttons.

Edit Report

Edit the API settings for this report. API functionality is accessible via the built-in MAPS HTTP server.

General Filters Sort Refresh **API** Saved Execution States

☒ Make this report accessible to API

Report Unique Identifier
DYF5JIPVPKNGYXIVJUHWF3TV65VV23UOWQJ5W5ER47MBBSTB4VPULTVGNJ3PA5QBYJUDGDM4HT5W

User Name (optional) Password (if LDAP user)
evisions

Variables Values

NOTE: Preset variable values are currently only used by Argos in the "automatic" modes (POST/GET). Any variables which have not been given a value here must have their values populated by the referring HTML page.

Copy a sample HTML use to the clipboard
☒ Include secure (HTTPS)
☒ Include unsecure (HTTP)

Sample POST Sample GET
Sample Interactive

Apply OK Cancel Help

URL Level

Lastly, the URL link level is configured in the html page design. (See [Example 5](#)).

A user can authenticate at the report and URL link level with no HTTP Referrer level authentication configured.

- API report level authentication will override the HTTP Referrer level authentication.
- A URL level authentication will override both HTTP Referrer and report level authentication for an API report.

API Examples

The examples below call a banded report that retrieves faculty members based on department chosen from a listbox, "DeptCode", in the DataBlock.

Example 1: PDF of faculty members for the Math department

Default value for parameter SELDEPT.DEPTCODE is set to 'MATH' in the report's API tab.

```
<a href="http://10.1.1.10:8080/mrr?report=DO2FZ6GGUKG7J6UT6PNCVEA22KTAXQIOLW7RVBJ7HPIBIJ5WZYJCK7CVG4CIARDPXBI53MVADNCNS">Math Faculty</a>
```

Example 2: PDF of faculty members for the Accounting department

The value for SELDEPT.DEPTCODE (ACCT) overrides the default value set at the report level.

```
<a href="http://10.1.1.10:8080/mrr?report=DO2FZ6GGUKG7J6UT6PNCVEA22KTAXQIOLW7RVBJ7HPIBIJ5WZYJCK7CVG4CIARDPXBI53MVADNCNS&SELDEPT.DEPTCODE=ACCT">Accounting Faculty</a>
```

Example 3: HTML page of faculty members for the Accounting department

```
<a href="http://10.1.1.10:8080/mrr?report=DO2FZ6GGUKG7J6UT6PNCVEA22KTAXQIOLW7RVBJ7HPIBIJ5WZYJCK7CVG4CIARDPXBI53MVADNCNS&SELDEPT.DEPTCODE=ACCT&REPORTFORMAT=HTM">Accounting Faculty</a>
```

Example 4: HTML form using POST method to generate output based on user's specification

This method lets the user select one of three different departments and then retrieve a faculty listing for that department in .xls format.

```
<form method=post action="http://10.1.1.10:8080/mrr">
  <input type="hidden" name="report"
value="DO2FZ6GGUKG7J6UT6PNCVEA22KTAXQIOLW7RVBJ7HPIBIJ5WZYJCK7CVG4CIARDPXBI53MVADNCNS">
  <select name="SELDEPT.DEPTCODE">
    <option value="ACCT">Accounting</option>
    <option value="MATH">Mathematics</option>
    <option value="NURS">Nursing</option>
  </select>
  <input type="hidden" name="REPORTFORMAT" value="xls">
  <input type="submit" value="Get Faculty">
</form>
```

Example 5: Overriding the default run-as user

This method overrides the default run-as user (currently "Argos1") with the username that the user enters in their browser. The output is a PDF report of the Math faculty.

Note: By removing Argos1 as the default username to use for this API call, the report will not run unless the user enters a valid Argos username and password on the webpage.

```
<form method=post action="http://10.1.1.10:8080/mrr">
  <input type="hidden" name="report"
value="DO2FZ6GGUKG7J6UT6PNCVEA22KTAXQIOLW7RVBJ7HPIBIJ5WZYJCK7CVG4CIARDPXBI53MVADNCNS">
  <input type="text" name="username">Username
  <input type="password" name="password" id="password">Password
  <input type="submit" name="passwordbutton" value="Enter username and password">
</form>
```

MAPRAPI (MAPS Report API)

MAPRAPI allows you to access an API-enabled report by using an Evisions-developed executable called MAPRAPI (MAPS Report API). This program is distributed as C source code and is intended to be compiled on a UNIX server. 3rd-party applications can use MAPRAPI to call an Argos report and save the results to a specified location. It may be used in conjunction with shell scripts for maximum flexibility.

You can download the [MAPRAPI source code and instructions](#) from the Evisions Support site.

Compiling MAPRAPI

Place the .c file on the UNIX server in the location where you want to make the API call from. Rename it to `maprapimain.c`.

Navigate to the directory where `maprapimain.c` is located and compile it using the following command:

```
cc -DOPSYS_UNIX -omaprapapi maprapimain.c
```

Note: Update the command as necessary if you use a compiler other than cc.

Some flavors of UNIX may require one or more of the following flags:

```
-lsocket  
-lnsl
```

To enable debugging, compile with the following flag:

```
-DDEBUG
```

If compilation was successful, you will see an executable called `maprapi` in the directory. Run the program with no parameters or switches in order to verify it compiled correctly and to display the usage instructions.

Executing MAPRAPI

A call to MAPRAPI takes the following form:

```
maprapi host port url output_file_name [optional]
```

where `maprapi` is the name of the executable, and each entry after it is a parameter.

Required Parameters

- `host` – The IP address or host name of the server where MAPS is installed.
- `port` – The port that MAPS is listening on (specified on the Server screen in MAPS Config; the default is port 27467).
- `url` – The URL generated on the API tab of an Argos report that would be used for an HTTP GET request.
- `output_file_name` – The name of the output file that will be created for the report.

Optional Parameters

- `timeout=##` – Specifies the number of minutes to wait before considering a connection lost in the event of a problem. The default is 15 minutes.
- `apitoken=##` – Specifies the API security token required to execute API calls.

URL Parameters

URL parameters are appended to the end of the url component of the MAPRAPI call. Each URL parameter must have an ampersand (&) before the name of the parameter.

- **DataBlock parameters** – The name of an Argos variable. Sub-variable names are specified using dot notation. Any number of DataBlock parameters can be supplied in the URL. Refer to [API Examples](#) for a demonstration of how Argos variables can be supplied in the URL.
- **REPORTFORMAT=XYZ** – Specifies the format of the report. The report format should be compatible with the file extension specified in `output_file_name`. Supported report formats include:
 - Banded report - HTM, PDF, RTF, XLS, and TXT.
Note: Use HTM, not HTML.
 - CSV report - CSV and TXT.
Note: XLS is not supported for CSV reports. You may be able to specify XLS as the file extension, but the REPORTFORMAT must be CSV.
 - Extract report - CSV, TXT, and XML.
 - Crosstab report - PDF
- **Timeout=##** – When appended to the end of the URL inside of single quotes, this value will override the Client Read Timeout in MAPS Config.

Sample MAPRAPI Call

Depending on your configuration, a call to MAPRAPI will look similar to:

```
maprapi maps.school.edu 27467
'http://maps.school.edu:8080/mrr?report=DOJM5WFD6ALRNAFMTQTHYOCF2K6KVWHTZSVL6LWQYXKFJIOAWEFJIF
&PARAMETER1=AAA&PARAMETER2=BBB&REPORTFORMAT=PDF' ReportOutput.pdf timeout=60
```

Web Viewer API

The Argos Web Viewer allows users to run reports and dashboards in their web browser. Users log in to the Evisions eLauncher page (or directly into the Web Viewer) and can navigate to any dashboard or report they have permission to view in Argos.

First	Last	City	State
Johnathon	Clark	Glen Bernie	MD
Henry	Clark	Malvern	PA
Nick	Curtis	Malvern	PA
Germanicus	Caeser	Malvern	PA
Candace	Clark	Malvern	PA
Germanicus	Caeser	Malvern	PA
Candace	Clark	Malvern	PA
Henry	Clark	Malvern	PA
Nick	Curtis	Malvern	PA
Benjamin	Clark	Chester Heights	PA
Susan	Casey	Lincoln University	PA
MaryAnn	Cooper	Janesville	WI
Donald	Clark	Malvern	PA
Janice	Cory	West Chester	PA
Carla	Cooper	University Park	PA
Charles	Carlson	Adelaide	SA
Nancy	Childress	Washington	DC

The Web Viewer API gives you a way to embed Argos reports and dashboards into another webpage or a third-party application or portal. Users navigate to the portal and click a link to load the desired page. The page then uses API calls to render a specific dashboard or report in an iframe. Users cannot return to the Explorer tree or navigate to other DataBlocks. You can allow users to run only a single report, or give them the option to select a different report for that dashboard.

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UNIVERSITY

Menu

- Home
- Admissions
- Finance
- HR
- Directory

Saved Dashboard Settings

Reports

Run

Share

Ar Argos

Last Name Filter

Select a letter:

C

Get names

State filter:

- All -

Names found:

First	Last	City	State
Johnathon	Clark	Glen Bernie	MD
Henry	Clark	Malvern	PA
Nick	Curtis	Malvern	PA
Germanicus	Caesar	Malvern	PA
Candace	Clark	Malvern	PA
Germanicus	Caesar	Malvern	PA
Candace	Clark	Malvern	PA
Henry	Clark	Malvern	PA
Nick	Curtis	Malvern	PA
Benjamin	Clark	Chester Heights	PA
Susan	Casey	Lincoln University	PA
MaryAnn	Cooper	Janesville	WI
Donald	Clark	Malvern	PA
Janice	Cory	West Chester	PA
Carla	Cooper	University Park	PA
Charles	Carlson	Adelaide	SA
Nancy	Childress	Washington	DC

52 items

Notice how the embedded dashboard does not show the breadcrumb trail that would allow users to return to the Explorer, nor does it have a Close button. This example includes the Run bar at the top of the dashboard, which allows users to load saved dashboard settings or to select different reports to run from this dashboard.

Advantages of an Embedded Implementation

There are several advantages to having users access Argos via an existing application or portal:

- Single, central point of access. Users only need to remember one address to access all of their information, including Argos reports.
- Ability to configure single sign-on through the portal or application. Depending on your existing setup, you may choose to have users only log in once to the calling application. The API allows you to authenticate through MAPS or through a series of API calls.
- Users have limited access to the specific dashboards and reports they need.
- Seamless integration with existing applications.
- Easy for users to access information—no need to navigate the Explorer or search for DataBlocks.

Implementation Details

To integrate the Argos Web Viewer into a third-party application, you can embed the Web Viewer using a web element such as an <iframe> tag. Users first access the calling application or page, which then loads the specified dashboard in the iframe.

It is possible to use credentials obtained from the user through the calling application. It is up to the calling application to identify the user, and then specify the correct set of credentials when authenticating via the API.

Once authenticated, users interact with the dashboard similarly to how they would use it when logged directly into Argos. When the user finishes, they can simply navigate away from the embedded dashboard and continue working in the calling application.

For detailed instructions for back-end web developers and application programmers, refer to the [Web Viewer API Specification](#).

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Argos Support Resources

Evisions provides several sources of support for Argos users, such as in-product Help and user guides, training, and a support website full of resources.

In-Product Help

The [Argos Help](#) serves as a reference guide for every feature in Argos. You can access the Help via the **F1** key, the **Help** button in a dialog box, or by clicking **Help** from the Argos toolbar. The Help contains a table of contents, an index, and a search feature.

The [Argos Web Viewer Help](#) is accessed from the Help menu in the Web Viewer. There is also a section in the Argos help about Web Viewer settings in the Argos client.

User Guides

The Argos Help includes three user guides. Each guide contains step-by-step instructions for common and advanced tasks for those using or getting started with Argos.

- Argos Report Viewer Guide
- Argos Report Writer Guide
- Argos DataBlock Designer Guide

Training

Evisions provides [recorded training sessions](#) to watch at your convenience. In addition, there are a number of other [professional services](#) available.

Additional Resources

The [Support](#) page contains links to additional support resources:

- [Argos Installation](#) - Installation and upgrade information.
- [Release Documentation](#) - Release guides and release notes for all current and previous versions of Argos.
- [Knowledge Base](#) - Answers to common questions.
- [HelpDesk](#) - Technical support.
- [CO-OP Share](#) - Pre-built DataBlocks, data dictionaries, and other resources.
- [Forums](#) - Collaborate with other Argos users.

Getting Help

For information on using the software, please refer to the product Help, which contains detailed information on all aspects of the product.

If you are having problems with the installation or configuration, you can search our [support site](#), which includes a knowledge base of common issues. If you are unable to find the solution, submit a HelpDesk request with a detailed explanation of the problem you are experiencing.

Please do not hesitate to contact the Evisions HelpDesk if any questions or problems arise. We are here to help you and want to ensure your success.

Can't find what you're looking for?

We would love to make our documentation better! If you have a moment to let us know what we missed or how we can make the help more useful, please email us at TechDocs@evisions.com.

Glossary

A

Argos

Evisions' software for building and deploying reports and dashboards across the enterprise.

B

Banded Report

Banded reports are fully-formatted PDF reports that give the report writer complete control over the location and appearance of the information in the report.

C

Child Band

A child band is a band in a banded report that is attached to another report band (its parent) and will always be printed below it.

Column Header Band

A column header band is a band in a banded report that contains column headers for the detail bands in your reports. The column headers will be positioned above the corresponding fields in the detail band just below it.

CSV Report

A "Comma Separated Value" file is generated by the report, which can then be viewed in spreadsheet software such as Microsoft Excel.

CSV Report Delimiters

A "Comma Separated Value" file is generated by the report, which can then be viewed in spreadsheet software such as Microsoft Excel.

D

Dashboard

A "screen-only" view of the DataBlock form, which can be used to enter parameters and/or display information and results.

DataBlock

DataBlocks are the foundation of Argos. They contain user input forms and queries to retrieve information from one or more data sources. Reports in Argos have a DataBlock as their "parent" and each DataBlock can contain multiple reports.

Detail Band

The detail band in a banded report contains the information pulled from the database fields that are placed in the band by the user designing the report.

Dimensions

Fields by which data records are grouped in an OLAP cube.

E

Explorer Tree

The Explorer Tree is a tree view of all folders, DataBlocks, dashboards, and reports in Argos. Parent objects in the tree can be expanded to reveal their child objects, or collapsed to hide their children.

Extract Report

Creates output files that meet pre-defined specifications. This feature is especially useful for creating delimited output that is more complex than a simple comma-separated file (CSV), for creating a fixed-width file in which each field is precisely positioned on a given line, or for creating an XML file. This could include files that you might upload to a government agency, clearinghouse, or service bureau.

F

Form

Forms in Argos obtain input selections from users and contain queries to filter the results. Forms are created on the system dashboard and can be saved as dashboards for that DataBlock.

FormFusion

Evisions' solution for enhancing documents and managing their distribution via email, imaging software, print, or other electronic methods. You can turn plain text input into a graphical layout with images, fonts, and color, with the data rearranged to suit your needs. FormFusion lets you retrieve additional data not in your input file from a database, and print it on the form along with the rest of the information.

G

Group Bands(Group Header/Footer)

The Group Band is a header and footer band that separates the Banded Report into sections. The band will group details by a field specified by the report writer. For example, you may want a banded report on employee salaries, with the report separated by department.

I

IntelleCheck

Evisions' payment processing solution – includes accounts payable, payroll, and refund checks; direct deposit advices; and electronic refunds.

L

Loop Band

A Loop Band is a band in a banded report that prints after each detail row and will print as many times as indicated in the Print Count property.

M

MAPS

MAPS (Multiple Application Platform Server) is the server that delivers the Argos software to users. Once Argos is installed, users connect to MAPS, which fetches data and performs other tasks for them.

Measure Manager

Used to easily set the attributes of each measure, the displayed measure value and then the filtered valued.

Measures

The numbers or values in the OLAP or cube. They are also referred to as facts.

O

OLAP cube

An OLAP (OnLine Analytical Processing) cube is an object that can be placed on a dashboard to present data in multiple dimensions that can be arranged by the person viewing the report. The DataBlock designer defines the dimensions that report viewers can use to sort the

data at run time. The designer also defines what is being measured. The report viewer can arrange the dimensions any way they need to (e.g. sales by region, sales by year, sales by employee) and view a quick graph of the data.

P

Page Footer Band

The page footer band in a Banded Report prints at the bottom of every page. This will typically include items such as the page count, document title, and report date.

Page Header Band

The page header band in a banded report prints at the top of every page. Like the page footer band, the page header typically includes information such as the page count, document title, and report date.

Q

Query

The query obtains data from the database. In Argos, you can either write your own queries, or you can use the Build Query dialog to build the query. Queries are written in SQL.

S

Shortcut

A Shortcut is a reference to a DataBlock or Report. It can be shared (so all users can see it) or private (My Shortcuts) so only the creator can see it. Click the Shortcuts tab to switch to the Shortcuts view.

Styles

Styles are created within the Library of Objects Manager located under the Main Argos Interface under the Tools menu. Use of styles allows you to customize colors and fonts.

Sub-detail Band

Sub-detail Bands are special detail bands that allow additional details to be added to each record in the detail band. Sub-detail bands print immediately after the detail band. Use sub-detail bands when you need to loop through more than one dataset to get all the data you need.

Summary Band

The summary band in a banded report will always print at the bottom of the last page of a report. The summary band contains summary information about the report; for instance, the number of employees, or the sum of sales would be items that appear in a summary band.

T

Title Band

The title band in a banded report contains the title of the report.